

Agenda Regular Meeting of Mayor and Council – September 28, 2015
Town Hall Council Chambers, 100 Central Avenue
Executive Session 5:30 P.M.
Public Session 7:00 P.M.

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilman:
Furgione -
Gribbin -
Pullia -
Rodio –
Torrissi -
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor
Jerry Barberio, PWM/Business Administrator

Executive Session #R104-2015

#R104-2015

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the “Open Public Meetings Act,” an Executive Session is authorized on this below adopted date, for the purpose of discussing and/or acting upon:

1. Employment Status - Police Officer
2. Employment Status - Police Officer
3. Employment Status – Highway Worker
4. Discipline – Administration Employee
5. Fire Company Complaints
6. Personnel
7. Litigation

BE IT FURTHER RESOLVED, that the minutes of any matters discussed in Executive Session shall be released to the public as soon as reasonably possible after Mayor and Council conclude that the basis for exclusion of the public ceases to exist.

RESUME REGULAR MEETING-ROLL CALL

Councilman:
Furgione -
Gribbin -
Pullia -
Rodio –
Torrissi -
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor
Bob Vettese of ARH, Town Engineer

Jerry Barberio, PWM/Business Administrator

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so. Also, each person who wishes to address Council will be allotted 5 minutes.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Session – August 24, 2015

Regular Meeting – August 24, 2015

Executive Session – September 2., 2015

Special Meeting – September 2, 2015

DISPENSE WITH REGULAR ORDER OF BUSINESS

Hearing Ordinance #015-2015 Amend Chapter 82 Animals

Ordinance # 015 -2015

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON
AMENDING CHAPTER 82 of the Code of the Town of Hammonton entitled “Animals”

WHEREAS, the Municipal Clerk and Administration Committee have recommended certain amendments to Chapters 82 to enable efficient enforcement of the code as well as the humane treatment of domestic dogs or other animals residing in the Town of Hammonton; and

WHEREAS, the Mayor and Council of the Town of Hammonton have reviewed the recommendation and are agreeable to the amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON AS FOLLOWS:

Chapter 82-5 (A) License and Registration Fees Any person obtaining a (3 year) dog license in the Town of Hammonton shall pay \$26.40 (local fee), \$3.60 (state registration tag fee), and \$9.00 (state non spayed or neutered dog fee) . (Add) Any person obtaining a (1 year) dog license in the Town of Hammonton shall pay \$15.80 (local fee), \$1.20 (state registration tag fee), and \$3.00 (state non spayed or neutered dog fee).

Chapter 82-37 Inclement Weather (is added) No pet residing in the Town of Hammonton shall be kept outdoors during extreme weather conditions. Inclement weather for the purpose of this article is any weather temperatures below 30 degrees or exceeding 80 degrees with adequate food and water.

Chapter 82-37(A) Domestic Animals in Vehicles (is added) Pets shall not be kept inside a vehicle or other enclosure in severe heat or cold (no less than 45 degrees nor more than 70 degrees).

Chapter 82-38 Tethering of Dogs (is added)

- A. Dogs may be tethered only under the following circumstances:
 - 1. The tether must be at least fifteen (15) feet long and have an operative swivel on both ends and be attached to a properly fitted collar or harness.
 - 2. The collar used for tethering may not be a choke chain collar, slip collar or pronged harness.

3. The tether must allow the dog access to proper shelter, sufficient food and sufficient water.
4. The tether may not be used in any area where it may be tangled around an object, such as, but not limited to, a tree, pole, fence or stake.
5. The tether cannot inhibit the movement of the animal's limbs or cause injury, harm, entanglement or strangulation of the dog.
6. The tether must restrain the dog within the bounds of the owner's or custodian's property.
7. The tether must terminate no less than five (5) feet from any fence, pool, wall, vehicle, sidewalk or roadway, or other object or obstruction upon which the animal might harm itself.
8. Dogs may be tethered for no more than six (6) consecutive hours in any twenty-four hour period of time and never between sunset and sunrise.
9. If there are multiple dogs, each dog shall be tethered separately and in such manner that the tethers shall not become entangled with each other.
10. No dog shall be tethered at a vacant structure or premises for any purpose when it is not monitored by a competent adult who is present at the property for the duration of such tethering.
11. No dog that is sick or injured shall be tethered.

B. When a violation of this provision occurs, an animal control officer or law enforcement officer is authorized to document the circumstances, and obtain evidence.

C. In the case where a resident keeps their domestic dog or animal inside a fence, the fence shall be at least 4 feet in height and the area where the domestic dog or animal resides shall be at least 5'X10'.

