

**Regular Meeting of Mayor and Council February, 24 2020**  
**Town Hall Council Chambers, 100 Central Avenue**  
**Executive Session 6:00 P.M.**  
**Public Session 7:00 P.M.**

**MEETING CALLED TO ORDER**

**ATTENDANCE ROLL CALL**

Councilperson:

Furgione -  
Giralo -  
Gribbin -  
Oilva -  
Rodio -  
Torrissi -  
Mayor DiDonato -

**PRESENT ALSO**

Michael Malinsky, Town Solicitor  
Bob Vettese, PWM

**EXECUTIVE SESSION Resolution #030-2020**

**RESUME REGULAR MEETING-ROLL CALL**

Councilperson:

Furgione -  
Giralo -  
Gribbin -  
Oilva -  
Rodio -  
Torrissi -  
Mayor DiDonato -

**PRESENT ALSO**

Michael Malinsky, Town Solicitor  
Robert Vettese, Public Works Manager  
Mark Hermann of ARH, Town Engineer

**PUBLIC NOTICE**

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so. Also, each person who wishes to address Council will be allotted 5 minutes.

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARD FOR AGENDA ACTION ITEMS**

**APPROVAL OF MINUTES**

Executive Minutes January 27, 2020

Council Minutes January 27, 2020

**Resolution #031-2020 – Appoint Certified Tax Collector**

**TOWN OF HAMMONTON  
APPOINTMENT OF CERTIFIED TAX COLLECTOR**

WHEREAS, there exists a vacancy in the office of the Tax Collector in the Town of Hammonton; and

WHEREAS, pursuant to N.J.S.A. 40A:9-141-145.12, the governing body shall appoint for a term of four years; and

WHEREAS, the Town Council believes that Deborah Fitchett possesses the necessary qualifications to hold the office of Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Hammonton, in the County of Atlantic and State of New Jersey, as follows:

1. That the Town Council, for the aforementioned reasons, Hereby appoints Deborah Fitchett to the office of Certified Tax Collector effective March 1, 2020 for a term to expire March 1, 2024.

**PRESENTATION**

- 1) Oath of Office Certified Tax Collector

**DISPENSE WITH REGULAR ORDER OF BUSINESS**

**COMMITTEE REPORTS**

Administration - Councilman Gribbin

Business & Industry – Councilman Oliva

Quality of Life – Councilman Oliva

Education - Councilman Torrissi

Public Works & Transportation - Councilman Rodio

Law & Order - Mayor DiDonato

Water & Sewer - Councilman Furgione

**ENGINEER REPORT**

**PUBLIC WORKS ACTION ITEMS:**

**1. 2018 State Aid Funding (14<sup>th</sup> Street) (ARH #11-40056.01):**

The project is complete. Arawak has submitted final Payment Requests #4 for \$14,757.70 (Phase II) and \$1,438.72 (Phase IIA), which is the release of retainage. We have prepared a Change Order for Phase II which is the result of a penalty due to failing to meet certain NJDOT criteria for a small portion of the road. Closeout procedures will now be performed.

**Action Requested:**

Approve Change Order #2 in the amount of -\$497.28 for the Phase II Project.

2. **2017 State Aid Funding (Second Road) (ARH #11-40055.01):**

The project is complete. Arawak has submitted final Payment Request #6 in the amount of \$19,818.46, which includes the release of retainage. We have prepared a Change Order for additional paving done to finalize the trench repair over the culverts.

**Action Requested:**

Approve Change Order #2 in the amount of \$5,129.00 for the Phase II Project.

3. **Hammonton Bike Path Connector (ARH #11-40052):**

The Town received bids on Wednesday February 19, 2020 at 10:00 AM. There were three (3) bidders for the project. Unfortunately, all bids came in above the available funding. As a result, we are recommending the Town reject all bids for this project. We will be working with the Town to see if there are any ways to reduce costs with this project. In addition, we would like the opportunity to discuss scope modification strategies with the NJDOT Local Aid representative.

**Action Requested:**

- Reject all bids received for the Hammonton Bike Path Extension due to insufficient funding.
- Authorize ARH to contact NJDOT and discuss scope modification.

4. **NJDOT Local Aid FY 2020 – 14<sup>th</sup> Street Roadway Improvements, Phase IV (ARH #P2020.0108):**

Hammonton has received \$310,000.00 for Phase IV of the 14<sup>th</sup> Street Project. Our office would like to combine the FY2019 and FY2020 grants into one project. This would combine Phases III and IV and give the Town a total of \$620,000.00 to complete the 14<sup>th</sup> Street Roadway Improvements from 2<sup>nd</sup> Road to Egg Harbor Road and fund the construction inspection and testing. By creating one project, we anticipate getting better prices to give the Town a better chance to get the to end of the road. This would require additional surveying and design to finish the construction documents. We have submitted a proposal for an amount not to exceed \$22,000.00 to design the remaining ±0.5 mile of road.

