

Regular Meeting of Mayor and Council April 27, 2020
Town Hall Council Chambers, 100 Central Avenue
Executive Session 3:30 P.M.
Public Session 4:00 P.M.

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilperson:

Furgione -
Giralo -
Gribbin -
Oliva -
Rodio -
Torrissi -
Mayor DiDonato -

PRESENT ALSO

Michael Malinsky, Town Solicitor
Bob Vettese, PWM

EXECUTIVE SESSION Resolution #045-2020

RESUME REGULAR MEETING-ROLL CALL

Councilperson:

Furgione -
Giralo -
Gribbin -
Oliva -
Rodio -
Torrissi -
Mayor DiDonato -

PRESENT ALSO

Michael Malinsky, Town Solicitor
Robert Vettese, Public Works Manager
Mark Hermann of ARH, Town Engineer

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Due to the COVID 19 Virus this meeting will be held electronically by way of Zoom and Broadcasted live on our local cable channel 9. Each person who wishes to address Council will be allotted 5 minutes. Public may be heard by dialing 609-561-3040.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Minutes March 30, 2020
Council Minutes March 30, 2020

PRESENTATION

DISPENSE WITH REGULAR ORDER OF BUSINESS

Public Hearing Ordinance #003-2020- Fixing Salary of Fire Sub-Code Official

AN ORDINANCE FIXING THE SALARY OF THE FIRE SUB CODE OFFICIAL

BE IT ORDAINED BY MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON,
COUNTY OF ATLANTIC, NEW JERSEY as follows:

Section 1. The Town of Hammonton has employed qualified personnel for purpose of handling the duties of the Fire Sub Code Official. Pursuant to a negotiated contract between the Fire Sub Code Official and the Town of Hammonton, the individual shall be paid pursuant to the contract. Minimums and maximum salaries as per contract are as follows:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Fire Sub Code Official	20,000.00	60,000.00

Section 2. The appropriate salary that will be covered under this contract shall be determined by the language contained in the aforementioned contract. No prior contract language or language contained in the prior salary ordinance shall be applicable for purposes of determining the salary level.

Section 3. The method of payment of the salaries to each employee shall be fixed by resolution by Mayor and Council.

Section 4. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 5. This ordinance shall take effect after final passage and publication according to law and its provisions.

Appoint Municipal Conflict Engineer

- Appoint Key Engineer's Inc as Conflict Engineer for the year 2020

Appoint Municipal Traffic Consultants

- Appoint Adams, Rehmann and Heggan Associates for the year 2020

COMMITTEE REPORTS

Administration - Councilman Gribbin

Business & Industry – Councilman Oliva

Quality of Life – Councilman Oliva

Education - Councilman Torrissi

Public Works & Transportation - Councilman Rodio

Law & Order - Mayor DiDonato

Water & Sewer - Councilman Furgione

ENGINEER REPORT

Action Items:

1. Hammonton Bike Path Connector (ARH #11-40052):

The revised plans have been resubmitted to the NJDOT for review. We have received no feedback of yet. NJDOT is working a modified schedule, where they work from home a few days a week, so we anticipate a longer review process.

We received verbal approval to complete the revisions to the construction plans. We submitted a proposal for \$7,500.00 to complete the work and bidding process.

Action Requested:

Formally authorize ARH proposal for \$7,500.00 to complete the revisions to the Bike Path construction documents.

Informational Items:

2. NJDOT Local Aid FY 2020 – 14th Street Roadway Improvements, Phase III & IV (ARH #11-40058):

We completed the survey work for the remainder of 14th Street, to Egg Harbor Road. Plans and specs are approximately 75% completed for the entire length from 2nd Road. We are anticipating submitting to the NJDOT for concurrence and permission to bid. Construction would be in summer.

3. Boyer Avenue Pump Station Design (ARH #11-50144):

Permitting plans have been completed. We submitted the Pinelands application and fee request to Frank Zuber. The Pinelands Commission staff is working from home, so correspondence and review is taking a little longer.