BE IT FURTHER ORDAINED that, the remaining portions of chapter 82 shall remain in full force and effect.

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

Hearing Ordinance #016-2015 Amend Chapter 85 Public Assemblies

Ordinance # 016 -2015

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON AMENDING CHAPTER 85 of the Code of the Town of Hammonton entitled "Assemblies, Public"

WHEREAS, the Municipal Clerk and Administration Committee have recommended certain amendments to Chapters 85 to enable efficient processing for those seeking to hold a public assembly, procession, or other gathering; and

WHEREAS, the Mayor and Council of the Town of Hammonton have reviewed the recommendation and are agreeable to the amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON AS FOLLOWS:

Chapter 85-3 License and Registration Fees (replace in its entirety) All applications shall be filed with the Town Clerk with a permit fee of \$10 (except in the case of fraternal, religious or eleemosynary). All applications shall be referred to the Administration Committee as well as the Chief of Police for review and approval. Upon

receiving approval of Administration Committee and Chief of Police as well as compliance with all other aspects of this chapter, the Clerk shall issue the permit.

(Add) Chapter 85-3 (A) License exemption Requests for public events/assemblies involving road closures that must be approved by the Mayor and Council are exempt from applying for and paying the permit fee. However, the group or person(s) must still comply with all other requirements of this chapter.

Chapter 85-4 Insurance (replace in its entirety) The applicant shall file a Certificate of Insurance with the Clerk per Town of Hammonton insurance requirements.

BE IT FURTHER ORDAINED that, the remaining portions of chapter 85 shall remain in full force and effect.

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

Repeal Introduction of Ordinance #018-2015 Tax Abatement from September 2, 2015

Hearing Ordinance #019-2015 Amend Chapter 211 Property Maintenance

ORDINANCE No. 019-2015

AN ORDINANCE SUPPLEMENTING AND AMENDING CHAPTER 211 OF THE CODE OF THE TOWN OF HAMMONTON

This Ordinance is intended to supplement Chapter 211 (Property Maintenance) of the Town of Hammonton to serve as Article III (new) thereof.

WHEREAS, the Town of Hammonton ("Town") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Atlantic County; and

WHEREAS, abandoned properties create a wide range of problems, such as fostering criminal activity, creating public health problems and otherwise diminishing the quality of life for residents and business operators in those areas; and

WHEREAS, abandoned properties diminish the property values of neighboring properties and have a negative effect on the quality of life of adjacent property owners, increasing the risk of property damage through arson and vandalism and discouraging neighborhood stability and revitalization; and

WHEREAS, the continued presence of abandoned properties, which are presumptively considered to be nuisances in view of their negative effects on nearby properties and the residents or users of those properties, in the Town of Hammonton acts a significant barrier to the Town's continued progressive development and revitalization; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Town by law; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Hammonton, County of Atlantic, and State of New Jersey, as follows:

Article III: Adoption of Standards

§211-14 Definitions.

As used in this Article, the following terms shall have the same meanings indicated:

ABANDONED PROPERTY

Pursuant to N.J.S.A. 55:19-81, an abandoned property is defined as follows: Any property in the Town of Hammonton, including, but not limited to, residential, commercial and/or industrial that has not been legally occupied for a period of six months and which meets any one of the following additional criteria may be deemed to be abandoned property upon a determination by the public officer that:

- A. The property is in need of rehabilitation in the reasonable judgment of the public officer, and no rehabilitation has taken place during that six-month period;
- B. Construction was initiated on the property and was discontinued prior to completion, leaving the building unsuitable for occupancy, and no construction has taken place for at least six months as of the date of a determination by the public officer pursuant to this section;
- C. At least one installment of property tax remains unpaid and delinquent on that property in accordance with Chapter 4 of Title 54 of the Revised Statutes as of the date of the determination by the public officer pursuant to this section; or
- D. The property has been determined to be a nuisance by the public officer in accordance with Section 5 of P.L. 2003, c. 210 (N.J.S.A. 55:19-82). A property which contains both residential and nonresidential space may be considered abandoned pursuant to P.L. 2003, c. 210 (N.J.S.A. 55:19-78 et seq.) so long as 2/3 or more of the total net square footage of the building was previously legally occupied as residential or commercial space and none of the residential or commercial space has been legally occupied for at least six months at the time of the determination of abandonment by the public officer and the property meets the criteria of either Subsection A or Subsection D of this definition.

OWNER

Shall include the title holder, any agent of the title holder having authority to act with respect to a vacant/abandoned property, any foreclosing entity subject to the provisions of N.J.S.A. 46:10B-51 (P.L. 2008, c. 127, Section 17, as amended by P.L. 2009, c. 296), or any other entity determined by the Town of Hammonton to have authority to act with respect to the property.