**Action Requested:**

Authorize ARH's proposal for an amount not to exceed \$22,000.00 to complete the 14<sup>th</sup> Street Roadway Improvement Project.

**MISCELLANEOUS ACTION ITEMS:**

5. **Wawa (Route #30) (ARH #11-10029):**

Representatives from Bellevue Properties Group have requested the release of the remaining escrow funds for the Wawa store located at the corner of the White Horse Pike, Bellevue Avenue, and Elvins Avenue. We recommend releasing the retainage with the exception of \$600.00 for the final inspection when the maintenance bond is set to expire.

**Action Requested:**

Authorize release of the escrow funds to Bellevue Properties Group, for the new Wawa store.

**PUBLIC WORKS INFORMATION ITEMS:**

6. **Mazza Muffler Site (ARH #11-01102):**

ARH is preparing the HDSRF grant.

7. **K&K Linens Property (ARH #11-01094.01):**

ARH is preparing the HDSRF grant and working on the receptor evaluation.

8. **Octagon Oil/Vine Street Parking Lot (ARH #11-01060):**

ARH prepared the Remedial Action Report and submitted same to NJDEP. The Town must pay NJDEP invoices before the Response Action Outcome (RAO) letter can be issued. Once the RAO is received, the application for a remedial action permit (RAP) for the remaining groundwater impacts can be prepared.

9. **2019 State Aid Funding (14<sup>th</sup> Street) (ARH #11-40058):**  
The NJDOT has awarded the Town an additional \$310,000.00 for Phase III of the 14<sup>th</sup> Street Roadway improvement project. The limits defined in the application were from Second Road to First Road. We are currently finalizing the Construction Documents and submit them to the NJDOT for concurrence within the next two weeks.
10. **Washington Street Reconstruction CDBG Funds (ARH #11-40054):**  
This project is complete. The Contractor has submitted final Payment Request #4 for \$6,145.54, which represents the release of retainage.
11. **Celona Site Remediation - 130 Railroad Avenue (ARH #11-01054):**  
Soil sampling and analysis has been completed for the property. Based on the samples collected, additional samples are not required. The next step at the property is to install groundwater monitoring wells. Michael Deely of the NJDEP will be notified once the work has been scheduled.
12. **Skinner Property (ARH #11-01074.01):**  
ARH has submitted the grant to the State.
13. **Policastro Property (ARH #11-01101.01):**  
A PA-ESA has been submitted to the Town for review. Additionally, a proposal for HDSRF grant application was provided on December 5<sup>th</sup>, 2019.
14. **782 Bellevue Demolition (ARH #11-01098):**  
The demolition of single-family dwelling has been completed.

**SEWER/WATER INFORMATION ITEMS:**

15. **Boyer Avenue Pump Station Design (ARH #P2019.1080):**  
Our office is working on the permitting plans and preliminary design of the new pump station. We anticipate submitting an application to the Pinelands during the second week in March.
16. **Boyer Avenue – 2019 Additional Survey Work (ARH #11-50058.24):**  
Survey and R.O.W. mark-out of Sewell Avenue, Boyer Avenue and 7<sup>th</sup> Street is complete.
17. **Relocation of Interceptor Trench Discharge at Boyer Avenue (ARH #11-50143.02):**  
Pinelands approved this work per a resolution at is January 10, 2020 meeting.
18. **Valley Avenue Utility Replacement (ARH #11-30159):**  
Our office met with the NJDEP Project Manager on July 17, 2018. We have provided the NJDEP with the closeout documentation required through the Environmental Infrastructure Trust program guidelines. The Project Manager requested the submission of a document certifying the implementation of a Fiscal Sustainability Plan or an Asset Management Plan. We are finalizing that certification and will reply to the Project Manager. The Project Manager also requested additional confirmation regarding the final payment request.
19. **NJ Water Quality Accountability Act – Valve & Hydrant Mapping (ARH #11-30166):**  
Final rollout of the app and dashboard are complete. The Water Department has been using the app in its work exercising valves, and the app is now also being used to record hydrant flushing activities. Users will be meeting with ARH personnel as needed to work through any bugs.
20. **NJ Water Quality Accountability Act – Asset Management Plan (ARH #11-30166.03):**  
The Water Main Renewal Program was provided at the last meeting.

As requested, ARH also provided Anthony DeCicco with a proposal to complete the remaining elements of the Asset Management Plan. The cost to complete the plan for the three (3) well sites is \$18,300.00, which includes performing a complete asset inventory, creating the Asset Management Plan database with

maintenance and replacement schedules and performing a water loss audit. The proposal has been deferred to a later date.

