

CM 5/19/14

Agenda Regular Meeting of Mayor and Council – May 19, 2014
Town Hall Council Chambers, 100 Central Avenue
Executive Session 6:00 P.M.
Public Session 7:00 P.M.

Agendas & Minutes can be viewed at www.townofhammonton.org

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilman:
Bachalis -
Esposito –
Gribbin -
Pullia -
Rodio –
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor
Jerry Barberio, PWM/Business Administrator

Executive Session #R067-2014

#R067-2014

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the “Open Public Meetings Act,” an Executive Session is authorized on this below adopted date, for the purpose of discussing and/or acting upon:

1. Personnel
2. Litigation

BE IT FURTHER RESOLVED, that the minutes of any matters discussed in Executive Session shall be released to the public as soon as reasonably possible after Mayor and Council conclude that the basis for exclusion of the public ceases to exist.

RESUME REGULAR MEETING-ROLL CALL

Councilman:
Bachalis -
Esposito –
Gribbin -
Pullia -
Rodio –
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor
Bob Vettese of ARH, Town Engineer
Jerry Barberio, PWM/Business Administrator

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so. Also, there will be an allowable time of five minutes per person who wishes to speak during Public Heard per the Rules of Council.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Session 04/14/14

Regular Meeting 04/14/14

Special Meeting 04/28/14

DISPENSE WITH REGULAR ORDER OF BUSINESS

Budget Hearing

#R067A-2014 SRO Agreement (contingent upon adoption by Board of Education)

RESOLUTION #067A-2014

RESOLUTION AUTHORIZING INTERLOCAL SERVICES AGREEMENT
WITH HAMMONTON BOARD OF EDUCATION

WHEREAS, the Town of Hammonton is statutorily authorized to enter into Interlocal Services Agreements with State, County and Local Governments; and

WHEREAS, the Town of Hammonton has agreed to provide (1) School Resource Officer to Hammonton Board of Education for school year 2014-2015 in the amount of \$94,000.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton in the County of Atlantic and State of New Jersey as follows:

1. The Agreement which is annexed hereto and made a part hereof with Hammonton Board of Education is approved.
2. That the Mayor and Municipal Clerk are hereby authorized to execute said agreement.
3. That the adoption of this agreement by the Mayor and Council of the Town of Hammonton is contingent upon the adoption by the Hammonton Board of Education.

Hearing & Adoption Ordinance #012-2014 Amendment of Bond Ordinance #007-2014

Ordinance #012-2014

ORDINANCE AMENDING THE PROJECT DESCRIPTION SET FORTH IN BOND ORDINANCE NUMBERED 007-2014 OF THE TOWN OF HAMMONTON, IN THE COUNTY OF ATLANTIC, NEW JERSEY FINALLY ADOPTED MARCH 24, 2014.

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BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAMMONTON, IN THE COUNTY OF ATLANTIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section One. Section 3(a) of bond ordinance numbered 007-2014 of the Town of Hammonton, in the County of Atlantic, New Jersey (the "Town") finally adopted March 24, 2014 is hereby amended to read as follows:

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is to provide for the drip irrigation system at the recreation site located at Boyer Ave in the Town and the Town's Long Term Comprehensive Wastewater Management Plan including all work, permits and reports required to complete both projects.

Section Two. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section Three. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

COMMITTEE REPORTS

Administration -Councilman Esposito

Business & Industry-Councilman Gribbin

Education & Quality of Life-Councilman Bachalis

Public Works & Transportation-Councilman Rodio

Law & Order-Mayor DiDonato

Water & Sewer – Councilman Wuillermin

ENGINEER REPORT

PUBLIC WORKS ACTION ITEMS:

1. Weymouth Road Drainage (ARH# 11-06007):

We met with representatives from the County and Town Public Works Department on Friday, May 9, 2014. The goal would be to proceed with a cooperative effort between the Town and County to provide a solution to the drainage problems at the following three (3) areas along Weymouth Road (CR #640):

- Weymouth Road (CR #640) intersection with Reading Avenue and Maxwell Street.
- Weymouth Road low point located approximately 600 feet south of the Reading Avenue intersection.
- Weymouth Road low point located approximately 1700 feet south of the Reading Avenue intersection. A portion of the improvement work was completed by the County, however a right-of-entry will be required in order to complete the work.

