

**Regular Meeting of Mayor and Council March 30, 2020
Town Hall Council Chambers, 100 Central Avenue
Public Session 4:00 P.M.**

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilperson: No Executive Session
Furgione - No Executive Session
Giralo - No Executive Session
Gribbin - No Executive Session
Oilva- No Executive Session
Rodio - No Executive Session
Torrissi - No Executive Session
Mayor DiDonato - No Executive Session

PRESENT ALSO

Michael Malinsky, Town Solicitor No Executive Session
Bob Vettese, PWM No Executive Session

EXECUTIVE SESSION Resolution – No Executive Session

RESUME REGULAR MEETING-ROLL CALL

Councilperson:
Furgione - Present
Giralo - Present
Gribbin - Present
Oilva- Present
Rodio - Present
Torrissi - Present
Mayor DiDonato - Present

PRESENT ALSO

Michael Malinsky, Town Solicitor
Robert Vettese, Public Works Manager
Mark Hermann of ARH, Town Engineer – No Engineer at this meeting

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Due to the COVID 19 Virus this meeting will be held electronically by way of Zoom and Broadcasted live on our local cable channel 9. Each person who wishes to address Council will be allotted 5 minutes. Public may be heard by dialing 609-561-3040.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

No one desired to be heard

APPROVAL OF MINUTES

Executive Minutes February 24, 2020

Council Minutes February 24, 2020

Motion by Council Person Gribbin Second Oliva
Minutes are approved

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi – Recues

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

DISPENSE WITH REGULAR ORDER OF BUSINESS

COMMITTEE REPORTS

Administration - Councilman Gribbin

- Spoke about the leadership of the Mayor during this time of COVID19 and thanked him and the employees of the Town
- Setting up of the Committees to handle the issues that will face Hammonton in the coming months, Hammonton.org is the main link for citizens to get information.
-

Business & Industry – Councilman Oliva

- Spoke about the COVID19 task force gave background on the 3 committees
- Hot line number is 609-925-1166, email address for help@hammonton.com

Quality of Life – Councilman Oliva

- All activities for Environmental Commission have been postponed. Working on Zoom meeting in the future.

Education - Councilman Torrissi

- Meals at School are being given out on Mondays and Thursday starting March 30th

Public Works & Transportation - Councilman Rodio

- No actions items refer to PWM report. Keep safe everyone

Water & Sewer - Councilman Furgione

Motion by Council Person Furgione Second Rodio

Approval of an Emergency purchase of new computer system for Waste Management Plant, state vendor Schneider Electric not to exceed \$200,000.00. State contract number V00001633.

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

– Tower will be back online as of April 1st.

ENGINEER REPORT – There will be no engineer’s report this month

SOLICITOR REPORT

- Nothing to report on this month

MAYOR REPORT

- Thanked Denise Mazzeo and Frank Zuber for the help with all the COVID19 issues facing the Town
- Thanked Jim Donio for his work on the 3 committees that they developed to help the citizens of the Town
- Please stay home, practice social distancing and wash your hands.

Chief Kevin Friel gave a presentation on the COVID19 issues and spoke about the things that we can do to stay safe during this trying time.

PWM REPORT

Hammonton Lake Park (Small Cities CDBG grant)

The State issued a letter dated 01/17/2020 related to the \$400,000 grant from Small Cities CDBG. This will be used to install ADA compliant equipment and other amenities for the Recreation Facilities at the Hammonton Lake Park. The State will be providing an agreement for the Town to review and execute. This agreement must be reviewed, signed and bonding established before the start of any work. We will also be talking with Matt Miller from MRC about what assistance they could provide the Town related to design plans, specifications etc. for the playground area at the park.

One item required for the possible use of the services would be the adoption of a resolution for the Town to enter into a cooperative agreement with MRC. A copy of that resolution is on the agenda for Council’s consideration.

Action requested: Adoption of the resolution for cooperation agreement with MRC.

THIS IS UNDER THE CLERK’S REPORT Resolution # 042-2020

Salem Oak Seedling

We are awaiting further confirmation of the delivery date for the seedling and discussing appropriate locations for the planting with the Environmental Commission. The Environmental Commission reviewed and evaluated five (5) different locations. They are recommending the Oak Grove Cemetery site be accepted by the Mayor and Town Council for the tree planting.

Action requested: Approval by Council to accept the Oak Grove Cemetery site for planting of the Salem Oak Seedling.

Motion by Council Person Rodio Second Oliva

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

NJ I-Bank Financing Program

We attended a meeting in Egg Harbor Township related to the NJ Transportation I-Bank Program along with a webinar for the I-Bank program related to Water and Sanitary projects. The programs are centered on the provisions of low interest loans for eligible projects. The loans are based on a blend of 50% - 0% interest and 50% Federal Treasurer Rates. We will be discussing possible projects with the PWTC and will seek authorization to submit application information to the I-Bank, to determine eligibility. The I-Bank also requested that the Town update the status of projects that previously appeared in their program for funding consideration. Some of which were completed in full or a portion thereof.