The design of the pump station continues. We are finalizing the design of a smaller system to service the 7 existing homes along Boyer Avenue and the corner of Boyer Avenue and Sewell Avenue. The permit application to the NJDEP for the Treatment Works Approval is being prepared. We anticipate submitting the NJDEP TWA permit in approximately three weeks.

SOLICITOR REPORT

MAYOR REPORT

PWM REPORT

TOWN CLERK REPORT

- 1) Approval to Hire Orlando Medina F/T Truck Driver in the Public Works Dept, single benefits, 40 hours per week yearly Salary of \$29,183.00 effective May 1, 2020, contingent upon civil service rules and regulations
- 2) Approval to hire Catherine Andreini F/T Account Clerk in the Tax Collectors office. Effective May 1, 2020. 32.5 hours per week with a yearly Salary of \$24,900.00, single benefits. Contingent upon Civil Service rules and regulations
- 3) Accept the voluntary resignation of David Kline from his position as Laborer in the Public Works Department effective April 3, 2020.
- 4) Approval to Advertise for a part time Account Clerk for the Tax Collectors Office. 19.5 to 26 hours per week, no benefits rate of \$14.50 per Hour.

APPROVE BILL LIST & PURCHASE ORDERS

NEW BUSINESS

ORDINANCES FOR INTRODUCTION

RESOLUTIONS

RESOLUTION #046-2020 RELEASE OF JIF SURPLUS

RESOLUTION AUTHORIZING THE RELEASE OF \$423,296.02 IN SURPLUS FROM THE TOWN OF HAMMONTON'S SHARE OF THE AGGREGATE EXCESS LOSS CONTINGENCY FUND

WHEREAS, the Atlantic County Municipal Joint Insurance Fund (hereafter referred to as the FUND) has been organized pursuant to N.J.S.A. 40A:10-36 et. seq.; and

WHEREAS, the FUND is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

WHEREAS, the FUND has established an Aggregate Excess Loss Contingency Fund pursuant to NJAC 11:15-2.23; and

WHEREAS, in accordance with NJAC 11:15-2.21, the FUND is authorized to release surplus from its Closed Years Fund upon approval from the Department of Banking & Insurance & Department of Community Affairs; and

WHEREAS, should the FUND authorize the Release of Surplus from its Closed Years Fund, each member receiving a share of the surplus has the option of using the surplus as an offset against their next assessment billing, receiving the surplus as a direct payment, or placing a portion of their surplus in the FUND's Aggregate Excess Loss Contingency Fund; and

WHEREAS, several members, including the Town of Hammonton, have placed a portion of their Surplus from amounts released in prior years, into the Aggregate Excess Loss Contingency Fund; and

WHEREAS, based upon the un-audited balance as of March 31, 2020 Financial Review, the Town of Hammonton had an accumulated balance of approximately \$423,296.02 in the Aggregate Excess Loss Contingency Fund; and

WHEREAS, the Fund Commissioner from the Town of Hammonton has sent a written request to the Fund Administrator's office asking that \$423,296.02, of their available balance be released from the Aggregate Excess Loss Contingency Fund;

NOW THEREFORE BE IT RESOLVED, by the Town of the Hammonton that the Fund Treasurer is hereby authorized to release \$423,296.02 from the Town of Hammonton's balance in the Aggregate Excess Loss Contingency Fund in the form of a lump sum payment for the 2020 Fund year to the Town of Hammonton.

Resolution #047-2020 – Conflict Liquor License

County of Atlantic
Resolution Authorizing NJ ABC to Renew Conflict Liquor License

WHEREAS, the following liquor license holders have applied for renewal of July 1, 2020 to June 30, 2020 Plenary Retail Consumption Licenses:

License #	License Name	License Holder	Location
0113 33 006	DiDonato’s Bowling Center	Stephen DiDonato	1151 WHP

WHEREAS, the applicant is a member of the governing body of the Town of Hammonton, which also acts as the ABC issuing authority, the subject license is a “conflict” license. Accordingly, said renewal application will be forwarded to the Director of the Division of Alcoholic Beverage Control for consideration pursuant to N.J.S.A. 33:1-20 and N.J.A.C. 13:2-4.1; and