VACANT PROPERTY

Any building used or to be used as a residence, commercial or industrial structure which is not legally occupied or at which substantially all lawful construction operations or occupancy has ceased, and which is in such condition that it cannot legally be reoccupied without repair or rehabilitation, including but not limited to any property meeting the definition of "abandoned property" in N.J.S.A. 55:19-54, 55:19-78, 55:19-79, 55:19-80 and 55:19-81; provided, however, that any property where all building systems are in working order, where the building and grounds are maintained in good order, or where the building is in habitable condition, and where the building is being actively marketed by its owner for sale or rental, shall not be deemed a vacant property for purposes of this article.

§ 211-15 Registration requirements.

Effective 30 days after adoption of this Ordinance, the owner of any vacant property, as defined herein, shall, within 30 calendar days after the building becomes vacant property or within 30 calendar days after assuming ownership of the vacant property, whichever is later, or within 10 calendar days of receipt of notice by the municipality, file a registration statement for such vacant property with the Code Enforcement Official on forms

provided by the Town for such purposes. Failure to receive notice by the municipality shall not constitute grounds for failing to register the property.

- A. Each property having a separate block and lot number as designated in official records of the municipality shall be registered separately.
- B. The registration statement shall include the name, street address, telephone number, and e-mail address (if applicable) of a person 21 years or older, designated by the owner or owners as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceedings on behalf of such owner or owners in connection with the enforcement of any applicable code; and the name, street address, telephone number, and e-mail (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the property. The individual or representative of the firm responsible for maintaining the property shall be available by telephone or in person on a twenty-four-hour-per-day, seven-day-per-week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey.
- C. The registration shall remain valid for one year from the date of registration, except for the initial registration, which shall be prorated through December 31. The owner shall be required to renew the registration annually as long as the building remains a vacant and/or abandoned property and shall pay a registration or renewal fee in the amount prescribed in § 211-18 of this article for each vacant property registered.
- D. The annual renewal shall be completed by January 1 each year. The initial registration fee shall be prorated for registration statements received less than 10 months prior to that date.
- E. The owner shall notify the Code Enforcement Official within 30 calendar days of any change in the registration information by filing an amended registration statement on a form provided by the Code Enforcement Official for such purpose.
- F. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Borough against the owner or owners of the building.

§ 211-16 Access to vacant properties.

The owner of any vacant property registered under this article shall provide access to the Borough to conduct exterior and interior inspections of the building to determine compliance with municipal codes, upon reasonable notice to the property owner or the designated agent. Such inspections shall be carried out on weekdays during the hours of 9:00 a.m. to 4:00 p.m., or such other time as may be mutually agreed upon between the owner and the Borough.

§ 211-17 Responsible owner or agent.

- A. An owner who meets the requirements of this article with respect to the location of his or her residence or workplace in the State of New Jersey may designate himself or herself as agent or as the individual responsible for maintaining the property.
- B. By designating an authorized agent under the provisions of this section, the owner consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered building by service of the notice or process on the authorized agent. Any owner who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the

purposes of this section until the owner notifies the Borough in writing of a change of authorized agent or until the owner files a new annual registration statement.

- C. Any owner who fails to register vacant/abandoned property under the provisions of this article shall further be deemed to consent to receive, by posting on the building, in plain view, and by service of notice at the last known address of the owner of the property on record within the Town by regular and certified mail, any and all notices of code violations and all process in an administrative proceeding brought to enforce code provisions concerning the building.

§ 211-18 Fee schedule.

The initial registration fee for each building shall be \$500. The fee for the first renewal is \$1,500, and the fee for the second renewal is \$3,000. The fee for any subsequent renewal beyond the second renewal is \$5,000.

Vacant Property Registration Fee Schedule

Type	Fee
Initial registration	\$500
First renewal	\$1,500
Second renewal	\$3,000
Subsequent renewal	\$5,000

§ 211-19 Requirements of owners of vacant/abandoned properties.

The owner of any building that has become vacant/abandoned property, and any person maintaining or operating or collecting rent for any such building that has become vacant, shall, within 30 days thereof:

- A. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the Town Code or as set forth in the rules and regulations supplementing those codes; and
- B. Post a sign affixed to the building indicating the name, address and telephone number of the owner, the owner's authorized agent for the purpose of service of process, and the person responsible for day-to-day supervision and management of the building, if such person is different from the owner holding title or authorized agent. The sign shall be of a size and placed in such a location so as to be legible from the nearest public street or sidewalk, whichever is nearer, but shall be no smaller than eight inches by 10 inches; and
- C. Secure the building from unauthorized entry and maintain the sign until the building is again legally occupied or demolished or until repair or rehabilitation of the building is complete; and
- D. Ensure that the exterior grounds of the structure, including yards, fences, sidewalks, walkways, rights-of-way, alleys, retaining walls, attached or unattached accessory structures, and driveways, are well-maintained and free from trash, debris, loose litter, and grass and weed growth; and
- E. Continue to maintain the structure in a secure and closed condition, keep the grounds in a clean and well-maintained condition, and ensure that the sign is visible and intact until the building is again occupied, demolished, or until repair and/or rehabilitation of the building is complete.