Action requested: Authorization to file an initial inquiry application to I-Bank on selected projects as recommended by the PWTC and update the I-Bank related to the status of prior projects listed in their program.

Motion by Council Person Rodio Second Furgione

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

Storm and Sanitary Sewer Pipe Video

We have requested price quotes from three (3) different contractors to provide pipe cleaning and video services for the storm and sanitary sewer pipe along portions of Washington and Orchard Streets. The price quotes are due back on Thursdays, April 2nd at 4:00 pm. We will seek Council's approval to grant an award to the lowest responsible contractor. Remaining funds in the amount of \$4,220.00 from the 2019 P.O. could also be used for this service.

Action requested: Award pipe cleaning and video services to the lowest responsible contractor.

Motion by Council Person Furgione Second Rodio

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

Water Tank Painting

Contractor completing punch list items after site visit. Verizon will complete their work on cables and antennas. Inspection work from Mumford (MBA) to be covered by Verizon for work related to their antennae installation.

There is some additional work completed by MBA during the tank painting and repair process above the original work scope. We are requesting a breakdown of those services for the PWTC and Council to review.

Airport Fire Suppression System

The Fire Suppression contractor has completed the pipe installation inside the hanger building area. Some of the equipment for inside the fire suppression building was delivered and work started for the installation of same.

The steel contractor will be fabricating the replacement framing for the new door location and the stairway. All his work should be completed in early April.

As requested by the Fire Subcode Official, Master Wire has installed a new four (4) wide man gate within the eight (8) foot high fence along Academy Drive to allow the Fire Department a direct line for access to the hook-up on the fire suppression building.

Signs are also being made related to system operating pressure for the fire suppression system.

2019 Road Program

Punch list items were provided to the contractor for various streets completed to date. Some of these items have been addressed with the balance to be completed as weather permits. We will review with the Road Committee and PWTC the remaining work and funds to be carried over to Spring of 2020 and the roads for the 2020 Road Program. The roadways to be resurfaced with micro surfacing will also be reviewed with the contractor and the PWTC.

Safe Routes to Schools, Sooy Elementary School

We met, via a video conference call, with the representatives from the NJDOT, Town, SJTPO and the project design consultant. The project scope of work, reporting etc. was discussed. The Design Consultant must now provide a breakdown of their project tasks and cost proposal for the NJDOT and Town to review, negotiate, and once satisfied enter into an agreement for their services.

NJDOT Bike Path/Pedestrian Assistance Grant

The Town has received notice that they are eligible to receive a grant from the NJDOT relating to planning assistance for Bicycles and Pedestrian paths within the Town. The Town passed resolution #058-2018 to submit an application for those funds. We had a meeting with the NJDOT, their approved consultant and appropriate Town representatives on Friday, February 28th. An agreement for Town Council consideration related to program participation is being prepared by the NJDOT consultant along with a listing for scope of work and time frame for completion.

NJDOT Project Updates

We have requested an update of the following projects from the NJDOT:

- Guide rail, concrete curb work along Rt. 30, White Horse Pike and Fire House #2 related work
- Rt. 30, White Horse Pike, Central Avenue intersection adjustment, FY 2022/2023
- Rt. 54, Bellevue Avenue and 12th Street resurfacing, FY 2022/2023

A video conference meeting with NJDOT was held on Thursday, 03/26/2020 related to two (2) other projects in Folsom, Hamilton and Hammonton. We will keep Council informed of their response and updates once obtained.

Dog Park Drainage

I met onsite with ARH as requested to discuss the scope of survey work/elevations required to provide a base plan for design. We will be reviewing the scope of work and costs with Scott Rivera and the PWTC in the near future.

Columbia Road, Co. Rt. 693, Cedar Branch Stream Bridge Deck

We were notified by the County that they will be completing bridge deck repairs at the above noted location. The work will start in late April 2020 and take two (2) weeks to complete. Detours related to the work will be posted in advance of the work being completed.

Other items

- Bulky Waste and Brush Pickup will be suspended until further notice due to the COVID19 Virus.
- If the pickup falls on a holiday, pickup will occur on the next available weekday. Please check the Town's website.

TOWN CLERK REPORT

- 1) Renew MetLife Dental Insurance Contract for 1 year April 1, 2020 to March 31, 2021.
- 2) Approval to Hire Mariela Mondragon F/T bilingual Keyboard Clerk in the Municipal Court office effective March 9, 2020. 32.5 hours per week yearly salary of \$24,900.00, single benefits. Contingent upon Civil Service conditions, policies and approval.
- 3) Accept resignation of Jonathan Adams, Michael Corrado, Katelynn Atkinson, Christopher Ballin and Samuel Vasquez as regular members of Fire Company #1 in good standing. Approved at Fire Company meeting February 19, 2020.
- 4) Accept removal of Kevin Feliciano as regular member of Fire Company #1. Approved at Fire Company meeting February 19, 2020.
- 5) Approval of Contracts for PBA and Sergeants for the Hammonton Police Department. Effective as of April 1, 2020.
- 6) Approval to increase PT Dispatcher Sierra Scola from \$12.00 an hour to \$15.00 per hour. She has successfully completed training.
- 7) Approval of Food Truck License for Taco Al Carbon. Background check completed and no changes to application from last year. Contingent upon all fees being paid to the Town of Hammonton.

