



HAMMONTON POLICE DEPARTMENT

FIREARMS PERMITS AND IDENTIFICATION CARDS

FARS APPLICATION PROCEDURE FOR APPLICANTS:

Step 1: Visit the website. You must enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

Step 2: When you log on you must enter the Hammonton Police Department ORI#: NJ0011300

Step 3: Complete the online application. You must complete the application using a smart phone, mobile device, laptop or desktop computer.

When deciding how many permits you would like to get, remember:

- a. ONE permit is required for each handgun you wish to purchase (each permit is \$2.00);
- b. You can purchase 1 handgun in a 30 day period;
- c. Permits are good for up to 180 days (with renewal after 90 days);
- d. If you decide you want another handgun permit and you didn't get more than one initially, you will need to apply again;

Step 4: You will need to submit payment at the Police Department for your permits and, if applicable, the Firearms ID card. Permits to Purchase handguns are \$2.00 for each permit, and \$5.00 for the initial ID card no fee for duplicate.

You will be receiving automated email updates throughout this new process.

Once your application is complete, someone from the Hammonton Police Department will contact you to retrieve your FID card and/or pistol permit documents.

Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smart phone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.

The on-line application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references as well as the best email addresses for yourself and references.

The New Jersey State Police website provides information on New Jersey firearms laws, transportation of firearms and frequently asked questions. The site can be found by following this link:

<http://www.njsp.org/firearms/Index.shtml>

FARS Application Procedures for Applicants:

Step 1: visit this website. You MUST enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

Step 2: Consult your Police Department and obtain their ORI # _____

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer.

Step 4: You MUST appear at your Police Department to complete the Mental Health Form (SP66) and PAY for your FID Card and/or Pistol Purchase Permits. Your application WILL NOT be processed until you have submitted the Mental Health Form and PAID for the FID Card/Pistol Permits. Non-refundable payment is required to be made prior to the completion of the background as per NJAC 13:54-1.4.

*You will be receiving automated email updates throughout this new process.

*Once your application is complete, a station representative will contact you to retrieve your FID card and/or pistol purchase permit documents.

*Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.

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