§ 211-20 Violations and penalties.

- A. Any person who violates any provision of this article or the rules and regulations issued hereunder shall be fined not less than \$100 and not more than \$1,000 for each offense. Every

day that a violation continues shall constitute a separate and distinct offense. Fines assessed under this article shall be recoverable from the owner and shall be a lien on the property.

- B. For purposes of this section, failure to file a registration statement within 30 calendar days after a building becomes vacant property or within 30 calendar days after assuming ownership of a vacant property, whichever is later, or within 10 calendar days of receipt of notice by the municipality, and failure to provide correct information on the registration statement, or failure to comply with the provisions of such provisions contained herein, shall be deemed to be violations of this article.
- C. To the extent that the Town incurs any costs or expends any funds in the enforcement of this Ordinance, the Town shall have the option of assessing the tax bill by adding the sums so expended to the tax bill of the registered property owner or requiring restitution of those expenditures in any court proceeding provided in this subchapter.

COMMITTEE REPORTS

Administration - Councilman Gribbin

Business & Industry- Councilman Furgione

Education - Councilman Torrissi

Quality of Life - Councilman Pullia

Public Works & Transportation- Councilman Rodio

Law & Order- Mayor DiDonato

Water & Sewer – Councilman Wuillermin

ENGINEER REPORT

PUBLIC WORKS ACTION ITEMS:

1. First Road/Chew Road Drainage Improvements (ARH #11-60207):

As authorized by Council, we completed the required design plan and specification modifications to receive price quotes for the above noted project. We sent out the plans and specifications to four (4) different contractors. Two (2) contractors provided price quotes to complete the work as noted below:

- | | |
|--|-------------|
| 1. JCM Plumbing Heating & Excavating, Inc.
Sweetwater, NJ | \$39,900.00 |
| 2. Perna Construction LLC
Hammonton, NJ | \$46,570.00 |

Action Requested:

Award of the price quote for the Phase 1 portion of the First Road, Jacobs Street, Chew Road Drainage Project to JCM Plumbing & Heating and Excavating, Inc. from Sweetwater, NJ for a dollar amount of \$39,900.00 subject to the following conditions:

- 1. Review and approval of the price quote documents by the Town Engineer and Solicitor.
- 2. Provide listing of the sub-contractor that will be completing the roadway restoration work on Chew Road, County Route #559.
- 3. Providing all required documents as stipulated with the price quote documents prior to signing of the contracts.
- 4. Certification from the CFO related to funding availability.
- 5. Approval of the contractors submittals by the County in order to obtain the roadway opening permit.
- 6. Adoption of the Resolution of Award by Council (copy attached)

If awarded, we will provide the Mayor and Town Council with a proposal to complete the construction management, contracts, invoice, preparation, County coordination, close-out, etc.

2. FY2016 NJDOT Applications (ARH #11-40041):

NJDOT has announced they will be accepting funding applications for Municipal Aid, Bikeways, and Safe Streets to Transit. Our office discussed potential applications with PWTC and it was determined that Second Road between Chew Road and Route 54 would be a good candidate for Municipal Aid. We would request that Council consider approving a resolution to submit a funding application for this project. Additionally, our office will be seeking authorization from the Town to complete the application on behalf of the Town. Applications are due to NJDOT Tuesday October 20, 2015.

Action Requested:

1. Approve the required resolution (copy attached) necessary to allow the Town to submit a funding application to NJDOT under the FY2016 Municipal Aid Program for Second Road Improvements.
2. Authorize ARH to complete the NJDOT applications on behalf of the Town for a cost of \$1,850.00.

SEWER AND WATER ACTION ITEMS:

3. Lincoln Avenue Water Department Building Replacement & Communication Equipment Improvements (ARH #11-30155.06):

Building Relocation:

We are in the process of completing the project base plans for the Pleasant Mills Road site 3 Bay Garage replacement, gathering field information for the Boyer Avenue site and completing base plans for same. We will be discussing the building replacement plans and related site improvements for the Pleasant Mills Road and Boyer Avenue sites with the PWTC. Some of the prior designs at the Pleasant Mills Road site may be reviewed and portions used as appropriate.