21. **Frog Rock Golf Course (ARH #11-01000):**

ARH has been performing ongoing work with the Conflict Solicitor and Attorney regarding the litigation pertaining to the Frog Rock Golf Course. Requested documents were provided to the attorney prior to the 2/14/2020 litigation deadline.

**MISCELLANEOUS ITEMS:**

22. **ROSI Map Update (ARH #11-75002.02):**

As authorized, we have met internally along with the Recreation Committee and Bicycle Committee representatives. We have completed a portion of the update the ROSI map.

**SOLICITOR REPORT**

**MAYOR REPORT**

**PWM REPORT**

**TOWN CLERK REPORT**

- 1) Approval of contract for Andrea Effinger as Department Head of the Construction Department effective January 1, 2020. Increase in Salary of \$5,000.00.
- 2) Accept the resignation of Sharon Riley as Interim Tax Collector effective March 1, 2020.
- 3) Accept resignation of Jackson Morris as regular member of Fire Company #2 in good standing. Approved at Fire Company meeting February 12, 2020.
- 4) Accept John Adams as regular Member of Fire Company #2. Approved at Fire Company meeting February 12, 2020.
- 5) Accept Mikayla Digiovannangelo as Junior member of Fire Company #2 effect February 12, 2020
- 6) Removal of Michael Shannon from the Fire Department for failure to comply with Chapter 25 of the General Ordinances of the Town of Hammonon.
- 7) Approval to Hire Anthony Berenato as Fire Sub Code Official in the Construction Department, effective March 2, 2020. Single Benefits, 32.5 hours per week. Rate of \$52,000.00 per year, Contingent upon Civil Service conditions, policies and approval.
- 8) Appoint Gus Morganti as Building Sub Code Official.

**APPROVE BILL LIST & PURCHASE ORDERS**

**NEW BUSINESS**

**ORDINANCES FOR INTRODUCTION**

**RESOLUTIONS**

**Resolution # 032-2020- Approval of Tri-Vet Memorial Day Parade**

RESOLUTION AUTHORIZING AND ENDORSING  
THE ANNUAL "TRIVET MEMORIAL DAY PARADE"

WHEREAS, the Tri Vets continue to promote the Town of Hammonton with their annual "Tri Vet Memorial Day Parade"; and

WHEREAS, Mayor and Council continues to support the efforts of the Tri Vets; and

WHEREAS, **Monday May 25, 2020** is the scheduled date for the Tri Vet Memorial Day Parade and Ceremony beginning at 10:30 a.m.; and

WHEREAS, the Tri Vets have requested assistance of the Town of Hammonton Police Department for this scheduled event and closure of the following street in the Town of Hammonton during the parade from 10:30 a.m. to 12:00 p.m.:

Bellevue Avenue (Route 54) from Railroad Avenue to Tilton Street

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY, that the Tri Vet Memorial Day Parade is acknowledged and endorsed by the Town of Hammonton contingent upon the following:

1. Filing of required State written approvals for street closures with the Town Clerk's office.
2. Filing of the necessary certificate of insurance.

**Resolution #033-2020 – Authorize Food Truck Festival**

RESOLUTION AUTHORIZING THE SIXTH ANNUAL HAMMONTON FOOD TRUCK FESTIVAL EVENT

WHEREAS, MainStreet Hammonton Organization has and continues to promote the Town of Hammonton with scheduled events in the downtown business district; and

WHEREAS, Mayor and Council has and continues to support the efforts of MainStreet Hammonton; and

WHEREAS, The Hammonton's Sixth Annual Food Truck Festival is a widely popular event attracting many new people to the town and therefore generates increased business for the entire town, and

WHEREAS, Saturday, June 13, 2020 is the scheduled date for the Sixth Annual Hammonton Food Truck Festival event during the hours of 4:00 p.m. to 9:00 p.m.; and

WHEREAS, MainStreet Hammonton has requested the following street closures for this event between the hours of 2:00 pm. to 11:00 p.m.:

Central Ave (Route 542) between Bellevue Ave to Vine Street;  
North Egg Harbor Road between Bellevue Ave and Orchard Street;  
South Second Street between Bellevue Ave and Vine Street;  
North Second Street between Bellevue Ave and Orchard Street;  
Horton Street between and Bellevue Ave Orchard Street