A few different options related to the other areas were discussed as possible solutions. We provided a memo to all in attendance related to the items discussed and possible responsibilities for each party.

As Council is aware, ARH provided an original proposal dated 5/22/13 to the Town and County for survey, field work, design, cost estimates, permitting, etc. The proposal was formalized in an agreement signed between the Town and County dated October 18, 2013. ARH could not start the work until funding for same was established by the Town and an authorization to proceed and purchase order issued. Over the

past 10 months or so, ARH has completed various portions of the work and had on-site meetings with County officials on two occasions, in order to try and address these areas of concern. The one meeting with the County lead to a partial completion of drainage work by the County for the drainage problem closest to First Road. In order for this section to be completed a right-of-entry will be required from the down gradient property owner.

As discussed at the last on-site meeting, ARH will develop a revised reduced scope of work proposal to complete a modified version of the original project scope. The goal will be to work towards a solution that could be implemented quickly before the end of June to coincide with the Triathlon Event that will travel along Weymouth Road in this area.

We are seeking approval from Council for the revised ARH proposal (copy attached) that would include work completed to date plus a reduced project scope that could quickly provide for a remedy for the three (3) drainage areas.

Action Requested:

Authorize purchase order to ARH in the amount of \$16,700.00 for work performed in conjunction with Weymouth Road Drainage. This proposal replaces the original proposal dated 5/22/13 totaling \$32,200.00.

2. Dahodwala Site Plan Maintenance Bond Release Request (ARH #11-12040):

ARH and the Quality of Life Committee conducted an on-site inspection of the site improvements completed for the project on Saturday 5/17/14. The existing project Maintenance Bond (Letter of Credit) expires on 5/24/14 as stipulated in the letter dated 3/7/14 from Wells Fargo Bank. According to former actions of Mayor and Council, the Maintenance Bond (Letter of Credit) shall remain in effect until July 1, 2014. We will provide a report to Council at Monday night's meeting related to the results of the Quality of Life Committee's inspection. We will then await for formal action by Council.

Action Requested:

Formal action by Council related to the time frame for release of the project Maintenance Bond as a result of the Quality of Life Committee's inspection recommendation and Town Solicitor guidance as to the appropriate action.

3. Drainage Projects: Lakeview Drive and White Horse Pike (ARH #11-60202.03):

Bids were received on Wednesday, May 14th. Five (5) contractors bid the project. The apparent lowest bid price was received from Jersey Construction in the amount of \$262,285.00. A copy of the bid summary is noted below:

Jersey Construction	\$262,285.00	
Asphalt Paving	\$265,745.00	
RTW Construction	\$269,240.00	<i>Corrected total</i>
Spencer V. Maussner	\$288,888.88	
Kline Construction	\$388,000.00	

The Council will need to decide how to proceed to establish the funding required for the project award. The funding will need to include the following:

- The bid price for construction of \$262,285.00.
- 10%± contingency item if necessary.
- An estimated \$22,000.00± for construction management, etc. (proposal yet to be provided).
- Include NJDOT Discretionary allotment amount for \$247,000.00, 75% of this amount or \$185,250.00 is available after NJDOT approval of the project award.
- An allowance for Police Traffic Control Officers.

The Town has sixty (60) days to award the contract or seek an approval for extension of same with the contractor. We will be guided by Council's direction.

REFER TO NEW BUSINESS FOR BOND ORDINANCE INTRODUCTION FOR PROJECT FUNDING.

SEWER & WATER ACTION ITEMS:

4. Boyer Avenue Pinelands Compliance, Long Term Wastewater Management Plan (LTCWMP) (ARH #11-50058.14):

In conjunction with Kleinfelder the revised Long Term Comprehensive Wastewater Management Plan (LTCWMP) was submitted to the Pinelands Commission staff for their review. We will keep Council informed of further updates as needed. In conjunction with portions of that report and compliance schedule, we have attached a copy of an ARH proposal (2014.0227). This proposal relates to the completion of the first phase of the sanitary sewer study as required by the LTCWMP for Council's consideration once the amended funding ordinance for Boyer Avenue is adopted.

