

Agenda Regular Meeting of Mayor and Council – November 16, 2015  
Town Hall Council Chambers, 100 Central Avenue  
Executive Session 6:00 P.M.  
Public Session 7:00 P.M.

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilman:  
Furgione -  
Gribbin -  
Pullia -  
Rodio –  
Torrissi -  
Wuillermin -  
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor  
Jerry Barberio, PWM/Business Administrator

Executive Session #R132-2015

#R132-2015

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the “Open Public Meetings Act,” an Executive Session is authorized on this below adopted date, for the purpose of discussing and/or acting upon:

1. Personnel
2. Litigation
3. Fire Department Complaints

BE IT FURTHER RESOLVED, that the minutes of any matters discussed in Executive Session shall be released to the public as soon as reasonably possible after Mayor and Council conclude that the basis for exclusion of the public ceases to exist.

RESUME REGULAR MEETING-ROLL CALL

Councilman:  
Furgione -  
Gribbin -  
Pullia -  
Rodio –  
Torrissi -  
Wuillermin -  
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor  
Bob Vettese of ARH, Town Engineer  
Jerry Barberio, PWM/Business Administrator

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so. Also, each person who wishes to address Council will be allotted 5 minutes.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Session 10/26/15

Regular Meeting 10/26/15

Special Meeting 11/2/15

COMMITTEE REPORTS

Administration - Councilman Gribbin

Business & Industry- Councilman Furgione

Education - Councilman Torrissi

Quality of Life - Councilman Pullia

Public Works & Transportation- Councilman Rodio

Law & Order- Mayor DiDonato

Water & Sewer – Councilman Wuillermin

ENGINEER REPORT

**PUBLIC WORKS ACTION ITEMS:**

**1. Tomasello Winery Performance Bond Release (ARH #11-12044.02):**

We met on-site with the Quality of Life committee and the property owner on Saturday October 31<sup>st</sup> related to the completion of on-site improvements and request for the project Performance Bond (Letter of Credit) release. All improvements have been completed in compliance with the design plans.

**Action Requested:**

Release of the project Performance Bond, Letter of Credit #2049 issued 11/14/14 from Cape Bank in the amount of \$15,710.70 subject to the following conditions:

1. Posting of a Maintenance Bond in a form acceptable to the Town Solicitor in an amount of \$2,356.60 which will remain in effect for a period of two (2) years.
2. Replenish the project escrow account to satisfy all outstanding bills and to cover costs for future inspection, reports, etc. related to the project Maintenance Bond release.

**2. Weymouth Road Drainage (ARH #11-06007):**

We have met with the two (2) affected property owners where easements will be required. We have prepared the legal descriptions for two of the areas where drainage easements are required and provided them to the Solicitor to prepare the deeds for signature and filing. We will need to request an additional project time extension to complete the remaining work and to seek easements from the other property owners near the Reading Avenue intersection. We will seek action from Council related to the time extension request.

**Action Requested:**

Authorize the Town Engineer to direct a letter to the County requesting an extension of time on the agreement between the Town and County for design and related services for the project.

**PUBLIC WORKS INFORMATION ITEMS:**

3. **Boyer Avenue Dog Park and 2-Bay Water Department Garage Replacement Drainage Calculations (ARH #11-75003.04):**

As requested, ARH has begun the design work to complete a drainage report, calculations, etc. for submission to the Pinelands Commission associated with the following two areas at the Boyer Avenue site:

- Two (2) bay Water Department Garage Replacement/Storage Building
- Dog Park site to address Pinelands Commission review comments

4. **First Road/Chew Road Drainage Improvements (ARH #11-60207):**

We met on-site with the contractor and Homeowner regarding the project improvements and construction schedule. Weather permitting and subject to receipt of the county Roadway Opening permit the work should start 11/12/15 and be completed before Thanksgiving.

5. **FY2016 NJDOT Applications (ARH #11-40041):**

At the last Council Meeting ARH was authorized to complete a NJDOT FY2016 Municipal Aid Application for Second Road. Our office has completed and submitted all relevant maps, estimate, and information. This application was submitted electronically to NJDOT before October 19, 2015 deadline. Our office requested \$250,000.00 from NJDOT in support of this application.

