

Regular Meeting of Mayor and Council February 25, 2019  
Town Hall Council Chambers, 100 Central Avenue  
Executive Session 6:00 P.M.  
Public Session 7:00 P.M.

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilperson:

Furgione -  
Giralo -  
Gribbin -  
Rodio-  
Sacco -  
Torrissi –  
Mayor DiDonato -

PRESENT ALSO

Michael Malinsky, Town Solicitor  
Jerry Barberio, PWM/Business Administrator

EXECUTIVE SESSION Resolution #042-2019

RESUME REGULAR MEETING-ROLL CALL

Councilperson:

Furgione -  
Giralo -  
Gribbin -  
Rodio-  
Sacco -  
Torrissi –  
Mayor DiDonato -

PRESENT ALSO

Michael Malinsky, Town Solicitor  
Bob Vettese of ARH, Town Engineer  
Jerry Barberio, PWM/Business Administrator

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so. Also, each person who wishes to address Council will be allotted 5 minutes.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Minutes January 28, 2018  
Council Minutes January 28, 2018  
Special Meeting Minutes January 14, 2019  
Special Meeting Minutes February 7, 2019

Presentation

- Proclamation Kids to Parks Day
- Proclamation National Nutrition Month ShopRite
- Proclamation Chris Wines Mayor for a Day
- Joseph Barberio presentation on School Security

DISPENSE WITH REGULAR ORDER OF BUSINESS

COMMITTEE REPORTS

Administration – Councilman Gribbin

Business & Industry – Councilwoman Sacco

Quality of Life - Councilwoman Sacco

Education - Councilman Torrissi

Public Works & Transportation - Councilman Rodio

Law & Order - Mayor DiDonato

Water & Sewer - Councilman Furgione

ENGINEER REPORT

· **NJ Water Quality Accountability Act (ARH #2018-0656):**

Having completed an initial Pilot Program, on 2/1/2019 ARH provided the Town with a cost proposal to perform a full-scale valve and fire hydrant GPS/GIS system development, including mobile app, online dashboard, and digital water system network which can be used in the Town's mandated Asset Management Plan. The proposal was broken down based on use of existing data and update of data in new areas.

**Action Requested:**

Approve the submitted proposal in the amount of \$25,550.00. (See attached)

· **ROSI Map Update (ARH #P2019.):**

The Town has received notice from the NJDEP Green Acres Program staff that the Hammonton ROSI map must be updated. We have reviewed the present ROSI map dated 2011. We would estimate the cost to revise the map and update of the chart to be \$1,450.00.

**Action Requested:**

Authorize ARH to complete the update to the ROSI map and chart for a fee not to exceed \$1,450.00 and authorize that a PO be issued to ARH for that amount.

· **Hammonton Airport Water Sprinkler Shed (ARH #P2019.0102):**

We met with Frank Domenico regarding the need to construct a shed adjacent to State Police Helicopter hanger at the Hammonton Airport. We provided a proposal to the Town to complete the various services as depicted on the ARH proposal dated 2/5/19 (copy attached) for Council's consideration.

**Action Requested:**

Approval of the ARH proposal dated 2/5/19 in the amount of \$6,000.00 for the services noted and issuance of a Purchase Order for same.

· **2018 State Aid Funding (14<sup>th</sup> Street) (ARH #11-40056.01):**

The 14th Street project limits submitted to the NJDOT extended from the base of the Atlantic City Expressway overpass to a point past the intersection with Second Road. We also included an alternate bid to repave the portion of 14th Street from the Folsom Borough border to the limits of the 2014 road project. Council has authorized our office to proceed with the surveying, design, and bidding of this project.

The construction documents have been reviewed and approved by the NJDOT. We have received authorization to bid the project.

Our office is ready to proceed with advertising and bidding the project, pending confirmation of the availability of funding.

**Action Requested:**

Authorize ARH to proceed with finalizing the bid documents, advertise and receive bids.

**NJ Water Quality Accountability Act – Asset Management Plan (ARH #11-10000):**

As previously discussed with the PWTC Committee, the Town intends to complete the majority of work required for the WQAA Asset Management Plan task on its own which is due in April of 2019. There are a variety of elements that comprise the Asset Management Plan. If the Town would like ARH to be involved at any level, please advise and we can prepare a proposal to complete or assist in the completion of any of the tasks provided by NJDEP.