Action Requested:

Authorize purchase order to ARH for Phase 1 portion of the sanitary sewer inflow and infiltration study totaling \$8,400.00.

SEWER & WATER INFORMATION ITEMS:

5. 2015 Fiscal Year, NJEIFP Projects (ARH #11-01088):

We provided a copy of the Council meeting minutes and public hearing notice to the NJEIFP representatives as requested. We did receive the construction permit from NJDEP relating to both the surface and subsurface drip irrigation system.

6. Well #4 Radium Treatment Facility and Air Stripper (ARH #11-30153.04):

The contractor is continuing to work at the site. The treatment units are installed and the interior pipe work, pumps, electrical system and controls are presently being worked on. The flow test and filter flush should occur on June 2, 2014. We met with the Town Public Works Department on-site related to cleaning the downstream drainage ditches to lessen the potential for flooding during the flow test and filter flush.

7. Pratt, Packard, Grape & Second Street Utility Replacement (ARH #11-40046):

The contractor is continuing utility work on Packard and Grape Streets. There are a number of additional trees that will be taken down due to the closeness to the existing utility lateral connections. In a few cases, we will seek rights-of-entry from the effected property owners to relocate their utility service lines on their property to avoid impacting the tree roots. We met with the Environmental Commission on Wednesday night to keep them informed of the recent concerns and the steps taken to reduce the impact to the existing trees, residents and safety to the general public.

8. Well #1 / Well #3 – Volatile Organic Compounds (VOC's) (ARH# 11-30155.03):

We have finalized the design for the Well #1 & #3 treatment process and forwarded the plans, reports, specifications, etc. to the State Bureau of Safe Drinking Water for their review. We have also recently submitted a revised packet of plans, specifications and revised construction estimate for the project. It is hoped to have their approval and be ready to bid by late spring of 2014. The ACO deadline, as originally amended, for project completion was September of 2014. We did make the NJDEP Southern Enforcement aware of a request for an extension of time for completion of this project and are awaiting for their response to same. We will also seek approval from the Spillfund to redevelop Well #1 and have requested additional funds for the project. We will update Council once we hear from Spillfund.

9. **Boyer Avenue Overland/Surface Drip Irrigation Fence Construction (ARH #11-50058.17):**

As authorized by Council, ARH Survey Department is ready to provide control stakes for the proposed fence installation. We have also been working with the Town's Business Administrator in providing the technical portions of the bid packages which he is formulating for the surface drip irrigation sections.

10. **Pine, Basin & Oak Road Water Main Extension/Well Contamination (ARH #11-30138):**

We are discussing and reviewing the hook-up options and project funding with the Solicitor and appropriate State officials related to the two (2) property's left to connect to the Town's water system. We will update Council a future meeting, however in conversation with the State Spillfund, any deviation from the original funding agreement could impact the Town's funding allotment.

11. **Route 54/Bellevue Avenue Utilities (ARH #11-50120): No Status Change**

The Contractor has returned to the site and addressed the remaining punch list items. We will be proceeding with a recommendation to close out the project subject to review and concurrence from the Solicitor.

PUBLIC WORKS INFORMATION ITEMS:

12. **ACIA Funding – 2014 CDBG (ARH #11-40047):**

A preconstruction conference has been scheduled with the contractor and representatives from the ACIA related to the 2014 CDBG Road Program. As approved at the last Council meeting, the project has been reduced to the funds allotted by the ACIA totaling \$74,917.86. We will keep Council informed of the project construction schedule.

13. **Boyer Avenue Recreation (ARH #11-75003):**

The Contractor returned onsite on April 28, 2014 and completed the remaining punch list items. Since that date, our office has requested and received the Contractor's final payment request and maintenance bond for this project. Our office sent the Town all documentation required to closeout this project with the Contractor for their review and acceptance/approval. Please note the final quantities change order for this project was previously approved by Council.