The Conceptual Plan for the two bay storage garage and filter room at the Boyer Avenue site to house the drip irrigation filter equipment was reviewed with the MUD Superintendent and PWTC. We will proceed with the design for this structure. The cost for same will be derived from the funding agreement with S.J. Gas Company for Lincoln Avenue Building replacement.

Communications Equipment:

As authorized by the PWTC we have requested price quotes to complete communication equipment upgrades at the various Town sites. Although the price quotes were requested separately for each site, the overall goal was to provide a common link of equipment so that each of the site could communicate easily. The price quotes were to be supplied by Thursday, September 24, 2015 at 4:00 p.m. Price quotes from four (4) different vendors were requested. Two (2) contractors submitted price quotes for each of the projects. The quote summary for each of the projects is as follows:

Project #1 Central System Enhancement

Lincoln Avenue, Plymouth Road, Pleasant Mills Road

- | | |
|--|-------------|
| – NB Controls, Inc.
<i>Columbus, N.J.</i> | \$13,500.00 |
| – ABS Electric, Inc.
<i>Elmer, N.J.</i> | \$14,950.00 |

Project #2 Central System Enhancement

14th Street, Forth Street Tower

- NB Controls, Inc. \$15,000.00
Columbus, N.J.

- ABS Electric, Inc. \$34,950.00
Elmer, N.J.

We did review the price quotes with the Municipal Utilities Superintendent and the PWTC and it is their recommendation to accept the low quotes for each project.

Action Requested:

Award of the price quote for the upgrades/replacement of communications equipment and related work for each of the sites to the lowest quote for each project, subject to the following conditions:

1. Review and approval of the documents supplied by the low quote contractor by the Engineer and Solicitor.
2. Approval of the funding agreement between the Town and SJ Gas Company and deposit of the funds into the Town's water account.
3. Adoption of the award resolution (copy attached) for each prospect subject to the conditions noted therein.

4. Valley Avenue Utility Replacement (ARH #11-30159):

Plans & specification were previously submitted to all permit agencies as well as NJEIT. The following is a status of all submissions:

- Cape Atlantic Soil Conservation – Approval Received
- Treatment Works Approval – Approval Received
- Bureau of Water System Engineering – Approval Received
- Atlantic County – Awaiting comments

The PWTC and Town Council is in the process of evaluating options to potentially cut back the project limits based on the results of the sanitary sewer pipe video completed at the end of the summer. Once this decision has been made we will be able to move forward with addressing comments from NJEIT regarding their review of our original submission. We will provide a presentation to full Council at Monday night's Council meeting and seek authorization to proceed with a reduced project scope to include the following construction:

- Valley Avenue – Bellevue Avenue to Broadway

This would include sanitary sewer replacement, curb, sidewalk replacement as needed, water main replacement and roadway reconstruction. In order to take advantage of 2016 funding, the revised plans and scope must receive approval from the NJEIT to proceed to bid by 12/1/15.

Action Requested:

Authorize ARH to complete the required changes to the design plans, specifications, project funding request, etc. for resubmission to the NJEIT. The cost for same is consistent with our original proposal #2014-0753 dated 11/13/14 totaling \$154,000.00. The cost for same to be paid for the projects P&D allowance. \$100,000.00 of the 2014 proposal was authorized by the Mayor and Council last year to start the project. Therefore, we are seeking approval of the balance of the original proposal equal to \$54,000.00.

PUBLIC WORKS INFORMATION ITEMS:

5. Hammonton Bike Path Extension (ARH #2014.0309):

ARH has moved forward with obtaining field information and is preparing the base plans. Once completed, we will review the plans with the PWTC and continue with the design and permitting for this project.

As authorized last meeting, our office has requested a six (6) month extension from NJDOT to ensure we have adequate time to complete the design and permitting of this project.

6. 14th Street Roadway Improvements (ARH #2015.0303):

This project is currently advertised for bid. The Town is scheduled to receive bids for this project on October 14, 2015 at 10:00 a.m. Council will need to decide if they would like to hold a special meeting to potentially award this project or if they wish to wait until the regular October meeting on the 26th to discuss this project. It is still our goal that should the project be awarded all work will be completed prior to the end of this year. If satisfactory with Council we would request an award consideration at a special meeting of Council on Monday, October 19, 2015.

7. Weymouth Road Drainage (ARH #11-06007):

We will be meeting with the affected property owners and Council representatives to assist in areas where easements will be required.