6. **Hammonton Bike Path Extension (ARH #2014.0309):**

All field information has been obtained and the base plans have been completed. Our office is in the process of reviewing the base plans in order to determine the best location for the proposed path alignment and whether additional easements may be required.

7. **Green Acres Application (ARH #2014.0426):**

On behalf of the Town our office completed and submitted a funding application for the Green Acres Program requesting funds for the acquisition of Block 3001, Lots 40 & 41 (St. Martin Church across the street from Hammonton Lake Park). Green Acres has announced that the Town will be receiving \$550,000 in funding to go towards the acquisition of this property. A portion of that amount 25% could be in the form of a grant. We originally applied for \$1,116,250.00. We will need direction from Council before proceeding further.

8. **14<sup>th</sup> Street Roadway Improvements (ARH #2015.0303):**

At the special meeting of Council on 10/19/15 and on 11/2/15 the following actions occurred:

- Passage of project funding Ordinance #022-2015.
- Adoption of Resolution #120-2015 approving the project award to Arawak Paving Company, Inc. in the amount of \$151,000.00 subject to certain conditions.
- Approval of ARH proposal #15-0303 subject to certain conditions.

We will send the award resolution and bid information to the NJDOT for their review and approval. Once the project funding is in place, we issue the Notice to Proceed to the contractor. We will also be scheduling a pre-construction meeting with the contractor in the upcoming weeks.

**SEWER AND WATER INFORMATION ITEMS:**

9. **Lincoln Avenue Water Department Building Replacement & Communication Equipment Improvements (ARH #11-30155.06):**

We met with the contractor, Council representatives and the MUD Superintendent on-site to review this project. Although the contractor is ready to start, we cannot issue the Notice to Proceed until the Bond Ordinance is approved and the funding is in place. The Solicitor is working on finalizing same.

10. **AT&T Equipment Relocation Lincoln Avenue (ARH #11-30156):**

The Solicitor is finalizing the lease agreement between AT&T and the Town to be consistent with other Town leases.

11. **Metro PCS Equipment/Antennae Replacement Lincoln Avenue (ARH #11-30162):**  
The Solicitor has finalized the lease agreement modifications with T-Mobile and their representative for the Lincoln Avenue site. The Mayor will need to sign the agreement as authorized at a prior meeting.
12. **White Horse Pike/Cedar Branch Stream Water Main Replacement (ARH #11-30161):**  
The legal descriptions were forwarded to the Solicitor for preparation of the required deeds to be sent to the affected property owner of Block 4601, Lot 29. Once the deed of easement is executed we could finalize the design plans and specifications for the receipt of price quotes. We also contacted the NJDOT regarding their review of the roadway utility opening request. Funding for same will need to be addressed in the 2016 budget.
13. **2015 Fiscal Year, NJEIFP Projects Underground Drip Irrigation (ARH #11-01088):**  
As required by the Comprehensive Wastewater Management Plan (CWMP) agreement, we provided the Pinelands Commission with the monthly update on the flow and effluent disbursement data at the Boyer Avenue site, along with the construction schedule for the Phase 1 portion of the project. The review staff of the Pinelands Commission has requested that a yearly report be provided which will require additional information and updates on compliance with the conditions of the LTWMP. We have reviewed these items with the MUD Superintendent and have divided the response tasks between our two office.
14. **Verizon Antenna, 4<sup>th</sup> Street Water Tower (ARH #11-30157):**  
The Solicitor has been in discussions with representatives from Verizon related to completing a lease agreement for installation of communications antenna and emergency generator at the 4<sup>th</sup> Street Water Tower site as discussed with the PWTC and MUD Superintendent.
15. **Bellevue Avenue Utility Replacement (ARH #11-50120):**  
ARH has issued a recommendation to make final payment and close this project out with the Contractor. We provided the requested information to the Town Solicitor for final resolution of this matter between the Town, contractor and sub-contractors.
16. **Lincoln Avenue Chemical Building Relocation (ARH #11-30155.05):**  
At the special meeting of Council on October 19, 2015, Resolution #121-2015 was adopted approving the project award to TKT Construction Company of Williamstown, NJ for a total of \$476,800.00 subject to compliance with a number of conditions. The Solicitor is finalizing the agreement with SJ Gas Company so that the funds could be deposited with the Town. Once the conditions are satisfied and the funding is in place, a Notice to Proceed will be issued to the contractor. The contractor may complete some preliminary work at the site while the weather is favorable.
17. **Valley Avenue Utility Replacement (ARH #11-30159):**  
Plans & specification were previously submitted to all permit agencies as well as NJEIT. The following is a status of all submissions:

Cape Atlantic Soil Conservation – Approval Received  
Treatment Works Approval – Approval Received  
Bureau of Water System Engineering – Approval Received  
Atlantic County – Awaiting comments

Council previously authorized the limits on this project to be reduced down to Bellevue Avenue to Broadway. Our office is in the process of updating the plans and specifications based on the revised limits. Our office is also in the process of addressing NJEIT's comments at this time. Once all revisions are completed we will be submitting the plans to NJEIT for review and approval. Our office will also have to make a revised submission to Atlantic County due to the reduced project scope at Broadway.

**18. Pratt, Packard, Grape & Second Street Utility Replacement (ARH #11-40046):**

The Contractor is substantially complete with all areas of this project. A minor punch list was issued and the Contractor is currently in the process of completing these items.

Our office is in negotiations with the Contractor regarding final quantities for this project. Once the negotiations are finalized we will present this information along with a recommendation regarding project claims to Council for their consideration.

SOLICITOR REPORT

MAYOR REPORT

PWM/BUSINESS ADMINISTRATOR REPORT

TOWN CLERK REPORT

Accept resignation Steve Taylor, Mechanics Helper/Truck Driver effective 12/1/15  
Authorize Clerk to advertise for part time Recreation Leader, 19.5 hr week, \$12.00 hr, start 1/4/16

APPROVE BILL LIST & PURCHASE ORDERS

NEW BUSINESS

ORDINANCES FOR INTRODUCTION

Introduction Ordinance #024-2015 Establish Tenure, PWM

Ordinance # 024 -2015

AN ORDINANCE ESTABLISHING TENURE  
FOR JEROME BARBERIO, PUBLIC WORKS MANAGER

WHEREAS, Jerome Barberio was hired as Public Works Manager for the Town of Hammonton on April 16, 2012; and

WHEREAS, Jerome Barberio is a Certified Public Works Manager with the State of New Jersey Department of Community Affairs; and

WHEREAS, the position of Public Works Manager in the Town of Hammonton is the only position that does not establish tenure or permanency through New Jersey Civil Service Commission; and

WHEREAS, it is in the best interest of the Town of Hammonton to continue to employ the current Public Works Manager, Jerome Barberio; and

WHEREAS, N.J.S.A. 40A:9-154.6 allows a governing body to pass an ordinance establishing tenure for the position of Public Works Manager;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that Jerome Barberio be tenured as Public Works Manager for the Town of Hammonton pursuant to N.J.S.A. 40A:9-154.6; and

BE IT FURTHER RESOLVED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency; and

BE IT FURTHER RESOLVED that this ordinance shall take effect after final passage and publication according to law.

Introduction Ordinance #025-2015 Authorize Tax Abatement Program

Ordinance #025-2015

An Ordinance Authorizing Five (5) Year Exemption and Abatements for Renovations of Residential, Industrial and Commercial Properties and for the New Construction of Industrial and Commercial Properties

RESOLUTIONS

#R133-2015 Award Specialized Service Contracts

#R133 -2015

A RESOLUTION AWARDING VARIOUS  
SPECIALIZED SERVICE CONTRACTS AND QUOTES

WHEREAS, there exists a need for specialized services for the Town of Hammonton, New Jersey, on an annual basis as follows:

<u>Department</u>	<u>Service</u>	<u>Vendor</u>	<u>Not To Exceed Amount</u>
Municipal Utility	IA System Repairs	Invensys/Foxboro	\$8,000.00
Dog Regulations	Animal Control Services	Animal Capture & Control	\$630.00 per month \$7,560.00 annual
Dog Regulations	Animal carcass removal under 75 lbs (excluding deer & livestock)	Animal Capture & Control	\$20.00 per pickup \$40.00 after hrs Total \$220.00 annual
Landfill-Highway-MunUtility-Airport	Lab Testing	QC Labs Inc.	\$50,000.00
Municipal Utility Dept.	Lab Testing	JR Henderson	\$35,000.00
Municipal Utility Dept.	Polymer Supply	Polydyne Inc.	\$17,000.00
Municipal Utility Dept.	VFD Repairs	EMF Control Services	\$10,000.00
Municipal Utility Dept.	Chlorine / Sulfuric	Univar	\$20,000.00
Municipal Utility Dept.	Klenphos & drip irrigation analysis	Klenzoid	\$30,000.00
Municipal Utility Dept.	Water Clocks	Rio Supply	\$70,000.00
Municipal Utility Dept.	WWTP Consultant	Kleinfelder E. (exc special proj)	Case by case basis, \$5,000.00 annual
Municipal Utility Dept.	Lime	Helena Chemical	\$10,000.00
Municipal Utility Dept.	Instrumentation	Contech Assoc.	\$20,000.00
Municipal Utility Dept.	Dosimeters	Mirion Technologies	\$5,000.00
PW/MU Dept.	Uniform rent/cleaning	Schenk Textiles	\$8,000.00
Public Works Dept.	Auto parts & supplies	Val-U-Auto Parts	\$25,000.00
Buildings & Grounds	Cleaning Services	S.J. Building Services	\$1210mo\$14520AN
Buildings & Grounds	BBP	S.J. Building Services	\$75 call \$3900AN

WHEREAS, funds are available under the above listed budget appropriations, and

WHEREAS, N.J.S.A. 19:44A-20 provides for an open and fair process through requests for proposals;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY that the Town of Hammonton is hereby authorized and directed to enter into an agreement with above listed vendors for year 2015 and 2016.

#R134-2015 Set Water Meter/Equipment Fees Per Annual Specialized Service Contracts

#R134-2015  
 A RESOLUTION ESTABLISHING CERTAIN CHARGES  
 RELATED TO THE CONNECTION TO THE TOWN  
 OF HAMMONTON WATER/SEWER SYSTEM

WHEREAS, Section 158-2(B) requires the Mayor and Council to establish charges relating to the connection to the Town of Hammonton Water/Sewer System;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON THAT the following charges are adopted:

New Home Connection Fee	\$1,500.00
2" tap	\$1,340.00
1" tap or smaller	\$725.00
Sewer Connection Fee	\$2,000.00
Road Restoration	\$200.00
State Road Opening Permit (fee set by State of New Jersey)	
County Road Opening Permit (fee set by Atlantic County)	

BE IT FURTHER RESOLVED that all other fees for water meters/equipment shall be set by the Specialized Services quoted and awarded annually.

#R135-2015 Tax Resolution

#R135-2015

WHEREAS, Rosemarie Jacobs, Tax Collector, has approved and made amendments to utility and/or tax accounts as follows:

B&L	NAME	ADDRESS	AMOUNT	ACCT.	REASON	PER
1502-47	Cavallaro	721 8th Street	1,682.43	Tax	Refund Infinity Title	Rosie

WHEREAS, if any above referenced are not approved by Mayor and Council, a retraction will take place.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that the Tax Collector's actions are approved.

#R136-2015 Approve NJ DOT Implement No Stopping or Standing

#R 136-2015

RESOLUTION SUPPORTING THE N.J DOT "NO STOPPING OR STANDING"

WHEREAS, The New Jersey Department of Transportation (NJDOT) requests the Town of Hammonton to pass a resolution in support of "No Stopping or Standing" as follows:

No person shall Stop or Stand a vehicle on any day (including public holidays) upon any of the streets or parts of streets described below:

<u>Name of Street</u>	<u>Direction</u>	<u>Hours</u>	<u>Location</u>
Route NJ 54	Northbound	All	Between the Folsom Borough-Town of Hammonton Corporate line and Washington Street
Route NJ 54	Northbound	All	Between 3 <sup>rd</sup> Street (CR724) and Route US 30 (White Horse Pike)
Route NJ 54	Southbound	All	Between Route US 30 (White Horse Pike) and 3 <sup>rd</sup> Street (CR724)

Route NJ 54                      Southbound              All              Beginning at a point 55 feet north of the northerly curb line of West End Avenue to the Town of Hammonton-Folsom Borough Corporate line.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic, State of New Jersey, that the Town of Hammonton is in support and approve the above listed "No Stopping or Standing" and authorize NJ DOT to proceed with necessary implementation and signage; and

BE IT FURTHER RESOLVED the Town of Hammonton concurs that any approved traffic regulation in conflict with or inconsistent with the provisions of this Resolution be rescinded upon approval of the Traffic Regulation Order.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to NJDOT by the Municipal Clerk as requested.

#R137-2015 Authorize Food Truck Event

RESOLUTION #137-2015  
RESOLUTION AUTHORIZING AND ENDORSING  
Hammonton Food Truck Festival EVENT

WHEREAS, MainStreet Hammonton Organization has and continues to promote the Town of Hammonton with scheduled events in the downtown business district; and

WHEREAS, Mayor and Council has and continues to support the efforts of MainStreet Hammonton; and

WHEREAS, Numerous Town residents have requested a Food Truck event; and

WHEREAS, Saturday, June 11, 2016 is the scheduled date for the Second MainStreet Hammonton Food Truck Festival event during the hours of 3:00 p.m. to 9:00 p.m.; and

WHEREAS, Main Street Hammonton has requested the following street closures for this event between the hours of 11am. to 11:30 p.m.:

Bellevue Avenue (Route 54), between Egg Harbor Rd and Central Ave  
Central Avenue (Rt. 542) from Bellevue Avenue to Vine Street;  
N. Egg Harbor Road between Bellevue Ave and Pleasant Street;

WHEREAS, Main Street Hammonton has requested the reservation of the following parking spaces for the food trucks to park and set up:

Both sides of Rt. 54 between Third Street and Egg Harbor Rd;  
Both sides of Central between Bellevue Ave and Vine St; and  
Both sides of Egg Harbor Rd between Bellevue Ave and Pleasant St

WHEREAS, Main Street Hammonton has requested five Police Officers to redirect traffic because of the Bellevue Ave closing and to direct traffic on Bellevue Ave due to increased event related pedestrians;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that the June 11th, 2016 and the Hammonton Food Truck Festival event, including the above requests for street closures, reservation of parking spaces, posting of "NO PARKING" signs and five police officers are acknowledged, approved and endorsed;

#R138-2015 Authorize Aquatic Pesticide Application

#R138-2015

A RESOLUTION OF THE MAYOR AND COUNCIL  
OF THE TOWN OF HAMMONTON AUTHORIZING JEROME BARBERIO, PWM/BA, TO PERFORM AQUATIC  
PESTICIDE APPLICATION TO HAMMONTON LAKE AND OTHER NECESSARY WATERS  
LOCATED IN THE TOWN OF HAMMONTON

Whereas, the Hammonton Lake and other waters located in the Town of Hammonton are in need of Aquatic Pesticide Application; and

Whereas, the Mayor and Council have deemed it to be in the best financial interest of the Town to authorize Jerome Barberio, PWM/BA, to perform the Aquatic Pesticide Application; and

Whereas, Jerome Barberio has completed necessary courses and will sit for the Category 5 test on 11/19/15; and

Now, Therefore, Be it resolved by the Mayor and Council of the Town of Hammonton as follows:

1. That Jerome Barberio, PWM/BA, is authorized to perform Aquatic Pesticide Application to Hammonton Lake and other necessary waters located in the Town of Hammonton.
2. That the Town of Hammonton Insures, Indemnifies and Holds Harmless Mr. Barberio during the application processes.
3. That this approval is contingent upon Mr. Barberio passing the Category 5 test and receipt of NJ DEP Permit.

PUBLIC HEARD

MEETING ADJOURNED