14. **Lake Weed Control, Permitting, Application of Product (ARH# 11-90016): No Status Change**

We met with the Hammonton Lake Water Quality Committee at their regular meeting on May 13, 2014. Chris Smith from the NJDEP attended the meeting to answer specific questions regarding the Lake. Councilman Bachalis will update the Council on the Lake Water Quality Committee's recommendation. The Council will need to decide how they will want to proceed at this point.

15. **Former Mazza Property, Egg Harbor Road Parking Lot at the Historic Train Station (P2012.0153):**

All work has stopped on this project until directed otherwise. We will wait for further direction from Council in case a different scheme for development or resolution to this parcel is determined by Council.

16. **Octagon Oil Site Town Hall Overflow Parking Lot (ARH #11-01060): No Status Change**

ARH is currently preparing a supplemental Hazardous Discharge Site Remediation Fund (HDSRF) grant application with respect to the additional work required by the NJDEP. We are also researching the requests contained in a letter received from the NJDEP related to this site.

17. **Skinner Building – Egg Harbor Road (ARH #11-01074): No Status Change**

The Town has asked ARH to hold-off on submitting a supplement grant request at this time. The Town still needs to pay the outstanding DEP Project Oversight fee of \$3,200.00 so we can issue partial RAO letter for specific AOC's. We discussed same with Frank Zuber and that should be issued shortly.

18. Drainage Projects: Anderson Avenue (ARH #11-60208.02): No Status Change

This project will be divided into two (2) phases isolating each of the low points located in the middle of the block. We are in the process of amending the plans as discussed. We will keep Council informed of further progress.

19. Chew Road/Jacobs Street/First Road (ARH #11-60207.02): No Status Change

The project scope has been modified to divide the project into phases. The Public Works Department will contact Root 24 to once again clean and inspect the existing inlets, pipe and leaching pits as they extend off of the First Road/Jacobs Street intersection.

20. NJDOT FY2014 State Aid Applications (ARH #11-40041):

NJDOT announced the FY2014 Allotment awards for Municipal Aid, Safe Streets to Transit and Bikeways Programs. The Town of Hammonton was allotted the following:

Municipal Aid – No Allotment

ARH submitted an application requesting \$300,000.00 for the improvements to 14th Street from the Town border with Folsom to 2nd Road as requested by Council.

Bikeways – \$230,000.00 for Hammonton Bike Path Extension

ARH submitted an application requesting \$250,000.00 for the bike path extension from the NJ Transit Station (Front Street) to Hammonton Lake Park as requested by Council.

Safe Streets to Transit – No Allotment

ARH submitted an application requesting \$200,000.00 for the Downtown Sidewalk Extension Project which would have sidewalk installed along Egg Harbor Road (CR #561) adjacent to the Historic Train Station as well as along Front Street from Bellevue Avenue (Rt. 54) to Line Street.

SOLICITOR REPORT

MAYOR REPORT

PWM/BUSINESS ADMINISTRATOR REPORT

TOWN CLERK REPORT

1. Authorize Frank Scanga, Kevin Branin and Michael Rodio as Members of Fire Company #1
2. Accept resignation Lori Faisst eff 5/19/14 and payment of time off balances totalling \$1200.42
3. Accept resignation Mike Ott eff 5/23/14 and payment of time off balances totalling \$1615.20.
4. Hire Kimberly MacLane & Deborah Fitchett PT Keyboard Clerk 1, not to exceed 29 hrs per week, \$12.00 hr, Tax Collector Office, eff June 9, 2014, (no one interested in p.t. from special re-employment list OL140477)

TOWN CLERK INFORMATIONAL ITEM(S)

5. Beginning Election Year 2014, District 2 Voters will be voting at the American Legion located at 101 French Street. I will also be sending post cards to voters in district 2.

APPROVE BILL LIST

NEW BUSINESS – ORDINANCE(S)

Introduction Ordinance #013-2014 Establishing Funding for Mandatory Revaluation

*to be supplied by Bond Counsel

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Introduction Ordinance #014-2014 Lakeview Dr. Drainage & Roadway Imp.