**Action Requested:**

Authorize ARH to meet with Anthony DeCicco and provide assistance to him in completing the Asset Management Plan Documents.

**2017 State Aid Funding (Second Road) (ARH #11-40055.01):**

NJDOT has awarded the Town a total \$418,000.00 in Municipal Aid funds to be used towards Second Road improvements, from Chew Road to 12th Street. Arawak Paving Company was the low bidder for the project, with a combined bid for the Base Bid and Alternates in the amount of \$597,600.00.

Arawak has completed the drainage improvements, pavement, striping and guiderail replacement. Arawak has provided a cost estimate for \$28,700.00 to perform additional drainage improvements at 2<sup>nd</sup> Road and 10<sup>th</sup> Street. Council approved this change at the December meeting. The work will be completed in early spring. Pavement cores were obtained for testing purposes, and we are awaiting the results to ensure that the roadway section was constructed in accordance with NJDOT Specifications.

**Route #54 NJDOT Improvements (ARH #11-01000):**

We discussed the various projects with the Municipal Utilities Superintendent that need to be completed prior to the NJDOT resurfacing 12<sup>th</sup> Street, Route #54 between the White Horse Pike and the Town boundary line along with other needed projects. The following potential projects are possible considerations for funding request:

- Route #54 water main replacement First Road to Second Road subject to meeting with NJDOT to discuss options for installation and restoration.
- Sanitary sewer extension to a section of Boyer Avenue from Pleasant Mills Road to present termination point of sanitary sewer on Boyer Avenue.

Council also authorized the Town Representative (Frank Zuber) to contact the NJDEP to seek an agreeable time and date to meet with the Town and our office related to funding for these projects after that meeting. As also requested by Council, we did contact the NJDOT Representative to discuss the Route #54 project installation and restoration requirements. It appears that we could leave the old water main in the ground if we including filling same with grout.

**Acquisition of Block 4303 Lot 20 for Additional Land Application of Effluent (ARH #11-50143):**

At the special meeting held on February 7, 2019 regarding acquisition of 4303/20 for land application purposes, Councilperson Steven Furgione requested that ARH carry out the following tasks related to this issue:

- Arrange a meeting with the Pinelands prior to the March 25 Town Council meeting.

We have scheduled a meeting for Wednesday February 27 at 2pm at the Pinelands Commission to discuss this site. Mayor DiDonato, Councilpersons Furgione and Rodio, and Conflict Solicitor Brian Howell have all committed to attend.

- Investigate slip lining sewer lines and manhole lining.

We are arranging with Grant Whittle of Reline America to make a presentation in Hammonton on March 13, 2019 regarding GRP/UV cured pipe lining technologies. At that time, we will be able to better estimate costs for this service for a range of conditions. We are waiting for a response from Grant on the date and time.

- Investigate alternative land disposal sites and associated costs.

We have started this work, focusing on parcels or adjoining parcels of a common owner of sufficient area, basic land cover and soil type, etc.

**Boyer Avenue – 2018 Optimization Phase I (ARH #11-50058):**

This work is under way and will be completed by the March 25 meeting. We have not yet received site specific groundwater level or water quality data, trench water level data. We will coordinate a meeting with the Superintendent in order to coordinate available data and gain an understanding of existing on-site monitoring protocols.

**Hammonton Bike Path Connector – 2019 State Aid Application (ARH #P2018.0651):**

We are waiting for a response from NJDOT to the Town's additional funding application request. At a recent Municipal Engineering Society meeting it was indicated that the State funding allotment announcement should be out by the end of March or early April.

**Valley Avenue Utility Replacement (ARH #11-30159) No Status Change:**

Our office met with the NJDEP Project Manager on July 17, 2018. We have provided the NJDEP with the closeout documentation required through the Environmental Infrastructure Trust program guidelines. The Project Manager requested the submission of a document certifying the implementation of a Fiscal Sustainability Plan or an Asset Management Plan. We are finalizing that certification and will reply to the Project Manager. The Project Manager also requested additional confirmation regarding the final payment request.

Project Maintenance and Environmental Maintenance bonds have been received and delivered to the Town. The bonds will expire on June 30, 2019.

**Weymouth Road Drainage Phase II (ARH #11-01000):**

As requested, Councilman Rodio and I met on-site with the County Representative related to the four areas along Weymouth Road and a section of First Road where drainage concerns were expressed. After the on-site meeting ARH provided a memo to the County noting the conditions that were generally observed. The County will review and discuss the summary provided for possible future agreement with the Town related to each area.