8. Green Acres Application (ARH #2014.0426):

On behalf of the Town our office completed and submitted a funding application for the Green Acres Program requesting funds for the acquisition of Block 3001, Lots 40 & 41 (St. Martin Church across the street from Hammonton Lake Park). Green Acres has announced that the Town will be receiving \$550,000 in funding to go towards the acquisition of this property. A portion of that amount 25% could be in the form of a grant. We originally applied for \$1,116,250.00. We will need direction from Council before proceeding further.

SEWER AND WATER INFORMATION ITEMS:

9. Well #1 & Well #3 – Volatile Organic Compounds (VOC's) (ARH# 11-30155.03):

The work has been completed and we sent the NJDEP Southern Enforcement notification of same. The Lincoln Avenue Wells #1 and #3 can now be operated in compliance with the State Drinking Water standards on an as needed basis.

10. Pratt, Packard, Grape & Second Street Utility Replacement (ARH #11-40046):

The Contractor is substantially complete with all areas of this project. A minor punch list was issued and the Contractor is currently in the process of completing these items.

Our office is in negotiations with the Contractor regarding final quantities for this project. Once the negotiations are finalized we will present this information along with a recommendation regarding project claims to Council for their consideration.

11. AT&T Equipment Relocation Lincoln Avenue (ARH #11-30156):

The Solicitor is finalizing the lease agreement between AT&T and the Town to be consistent with other Town leases. This agreement will also include the location of AT&T Communications equipment to the front portion of the Water Department Building.

12. Metro PCS Equipment/Antennae Replacement Lincoln Avenue (ARH #11-30162):

The Solicitor will be discussing lease agreement modifications as recently presented to T-Mobile and their representative for the Lincoln Avenue site.

13. **White Horse Pike/Cedar Branch Stream Water Main Replacement (ARH #11-30161):**
The legal descriptions were forwarded to the Solicitor for preparation of the required deeds to be sent to the affected property owner of Block 4601, Lot 29. Once the deed of easement is executed we could finalize the design plans and specifications for the receipt of price quotes. We also contacted the NJDOT regarding their review of the roadway utility opening request. We will update Council of further progress.
14. **2015 Fiscal Year, NJEIFP Projects Underground Drip Irrigation (ARH #11-01088):**
As required by the Comprehensive Wastewater Management Plan (CWMP) agreement, we will provide the Pinelands Commission with the monthly update on the flow and effluent disbursement data along with the construction schedule for the Phase 1 portion of the project. The distribution of treated water to this area has begun along installation of sod.
15. **Verizon Antenna, 4th Street Water Tower (ARH #11-30157):**
The Solicitor has been in discussions with representatives from Verizon related to completing a lease agreement for installation of communications antenna and emergency generator at the 4th Street Water Tower site as discussed with the PWTC and MUD Superintendent. Progress related to that agreement must be made before Verizon will complete any additional revisions to the design plans.
16. **Bellevue Avenue Utility Replacement (ARH #11-50120):**
ARH has issued a recommendation to make final payment and close this project out with the Contractor, we provided the requested information to the Town Solicitor for final resolution of this matter between the Town, contractor and sub-contractors.
17. **Lincoln Avenue Chemical Building Relocation (ARH #11-30155.05):**
As authorized the project for the relocation of the existing Chemical Feed Building components to the interior of the Main Water Department Building and other related work has been advertised. A site visit for prospective bidders will occur on Tuesday, September 29th between the hours of 8:30 a.m. to 11:00 a.m.

The bids for the project will be received on Wednesday, October 14th at 10:00 a.m. If satisfactory, we would request an award consideration at a special meeting of Council on Monday, October 19th.

SOLICITOR REPORT

MAYOR REPORT

Set Trick or Treat October 31st from 6:00 – 8:30 pm

PWM/BUSINESS ADMINISTRATOR REPORT

TOWN CLERK REPORT

1. Hire Vitina White, School Traffic Gd., \$12.00 hr, 20 hrs wk, eff 9/14/15
2. Authorize Letter of Support Southern Jersey Family Medical Center Application
3. Authorize Letter of Support NJ DOT Citizen Petition Concerning Route 206
4. Approve Junior Member Barry Avila Fire Co. #1

APPROVE BILL LIST & PURCHASE ORDERS

NEW BUSINESS

ORDINANCES FOR INTRODUCTION

Introduction Ordinance #017-2015 Mandating Direct Deposit Employee Paychecks

Ordinance #017-2015

AN ORDINANCE OF THE TOWN OF HAMMONTON
MANDATING DIRECT DEPOSIT ON ALL NET PAY FOR ALL EMPLOYEES

WHEREAS, the Town of Hammonton Finance Department has struggled with reconciling of outstanding employee paychecks in a timely manner causing additional unnecessary work of cancelling and reissuing the checks; and

