

**ANNUAL ORGANIZATION MEETING**

Held in Town Hall, 100 Central Avenue, Hammonton, New Jersey  
January 1, 2013 at 12:00 noon

**Meeting Called To Order**

**Mayor DiDonato Recognized Dignitaries**

**Oath of Office – Councilpersons Elect**

**Official 2013 Roll Call**

Councilpersons:  
Bachalis - Present  
Carpo - Present  
Esposito - Present  
Furgione - Present  
Pullia - Present  
Rodio - Present  
Mayor DiDonato - Present

**Public Notice**

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers.

**Pledge of Allegiance**

**Public Heard for Agenda Action Items**

No one desired to be heard.

**TOWN SOLICITOR APPOINTMENT (COUNCIL APPOINTMENT) ONE YEAR TERM**

RESOLUTION #R001 - 2013

RESOLUTION APPOINTING A TOWN SOLICITOR FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Brian Howell** is hereby appointed as Solicitor for the Town of Hammonton for a term of one (1) year.

That Solicitor has agreed to provide the legal services for the sum of **\$75,000.00** with extraordinary services (including litigation) billed at a rate of **\$125.00 per hour**; and

That the Solicitor shall be available as consultant to the Officials of the Town of Hammonton and render such legal assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Esposito, seconded by Councilperson Pullia, the resolution is adopted.

**Roll Call**

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

**Oath of Office – Town Solicitor**

**ADOPTION OF RULES OF COUNCIL**

Motion by Councilperson Furgione, seconded by Councilperson Bachalis, the Rules of Council are adopted.

**Roll Call:**

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

**RULE 1 – MEETING**

Council Meetings shall be held as set forth by resolution of Mayor and Council at 7:00 p.m., or as scheduled, with an executive session to be held at 6:00 p.m. and Council may adjourn from time to time, if a quorum is not present, or should there be a quorum, Council may adjourn from time to time until all business before it is completed. Council may schedule such executive meetings as it deems appropriate subject to the provisions of the Open Public Meeting Act.

In accordance with the provisions of the "Open Public Meeting Act", all meetings of the governing body shall be open to the public at all times. However, nothing in this act shall be construed to limit the discretion of the governing body to permit, prohibit, or regulate the active participation of the public at any meeting. In addition, the governing body may exclude the public from any meeting or portion of the meeting, normally reserved for discussion in an executive session of the governing body.

Department Heads shall be required to attend Council Meetings when asked to do so by the Mayor or Town Clerk.

RULE 2 – QUORUM

A majority of members of Council or Committees shall constitute a quorum for the transaction of business.

RULE 3 – VOTING

All voting shall be conducted orally in public and be taken by “Yeas” and “Nays” unless otherwise ordered by the Mayor or Deputy Mayor. In the event a member is unable to attend a meeting due to an unexpected personal or family emergency or because a special meeting conflicts with a previously scheduled commitment, that member may request permission from the Mayor, or his designee, which permission shall not be unreasonably withheld, to participate in the meeting by telephone or via other electronic or telecommunication device designed to permit the member to listen to the proceeding and participate verbally in the dialogue and the voting.

RULE 4 – REPORTS OF COMMITTEES

All committee chairpersons shall report at regular meetings of Council or at special meetings of Council called for that purpose, and every report of a committee shall be by a majority of the members thereof; except in the case of sickness, or absence or recusal of the Chairperson; in which case it may be presented by any members of the Committee. This rule shall not be construed to prevent a minority of any Committee from presenting a counter report upon any matter which has first been reported by a majority.

RULE 5 – NOTICE: CONDUCT OF MEMBERS

Every member desiring to speak shall address the chair, and no member shall discuss any subject or engage in conversation during the meeting in any manner to interfere with business.

RULE 6 – PRIVILEGE OF NON-MEMBERS

Persons not members of Council shall not speak on any question, or interfere in any manner with the business while Council is in session, except on request and approval of the Chair.

RULE 7 – PAYMENT OF BILLS

All bills presented to Council for payment shall, before being paid, be approved by the Mayor and Chairperson of the proper committee; all supplies to be purchased on behalf of Town Council shall first be authorized by a purchase order given by the Town Accountant which shall follow purchase procedure “Ordinance #23-2008”. All bills must be presented not later than the Monday prior to the fourth Monday of each month. All bills as submitted shall be on vouchers in such form as is acceptable to the Mayor and Council.