**SOLICITOR REPORT**

**MAYOR REPORT**

**PWM/BUSINESS ADMINISTRATOR REPORT**

**TOWN CLERK REPORT**

- 1) Accept retirement of Kim Torres as Municipal Court Administrator as of May 1, 2019.

2) Approval to increase Roseanne Kronk Keyboard Clerk 1 part time hours from 19.5 hours per week to 26 hours per week retroactive to January 25, 2019.

3) Accept Anthony Rose and Nicholas Bagliani as regular members of Fire Company #2, approved by Fire Dept at their meeting on February 13, 2019.

4) Accept resignation of Evan Mattle in good standing from Fire Company #2, approved at Fire Company Meeting February 13, 2019.

APPROVE BILL LIST & PURCHASE ORDERS

NEW BUSINESS

ORDINANCES FOR INTRODUCTION

**Ordinance #005-2019- Fixing Salaries of Certain Employees in the Town of Hammonton**

BE IT ORDAINED by Mayor and Common Council of the Town of Hammonton, County of Atlantic, New Jersey the salaries, clothing allowance, education stipend, health insurance buyout, sick time, vacation time, personal time, comp time, holidays and overtime shall apply to members for contract terms commencing January 1, 2018 per Town Code and per individual bargaining unit Contracts. Individuals shall be paid pursuant to the contract minimums and maximum salaries / Hourly Rates as per contract are as follows:

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Town Clerk/Accountant /Deputy Registrar/ Airport Admin	\$45,000	\$100,000
Confidential Aid/Communication Manager/ Recreation Leader	\$20,000	\$45,000

BE IT FURTHER ORDAINED the appropriate level that each employee covered under their individual or bargaining unit contract shall be paid determined by the language contained in the aforementioned contract. No prior contract language or language contained in the prior salary ordinance shall be applicable for purposes of determining the salary level of any personnel, and

BE IT FURTHER ORDAINED there shall be added as a longevity increment for each full-time employee as negotiated and set forth in the contract, and

BE IT FURTHER ORDAINED the method of payment of the salaries to each employee shall be fixed by resolution by Mayor and Council, and

BE IT FURTHER ORDAINED this ordinance shall take effect after final passage and publication according to law and its provisions.

RESOLUTIONS

**Resolution # 043-2019- Approve Tri-Vets Memorial Day Parade**

RESOLUTION AUTHORIZING AND ENDORSING  
THE ANNUAL "TRI VET MEMORIAL DAY PARADE"

WHEREAS, the Tri Vets continue to promote the Town of Hammonton with their annual "Tri Vet Memorial Day Parade"; and

WHEREAS, Mayor and Council continues to support the efforts of the Tri Vets; and

WHEREAS, **Monday May 27, 2019** is the scheduled date for the Tri Vet Memorial Day Parade and Ceremony beginning at 10:30 a.m.; and

WHEREAS, the Tri Vets have requested assistance of the Town of Hammonton Police Department for this scheduled event and closure of the following street in the Town of Hammonton during the parade from 10:30 a.m. to 12:00 p.m.:

Bellevue Avenue (Route 54) from Railroad Avenue to Tilton Street

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY, that the Tri Vet Memorial Day Parade is acknowledged and endorsed by the Town of Hammonton contingent upon the following:

1. Filing of required State written approvals for street closures with the Town Clerk's office.
2. Filing of the necessary certificate of insurance.

**Resolution #044-2019- Approval of Food Truck Festival Event**

RESOLUTION AUTHORIZING THE FOURTH ANNUAL HAMMONTON FOOD TRUCK FESTIVAL EVENT

WHEREAS, MainStreet Hammonton Organization has and continues to promote the Town of Hammonton with scheduled events in the downtown business district; and

WHEREAS, Mayor and Council has and continues to support the efforts of MainStreet Hammonton; and

WHEREAS, The Hammonton's Fourth Annual Food Truck Festival is a widely popular event attracting many new people to the town and therefore generates increased business for the entire town, and

WHEREAS, Saturday, June 8, 2019 is the scheduled date for the Fourth Annual Hammonton Food Truck Festival event during the hours of 4:30 p.m. to 9:30 p.m.; and