Motion by Council Person Gribbin Second Torrissi

Items 1 to 7 are approved

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva - Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

APPROVE BILL LIST & PURCHASE ORDERS

Motion by Council Person Gribbin Second Giralo

Bill List is approved

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva - Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

NEW BUSINESS

ORDINANCES FOR INTRODUCTION

Ordinance #003-2020- Fixing Salary of Fire Sub-Code Official

AN ORDINANCE FIXING THE SALARY OF THE FIRE SUB CODE OFFICIAL

BE IT ORDAINED BY MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON,
COUNTY OF ATLANTIC, NEW JERSEY as follows:

Section 1. The Town of Hammonton has employed qualified personnel for purpose of handling the duties of the Fire Sub Code Official. Pursuant to a negotiated contract between the Fire Sub Code Official and the Town of Hammonton, the individual shall be paid pursuant to the contract. Minimums and maximum salaries as per contract are as follows:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Fire Sub Code Official	20,000.00	60,000.00

Section 2. The appropriate salary that will be covered under this contract shall be determined by the language contained in the aforementioned contract. No prior contract language or language contained in the prior salary ordinance shall be applicable for purposes of determining the salary level.

Section 3. The method of payment of the salaries to each employee shall be fixed by resolution by Mayor and Council.

Section 4. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 5. This ordinance shall take effect after final passage and publication according to law and its provisions.

Motion by Council Person Gribbin Second Torrisi

Ordinance #003-2020 has passed 1st reading and is approved to advertisement.

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrisi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

RESOLUTIONS

Resolution #041-2020- Transfer Budget Appropriations

TRANSFER OF BUDGET APPROPRIATIONS

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey, that there be and hereby is authorized the following transfer from the 2019 Budget appropriations reserves.

CURRENT FUND

From: Collection of Tax – Operating Expense	\$ 1,500.00
From: Computer – Operating Expense	\$ 1,350.00
From: Planning Board – Operating Expense	\$ 1,100.00
From: Group Ins. – Operating Expense	\$ 1,700.00
From: Police – Operating Expense	\$ 3,200.00
From: Police Radio – Operating Expense	\$ 750.00
From: Gasoline – Operating Expense	\$ 1,000.00
From: Street Lighting – Operating Expense	\$ 1,100.00
From: Municipal Court – Salary & Wages	\$ 1,000.00
To: Airport–Operating Expense	\$12,700.00

Resolution #042-2020 – Membership in Cooperative Pricing System

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE TOWN OF HAMMONTON
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 30, 2020 the governing body of the Town of Hammonton, County of Atlantic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Town of Hammonton

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator, Frank Zuber is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Resolution #043-2020- Tax –Water-Sewer Refunds

A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING TAX / WATER / SEWER REFUNDS

Whereas, the following accounts need to have amounts credited, transferred, cancelled, refunded or changed

<u>Block / Lot</u>	<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Acct.</u>	<u>Reason</u>
1102/21	Corelogic	350 N 1 st Rd	165.25		appeal/overpayment
2516/1	Corelogic	214 Passmore Ave.	1,164.87		overpayment
3103/31	Corelogic	564 Fairview Ave	1,800.13		overpayment
3105/21	Corelogic	540 French St.	1,417.49		overpayment
4908/2/C0014	Corelogic	14 Jamestown Blvd	779.52		overpayment

Whereas, the above amounts have been corrected in the Edmunds Billing system for the Utilities and or tax module showing the correct amounts.

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the above refunds are authorized, as approved by the Tax Collector of the Town of Hammonton:

Resolution #044-2020 – Various Refunds

A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING VARIOUS REFUNDS

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the following refunds/close out of accounts are authorized as approved by the respective Department Heads of the Town of Hammonton:

Jet Racing Blackwood, NJ	\$ 250.00	Escrow outside Detail
Utility Line Services 1302 Conshohocken, PA	\$ 6,050.00	Escrow outside Detail
Bellevue Property Assoc. Hammonton	\$ 6,212.01	Escrow Refund

Motion by Council Person Gribbin Second Torrissi

Approval of Resolutions #41 to #44

Roll Call

Councilperson:
Furgione - Yes
Giralo - Yes
Gribbin - Yes

Oliva- Yes
Rodio - Yes
Torrissi - Yes
Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

PUBLIC HEARD

No one desired to be heard

Councilmen Gribbin - gave info on the county and state resources for COVID19 issues, deadline for tax filing changing to July 15th

Mayor DiDonato- Spoke about the grants that are available for unemployment and for small business.

Motion by Council Person Giraldo Second Oliva

Approval for Public works to collect trash, maintain pot holes, mechanic work and emergency services if needed.

Roll Call

Councilperson:

Furgione - Yes

Giraldo - Yes

Gribbin - Yes

Oliva- Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

MEETING ADJOURNED

Motion by Council Person Giraldo Second Oliva