*to be supplied by Cond Counsel

RESOLUTIONS

#R068-2014 Tax and Utility Account Amendments

#R068-2014

WHEREAS, Rosemarie Jacobs, Tax Collector, has approved and made amendments to utility and/or tax accounts as follows:

B&L	NAME	ADDRESS	AMOUNT	ACCT	REASON	PER
2527-2	HMTN FIRE CO	114 FRONT	1,351.34	Tax	Tax exempt refund overpayment	Rosie

WHEREAS, if any above referenced are not approved by Mayor and Council, a retraction will take place.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that the Tax Collector's actions are approved.

#R069-2014 Authorize Various Refunds

#R069-2014

A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING VARIOUS REFUNDS

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the following refunds are authorized as approved by the respective Department Heads of the Town of Hammonton:

Ransome & Fichetola	Variance Application fee	\$200.00
Ransome & Fichetola	Escrow Fee 1079	\$750.00

#R070-2014 Approve Grant Application & Agreement NJ DOT Airport Runway

RESOLUTION # 070- 2014

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE AIRPORT RUNWAY & TAXIWAY LIGHTING SYSTEM REPLACEMENT PROJECT

WHEREAS, the Town of Hammonton is desirous of requesting funding consideration from the State of New Jersey Department of Transportation under the Transportation Trust Fund (FY2014 Multimodal Grants Program) for the Airport Runway & Taxiway Lighting System Replacement project within the Town of Hammonton; and

WHEREAS, the Town of Hammonton is an eligible recipient for funding under said program; and

WHEREAS, the Town Engineer has been authorized to prepare the required application and agreement and

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WHEREAS, in furtherance of same, it is necessary for the Town Council of the Town of Hammonton to authorize the Mayor to execute said application to allow the Town to be eligible for the New Jersey Department of Transportation Transportation Trust Fund (FY2014 Multimodal Grants Program) for the Airport Runway & Taxiway Lighting System Replacement project; and

WHEREAS, in furtherance of same, it is necessary for the Town Council of the Town of Hammonton to authorize the Town Engineer to provide all required reports, narratives, estimates and maps required for said funding consideration

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Hammonton approve that the Mayor and Clerk are hereby authorized to submit an electronic grant application with the New Jersey Department of Transportation Transportation Trust Fund (FY2014 Multimodal Grant Program) and supply all required services associated with the project entitled Airport Runway & Taxiway Lighting System Replacement project.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Town Council of the Town of Hammonton that the Town Engineer is hereby authorized to provide all reports, narratives, estimates, and maps required by the New Jersey Department of Transportation Transportation Trust Fund (FY2014 Multimodal Grant Program).

#R071-2014 Amend 56 to name Scott Rivera as Filer Recycling Tonnage Grant

RESOLUTION # 071-2014

RESOLUTION AMENDING #R56 BY NAMING SCOTT RIVERA,
CERTIFIED RECYCLING PROFESSIONAL,
AND AUTHORIZING GRANT APPLICATION
FOR **RECYCLING TONNAGE GRANT FOR YEAR 2013**

- WHEREAS,* The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS,* It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and
- WHEREAS,* The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and
- WHEREAS,* The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and
- WHEREAS,* A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of the municipality to recycling and to indicate the assent of the Town of Hammonton to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and
- WHEREAS,* Scott Rivera, Certified Recycling Professional, is herein designated as the individual authorized to ensure that the application is properly completed and timely filed.

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NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton in the County of Atlantic and State of New Jersey that the Town of Hammonton hereby endorses this submission of the Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and therefore designates Scott Rivera, Certified Recycling Professional, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the Recycling Tonnage Grant be deposited in a dedicated Recycling Trust Fund to be used solely for the purpose of recycling; and

BE IT FUTHER RESOLVED that the Mayor, Town Clerk and Scott Rivera, Certified Recycling Professional, are hereby authorized to execute any and all documents in furtherance of this Resolution.

PUBLIC HEARD

MEETING ADJOURNED