WHEREAS, MainStreet Hammonton has requested the following street closures for this event between the hours of 3:00 pm. to 11:30 p.m.:

Central Ave (Route 542) between Bellevue Ave to Vine Street;  
North Egg Harbor Road between Bellevue Ave and Orchard Street;  
South Second Street between Bellevue Ave and Vine Street;  
North Second Street between Bellevue Ave and Orchard Street;  
Horton Street between and Bellevue Ave Orchard Street

WHEREAS, MainStreet Hammonton has requested appropriate Police Parking Control signs to be posted early in the day noting NO PARKING AFTER 3:00 pm and the reservation of the following parking spaces for safer traffic access and the Food Trucks to park and set up:

Both sides of Route 54 between Third Street and Egg Harbor Road;

Both sides of Central Avenue between Bellevue Ave and Vine Street;  
Both sides of N. Egg Harbor Road between Bellevue Avenue and Orchard Street;  
Both sides of Horton Avenue between Bellevue Avenue and Orchard Street,

WHEREAS, MainStreet Hammonton has met with the Police Chief and been approved for seven Police Officers to assist with crowd control and direct traffic at the intersections due to increased event related pedestrian and vehicular traffic on State Route 54;

FUTHERMORE, MainStreet Hammonton has requested that the Town waive the Fire Permit Fee for all Food Truck Vendors that obtain their permit fee before the deadline date established by MainStreet Hammonton;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that June 8th, 2019 is approved for the Fourth Annual Hammonton Food Truck Festival™ event, including the above requests for street closures, reservation of parking spaces, posting of “NO PARKING” signs, waive fire permit fees, and five police officers are acknowledged, approved and endorsed;

### **Resolution #045-2019- Approve Contract for Collection of Outstanding Municipal Court Debt**

#### **Resolution Authorizing Collection of Outstanding Municipal Court Debt**

WHEREAS, there has been an advertisement for Request for Proposals for the collection of Outstanding Municipal Court Debt by the Town of Hammonton as required by the Public Contracts Law of the State of New Jersey; and

WHEREAS, This resolution is amending Resolution #081-2018; and

WHEREAS, TAXSERV Capital Services NJ, LLC, 1313 Dolley Madison Blvd, Suite LL-130, McLean, V.A. 22101-3926, is the only proposal received by the Town, at a collection fee rate of 20.0%:

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that the proposal for the collection of Outstanding Municipal Court Debt is for the Town of Hammonton Municipal Court only for debt collections of all outstanding fees prior to becoming “Hammonton Joint Municipal Court with the Borough of Folsom, is awarded to Capital Services NJ, LLC, 1313 Dolley Madison Blvd, Suite LL-130, McLean, V.A. 22101-3926.

### **Resolution #046-2019- Appointing Hammonton Joint Municipal Court Judge**

RESOLUTION RECOMMENDING TO THE HONORABLE PHIL MURPHY, GOVERNOR OF THE STATE OF NEW JERSEY, THE APPOINTMENT OF FRANK J. RASO, ESQUIRE, P.C. AS JOINT MUNICIPAL COURT JUDGE

WHEREAS, there has hereto been established pursuant N.J.S.A. 2A:8-3 an inter-municipal Court for the Town of Hammonton and the Borough of Folsom, Atlantic County, New Jersey; and

WHEREAS, N.J.S.A. 2A: 8-5 requires that the position of Judge of an Inter-municipal court shall be filled by the nomination and appointment of the Governor of the State of New Jersey with the advice and consent of the Senate and State; and

WHEREAS, the Governor and the Senate have yet to act on this existing appointment,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, that it unanimously supports a recommendation to the Honorable Phil Murphy, Governor of the State of New Jersey, of the appointment of Frank J. Raso, Esquire, P.C. as the Municipal Judge for the Town of Hammonton and Borough of Folsom Inter-Municipal Court, in accordance with N.J.S.A. 2A: 8-5, which appointment is respectfully requested. For a 3 year term from February 9, 2019 to February 8, 2021 with a yearly salary of \$45,000.00 each year.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Honorable Phil Murthy for his immediate consideration in filling the position aforesaid by recommendation to the Senate of the State of New Jersey.

**Resolution #047- 2019- Approve Budget Transfers**

TRANSFER OF BUDGET APPROPRIATIONS

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey, that there be and hereby is authorized the following transfer from the 2018 Budget appropriations reserves.