WHEREAS, Mayor and Council wish to establish a procedure that will alleviate the problems of outstanding check; and

WHEREAS, Section 3 of P.L., 2013, c. 28 became effective 7/1/14 and allows a Municipality to adopt an ordinance to provide for the mandatory direct deposit of net pay for all employees: and

WHEREAS, the Town of Hammonton makes available W-2 forms and other information concerning net pay online or by hard copy when necessary; and

WHEREAS, the Town of Hammonton has established policies and procedures to protect the integrity and confidentiality of the information; and

WHEREAS, the Town of Hammonton payroll provider has an online system that complies with this provision;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that the Town of Hammonton shall require mandatory direct deposit for all employees net pay; and

BE IT FURTHER RESOLVED, that this practice shall take effect upon passage and publication of this ordinance; and

BE IT FURTHER RESOLVED, that the Finance Department is authorized to allow enrollment into direct deposit by Town employee's no later than and in time for the December 4, 2015 pay checks.

BE IT FURTHER RESOLVED the Clerk is authorized to add this ordinance to the Employee Handbook.

BE IT FURTHER RESOLVED that, all ordinances or parts of ordinances inconsistent with this addition to the Code are hereby repealed to the extent of such inconsistency.

Introduction #020-2015 Authorize Redevelopment Plan

ORDINANCE #020-2015

An Ordinance Adopting the Redevelopment Plan (Dated August 12, 2015)
For a Portion of the Gateway Area/White Horse Pike
(Block 3502, Lots 1 and 2 and Block 3607, Lots 2 and 3) (GW-3 Zone)

WHEREAS, Mayor and Council on February 23, 2015 adopted Resolution R42A-2015 authorizing the Planning Board to investigate whether the premises known as Block 3502, Lots 1 and 2 and Block 3607, Lots 2 & 3 (hereinafter "the Premises") constitute an area in need of redevelopment; and

WHEREAS, Mayor and Council on June 22, 2015 adopted Resolution 079-2015 accepting the Planning Board's recommendation designating the Premises as a redevelopment area; and

WHEREAS, the municipal clerk, per Resolution 79-2015, notified the Commissioner of the Department of Community Affairs (DCA) of that action; and

WHEREAS, the DCA Commissioner by letter dated July 30, 2015 acknowledged receipt of the Resolution No. 079-2015 and endorsed the redevelopment area designation; and

WHEREAS, the Town Planner, Kevin J. Dixon, PE, PP, CME of Dixon Associates Engineering, LLC prepared a Redevelopment Plan dated August 12, 2015 to which Mayor and Council have given their careful consideration.

NOW, THEREFORE, IT IS ON THIS 28th DAY OF September, 2015 ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, that:

1. the Redevelopment Plan dated August 12, 2015 prepared by the Town Planner, Kevin Dixon, be and hereby is adopted by Mayor and Council;
2. it is further Ordered that Mayor and Council are authorized to take further action consistent with said Plan including, but not limited to, designating Bellevue Properties Associates, LLC as the redeveloper; and
3. the Municipal Clerk is directed to forward a copy of this Ordinance and the Redevelopment Plan to the Pinelands Commission for their review and approval.

RESOLUTIONS

#R105-2015 Authorize Firefighter Christmas Parade and Road Closure

RESOLUTION #105-2015

RESOLUTION AUTHORIZING AND ENDORSING
FIREFIGHTER CHRISTMAS PARADE

WHEREAS, the Hammonton Fire Department continues to support the Town of Hammonton in it's effort to promote events such as the Christmas Parade which is scheduled for December 12, 2015 (rain date December 13, 2015) @ the hour of 7:00 p.m.;

WHEREAS, Mayor and Council has and continues to support the efforts of the Hammonton Fire Department;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, STATE OF NEW JERSEY, that the Annual Hammonton Firefighter Christmas Parade is acknowledged and endorsed with the following streets being closed:

- Liberty Street (from Hammonton Middle School to Bellevue) 5:00 to 9:00 pm
- Route 54 (from WPH to Front Street) from 5:00 to 9:00 pm
- Central Avenue (from Bellevue to Vine) from 5:00 to 9:00 pm
- All Road openings onto Bellevue Avenue (from WHP to Front Street) be closed during event at 7:00 pm
- Passmore Avenue (from Egg Harbor Road to Washington Street) from 7:00 to 10:00 pm
- Front Street (from Bellevue to Line Street) from 7:00 to 11:00 pm
- Liberty Street (from Bellevue Ave to Fairview Ave) from 5:00 to 8:00 pm
- Vine Street (from Egg Harbor Rd. to Central Ave.) from 5:00 to 9:00 pm