WHEREAS, N.J.A.C. 13:2-4.6 requires the issuing authority to submit to the Director a certified Resolution setting forth that the issuing authority has no objection to the renewal of the subject license and consents thereto, and, furthermore, is not aware of any circumstances or provisions of law or local ordinance which would prohibit the renewal of the subject licenses.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Hammonton, County of Atlantic and State of New Jersey that the Governing Body has no objection to the renewal of Plenary Retail Consumption License and consents thereto, and, furthermore, is not aware of any circumstances or provisions of law or local ordinance which would prohibit the renewal of the subject licenses.

Resolution #048-2020- Authorize National Night Out

AUTHORIZE NATIONAL NIGHT OUT EVENT & FIREWORKS DISPLAY

WHEREAS, October 9th (October 10th rain date) is the scheduled date for the National Night Out Event in the Town of Hammonton; and

WHEREAS, this year's event will include fireworks display to be held at Hammonton High School located on Old Forks Road in Hammonton;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, that the National Night Out Event and Fireworks Display is authorized along with assistance from Hammonton Police Department and other town departments as deemed necessary; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to sign Atlantic County License Agreement and any other paperwork that is necessary for this event; and

BE IT FURTHER RESOLVED approval is contingent upon the filing of the necessary certificate of insurance with the Municipal Clerk.

Resolution # 049-2020- Authorize Recycling Professional and Grant Application

RESOLUTION NAMING
CERTIFIED RECYCLING PROFESSIONAL,
AND AUTHORIZING GRANT APPLICATION
FOR RECYCLING TONNAGE GRANT FOR YEAR 2019

- WHEREAS,* The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS,* It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and
- WHEREAS,* The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and
- WHEREAS,* The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and
- WHEREAS,* A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of the municipality to recycling and to indicate the assent of the Town of Hammonton to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and
- WHEREAS,* Scott Rivera Certified Recycling Professionals, is herein designated as the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton in the County of Atlantic and State of New Jersey that the Town of Hammonton hereby endorses this submission of the Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and therefore designates Scott Rivera Certified Recycling Professional, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the Recycling Tonnage Grant be deposited in a dedicated Recycling Trust Fund to be used solely for the purpose of recycling; and

BE IT FUTHER RESOLVED that the Mayor, Town Clerk, Scott Rivera Certified Recycling Professional, are hereby authorized to execute any and all documents in furtherance of this Resolution

Resolution #050-2020- Adopting NPP Strategic Implementation Plan

- Resolution Adopting the Neighborhood Preservation Program Strategic Implementation Plan
- WHEREAS,* in 2019 the Town of Hammonton applied for and was awarded a \$125,000 Neighborhood Preservation Program (NPP) grant from the NJ Dept. of Community Affairs (NJDCA) for the 1st year of a grant that may be extended for up to a total of five years for improvements to the Downtown Hammonton target area; and
- WHEREAS,* the purpose of the grant is to design and implement a wide range of initiatives to continue to create a favorable climate for investment and to improve the quality of life for the residents, businesses and visitors of this neighborhood; and
- WHEREAS,* as a condition of the grant, the NJDCA requires that a Strategic Implementation Plan be prepared which delineates the activities of the NPP program and describes the manner in which the grant funds will be expended. The plan covers a five-year period and must be submitted to the NJDCA for review and approval prior to program implementation; and

WHEREAS, said Plan has been completed pursuant with the required community input and other related State mandates;

NOW, THEREFORE BE IT RESOLVED THAT the Mayor and Town Council of the Town of Hammonton does hereby approve the Downtown Hammonton Strategic Implementation Plan and budget and authorizes submission of said Plan to the NJDCA; and

BE IT FURTHER RESOLVED that the Town of Hammonton is hereby authorized to expend funds in accordance with said Plan upon Plan approval by the NJDCA.

PUBLIC HEARD

MEETING ADJOURNED