WHEREAS, MainStreet Hammonton has requested appropriate Police Parking Control signs to be posted early in the day noting NO PARKING AFTER 3:00 pm and the reservation of the following parking spaces for safer traffic access and the Food Trucks to park and set up:



|  |              |
|--|--------------|
| Finance OE   | \$5,000.00   |
| Assessor S&W   | \$30,000.00  |
| Assess OE  | \$2,000.00   |
| Collection S&W   | \$30,000.00  |
| Collection OE  | \$3,000.00   |
| Legal OE   | \$30,000.00  |
| Computer S&W   | \$20,000.00  |
| Computer OE  | \$30,000.00  |
| Plng Brd S&W   | \$ 5,000.00  |
| Construction S&W   | \$30,000.00  |
| Construction O&E   | \$ 7,500.00  |
| Other Code S&W   | \$ 7,000.00  |
| Group Insurance  | \$500,000.00 |
| Workers Comp (State Wide)                                    | \$100,000.00 |
| NJ Disability  | \$10,000.00  |
| Fire Operating Exp.  | \$30,000.00  |
| State Fire S&W   | \$3,000.00   |
| Police S&W   | \$700,000.00 |
| Police OE  | \$60,000.00  |
| Radio S&W  | \$30,000.00  |
| Prosecutor OE  | \$8,000.00   |
| Bldg & Grds OE   | \$20,000.00  |
| Highway S&W  | \$200,000.00 |
| Highway OE   | \$200,000.00 |
| Dog Reg. OE  | \$3,000.00   |
| Park S&W   | \$500.00     |
| Recreation Operating Exp.                                    | \$15,000.00  |
| Advertising  | \$17,000.00  |
| Airport OE   | \$5,000.00   |
| Gasoline   | \$20,000.00  |
| Natural Gas  | \$8,000.00   |
| Electric   | \$30,000.00  |
| Telephone  | \$20,000.00  |
| Social Security  | \$70,000.00  |
| Recycling Tax  | \$5,000.00   |
| DCRP   | \$4,000.00   |
| Public Defender  | \$5,000.00   |
| Municipal Court S&W  | \$40,000.00  |
| Municipal Court OE   | \$3,000.00   |
| Municipal Drug Alliance<br>(Town \$4,278.00) 2020 to<br>2021 | \$21,391.00  |
| PERS   | \$131,168.41 |
| PFRS   | \$535,787.12 |
| Capital Improvement Fund                                     | \$50,000.00  |
|  |              |
| Utility S&W  | \$200,000.00 |
| Utility OE   | \$500,000.00 |
| Utility PERS   | \$ 73,750.00 |

**Resolution #036-2020 Budget Transfers**

TRANSFER OF BUDGET APPROPRIATIONS

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey, that there be and hereby is authorized the following transfer from the 2019 Budget appropriations reserves.

CURRENT FUND

|       |                               |             |
|-------|-------------------------------|-------------|
| From: | Telephone – Operating Expense | \$ 2,000.00 |
| From: | Police – Operating Expense    | \$ 915.00   |
| To:   | Airport - Operating Expense   | \$ 2,915.00 |

**Resolution #037-2020- Approval of the 4<sup>th</sup> of July Parade**

RESOLUTION AUTHORIZING AND ENDORSING  
July 4<sup>th</sup> Independence Day Parade and Road Closure

WHEREAS, the Mayor and Council of the Town of Hammonton support and endorse the July 4<sup>th</sup> Independence Day Events scheduled to be held on July 4, 2020 with the following road closures beginning at 10:00 a.m. and ending at 1:00 p.m.:

Egg Harbor Road from Bellevue Ave to French Street  
Bellevue Avenue to Third Street  
Central Avenue from Bellevue Avenue to Vine Street

WHEREAS, there shall be no parking between the hours of 7:00 AM to 1:00 PM on July 4, 2020 on the following road ways:

Central Avenue from Bellevue to Vine Street  
North Egg Harbor Road to Fairview  
Bellevue Ave to Third Street

WHEREAS, the Town of Hammonton will provide necessary services for the July 4<sup>th</sup> Independence Day Event and Road Closures including but not limited to Police assistance.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that the July 4, 2020 Independence Day Event is approved.

**Resolution #038-2020 – Tax/Water/Sewer Refunds**

A RESOLUTION OF THE  
AUTHORIZING TAX / WATER / SEWER REFUNDS

Whereas, the following accounts need to have amounts credited, transferred, cancelled, refunded or changed

| <u>Block / Lot</u> | <u>Name</u>    | <u>Address</u> | <u>Amount</u> | <u>Acct.</u> | <u>Reason</u>   |
|--------------------|----------------|----------------|---------------|--------------|-----------------|
| 3004/15            | Ryan Hovermale |                | \$345.44      | 1773-0       | excess overbill |

Whereas, the above amounts have been corrected in the Edmunds Billing system for the Utilities and or tax module showing the correct amounts.

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the above refunds are authorized, as approved by the Tax Collector of the Town of Hammonton:

**PUBLIC HEARD**

**MEETING ADJOURNED**