#R106-2015 Approve Monthly Tax Amendments

#R106-2015

WHEREAS, Rosemarie Jacobs, Tax Collector, has approved and made amendments to utility and/or tax accounts as follows:

B&L	NAME	ADDRESS	AMOUNT	ACC T.	REASON	PER
4601-4	Bellevue Prop	129 N WHP	10,595.11	tax	tr cr due to cty bd to 4601-4 C0002	Rosie
4901-21.10	Tamaro	80 Centennial	1,128.92	tax	refund o/p to Select Portfolio	Rosie
2006-17	Ruberton	544 N 3rd	355.33	tax	refund	Rosie
2706-4	Perone	218 Cottage	1,543.59	tax	refund Landis Title	Rosie
1803-11.34	Kelly	31 Alexander	1,124.76	tax	refund Corelogic (tax exempt)	Rosie
4402-25.01	Harper	63 Pine Rd	3,013.87	tax	refund Corelogic overpayment	Rosie
3401-22	Whiteluke	614 Bellevue	1,610.20	tax	refund Corelogic overpayment	Rosie
3716-18.06	Wild	411 10th St.	1,890.59	tax	refund Corelogic overpayment	Rosie

2522-4	Ramirez	14 W. Orchard	751.31	tax	refund Corelogic overpayment	Rosie
2402-9.01	Nuciglio	292 N Grand	1,454.30	tax	refund Corelogic overpayment	Rosie
1901-11	Mento	629 N 1st Rd	1,616.74	tax	refund Corelogic overpayment	Rosie
1502-15.03	Repa	843 8th St	2,870.09	tax	refund Corelogic overpayment	Rosie
3103-2	Petetti	438 4th St	52.34	util	refund final incorrectly calculated	Rosie
2709-20.10	Reich	431 Bella Vita	1,726.21	tax	rufund Corelogic overpayment	Rosie

WHEREAS, if any above referenced are not approved by Mayor and Council, a retraction will take place.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that the Tax Collector's actions are approved.

#R107-2015 Award Bid Front Loading Trash Truck

RESOLUTION #107-2015
RESOLUTION AWARDING BID FOR FRONT LOAD TRASH TRUCK

WHEREAS, the Town of Hammonton received bids for a Front Load Trash Truck in accordance with the provisions of the New Jersey Local Public Contracts Law on September 9, 2015 as follows:

Bergey's Trucks Inc.	\$296,123.00
Mid Atlantic Waste Systems	\$294,273.00

WHEREAS, Bergey's Trucks Inc. offered a 3 year warranty opposed to a 1 year warranty;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY THAT the bid for Front Load Trash Truck is awarded to Bergey's Trucks Inc. in the amount of \$296,123.00 with a 3 year warranty on Chassis, Body & All Components as well as Curotto Automated Carry Can Attachment & Components. Includes Parks and Labor.

#R108-2015 Award Bid Side Loading Trash Truck

RESOLUTION #108-2015
RESOLUTION AWARDING BID FOR SIDE LOAD TRASH TRUCK

WHEREAS, the Town of Hammonton received bids for a Side Load Trash Truck in accordance with the provisions of the New Jersey Local Public Contracts Law on September 9, 2015 as follows:

Bergey's Trucks Inc.	\$273,742.00
Mid Atlantic Waste Systems	\$269,410.00

WHEREAS, Mid Atlantic Waste Systems was the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY THAT the bid for Side Load Trash Truck is awarded to Mid Atlantic Waste Systems in the amount of \$269,410.00.

#R109-2015 Setting Hourly Rate for Part Time School Traffic Guard

#R109 - 2015
RESOLUTION SETTING SALARIES OF EMPLOYEES

WHEREAS, the Mayor and Common Council of the Town of Hammonton, by Ordinance fixed a salary range for employees of the Town of Hammonton, County of Atlantic, New Jersey; and

WHEREAS, said ordinance provides that the amount to be paid to such employee within the salary range shall be fixed from time to time by Resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey as follows:

<u>Employee</u>	<u>Title</u>	<u>9/14/15</u>
Vitina White	School Traffic Guard	\$12.00 hr.

#R110-2015 Authorize Participation in Coop Pricing System

Resolution #110-2015
RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE TOWN OF HAMMONTON
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hamilton Township MUA, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services for the Water Treatment Facility;

WHEREAS, on September 28, 2015 the governing body of the Town of Hammonton, County of Atlantic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services for the Town of Hammonton's Water Treatment Facility;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Town of Hammonton

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Town of Hammonton is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

PUBLIC HEARD

MEETING ADJOURNED