<u>CURRENT FUND</u>		
From:	Collection of Tax - Operating Expense	\$ 2,000.00
From:	Group Ins - Operating Expense	\$ 5,500.00
From:	Telephone – Operating Expense	\$ 1,600.00
To:	Highway– Operating Expense	\$ 9,100.00

**Resolution #048-2019- Various Refunds**

A RESOLUTION OF THE MAYOR AND COUNCIL  
OF THE TOWN OF HAMMONTON  
AUTHORIZING VARIOUS REFUNDS

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the following refunds/close out of accounts are authorized as approved by the respective Department Heads of the Town of Hammonton:

Bright Planet Solar	\$ 240.00	Permit Fee
Saldana, Augustine	\$ 3,500.00	Escrow Fee
Trinity Solar	\$ 239.00	Permit Fee

**Resolution #049-2019 –Temporary Budget Appropriation**

RESOLUTION MAKING TEMPORARY EMERGENCY APPROPRIATIONS  
IN THE TOWN OF HAMMONTON MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-20 provides that temporary emergency appropriations may be made for the period between the beginning of the fiscal year and the date of adoption of the budget for said year; and

WHEREAS, the date of this resolution is not within the first thirty days of January, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of

Hammonton, New Jersey, that the following temporary emergency appropriations are hereby made:

<u>Fund</u>	<u>Appropriation</u>
Admin S&W	\$30,000.00
Admin OE	\$2,000.00
Finance S&W	\$20,000.00
Finance OE	\$5,000.00
Assessor S&W	\$30,000.00
Assess OE	\$2,000.00
Collection S&W	\$30,000.00
Collection OE	\$3,000.00
Legal OE	\$30,000.00
Computer S&W	\$20,000.00
Computer OE	\$20,000.00
Plng Brd S&W	\$ 5,000.00
Construction S&W	\$30,000.00
Other Code S&W	\$7,000.00
Group Insurance	\$500,000.00
Workers Comp (State Wide)	\$100,000.00
NJ Disability	\$10,000.00
Fire Operating Exp.	\$30,000.00
State Fire S&W	\$3,000.00
Police S&W	\$700,000.00
Police OE	\$60,000.00
Radio S&W	\$30,000.00
Prosecutor OE	\$8,000.00
Bldg & Grds OE	\$20,000.00
Highway S&W	\$200,000.00
Highway OE	\$200,000.00
Dog Reg. OE	\$3,000.00
Park S&W	\$500.00
Recreation Operating Exp.	\$15,000.00
Advertising	\$17,000.00
Airport OE	\$ 5,000.00
Gasoline	\$20,000.00
Natural Gas	\$8,000.00
Electric	\$30,000.00
Telephone	\$20,000.00
Social Security	\$70,000.00
Recycling Tax	\$5,000.00
DCRP	\$3,000.00
Public Defender	\$5,000.00
Municipal Court S&W	\$40,000.00
Municipal Court OE	\$3,000.00
Municipal Drug Alliance (Town \$4,278.00) 2018 to 2019	\$21,391.00
Municipal Drug Alliance (Town \$4,278.00) 2019 to 2020	\$21,391.00
PERS	\$148,950.78
PFRS	\$530,567.14
Capital Improvement Fund	\$130,000.00

Utility S&W	\$200,000.00
Utility OE	\$500,000.00
Utility PERS	\$ 73,750.00

**Resolution #050-2019- Approval of Grant Reforestation and Tree Planting**

A RESOLUTION AUTHORIZING NO NET LOSS REFORESTATION & TREE PLANTING GRANT AGREEMENT  
BETWEEN

TOWN OF HAMMONTON  
AND  
THE STATE OF NEW JERSEY  
BY AND FOR  
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

Grant Identifier: FS19-018

The governing body of the Town of Hammonton desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$17,220.00 to fund the following project:  
NJUCE Stewardship Grant Reforestation & Tree Planting

Therefore, the governing body resolves that Stephen DiDonato or the successor to the office of Mayor is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in the amount not less than \$0.00 and not more than \$17,220.00, and (c) to execute any amendments thereto which do not increase the Grantee's obligations.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and Council of the Town of Hammonton, authorize and hereby agrees to match 33.33% of the total project amount in compliance with match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. Up to 100% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules and regulations in its performance pursuant to the agreement.

PUBLIC HEARD

MEETING ADJOURNED