RULE 8 – MAYOR EX-OFFICIO MEMBER

The Mayor shall be a member of all committees by virtue of his/her office.

RULE 9 – RULES OF ORDER

- A. The Mayor shall preserve order and decorum, and decide questions of Order, subject to appeal of Council, upon a call of one member, on which appeal no member shall speak.
- B. No question on a motion or resolution shall be debated or put unless the same shall be seconded. When a motion or resolution shall be seconded, it shall be so stated by the Mayor. It shall then be read by the Clerk. Any member including the Mayor can request that the Motion or Resolution be reduced to writing if the Motion or Resolution is a matter of substance and not procedure. If such a request is made, the Motion or Resolution dealing with a matter of substance shall not be voted on until the entire Council has an opportunity to review it in its written form.
- C. A Motion to adjourn shall be in order.
- D. A Motion to adjourn, to lay on the table, or for the previous questions, shall be decided without debate.
- E. If any questions in debate shall contain several distinct propositions, a division shall be made at the request of any member.
- F. When a question has been put and decided, it shall be in order for a member who voted in the majority to move the consideration thereof; but no motion for reconsideration shall be in order more than once at the same meeting at which the vote was taken or more than once at the next subsequent meeting of Council and no motion for reconsideration shall be made after said next subsequent meeting.
- G. At the call on one member present, the "Yeas" and the "Nays" shall be ordered and entered on the minutes, and every member shall then be required to vote or abstain of record.
- H. No standing rule of order of Council shall be suspended, altered or amended unless same shall be proposed in writing at a regular or special meeting and adopted at the next meeting by a majority of the members of Council; but any of them may be suspended temporarily with the concurrence of two-thirds of the member of the Council present.
- I. In voting for election of Town Officers, or to fill vacancies in any position, where such election devolves upon council, a majority of the whole Council shall be necessary to elect, unless otherwise provided by statute or Ordinance.
- J. In voting for the payment of bills and other important questions, it shall be the call of the members and it shall be made a matter of record.
- K. All matters to be considered placed on the agenda for the Regular Meeting of Council shall have a cut off of 12:00 Noon on the Wednesday preceding the Monday regular meeting. The Mayor shall set the agenda. Nothing in this section of this rule shall limit the right of the Mayor at his/her discretion to place on the floor for discussion and action if he/she deems necessary matters that are emergent and relate to the health, safety, or welfare of the community.
- L. Vote shall be cast on all matters put before Council in alphabetical order with the exception the Mayor shall cast the last vote.
- M. Notwithstanding the above, parliamentary procedure shall be consistent with "ROBERT'S RULES OF ORDER."

RULE 10 – ORDER OF BUSINESS

The following shall be the order of business at all non-executive meetings – Roll Call, Pledge of Allegiance, Public Notice, Public Heard for Input on Agenda Action Items, Approval of Minutes, Dispense with Regular Order of Business, Report of Committees, Consideration of Bill List, New Business and Public Heard. The Mayor retains the right to change the Order of Business.

Rule 11 – DEPUTY MAYOR

The Mayor may appoint a Deputy Mayor to serve at the Mayor's pleasure and who shall preside during the Mayor's absence or at any time so called upon to act by said Mayor or a majority of Council. The Deputy Mayor shall act as Chairperson of any meetings that occur in the Mayor's absence, but the Deputy Mayor shall have all the rights and obligations of a member of Council while so acting, including the right to make and second motions and resolutions, the right to vote and the right to participate in discussions on all matters before the governing body. Should the Mayor fail to appoint a Deputy Mayor, then in the event of the Mayor's absence Council shall appoint one of its members to so act in his/her place and stead.

RULE 12 – CHAIR OR CHAIRPERSON

Except where used in Rule 4, the term Chair or Chairperson in the Rules of Council shall be defined as the Mayor or in his/her absence the Deputy Mayor.

RULE 13 – STANDING COMMITTEES

The following shall be the Standing Committees which shall be appointed by the Mayor:

COMMITTEE ON ADMINISTRATION

COMMITTEE ON BUSINESS AND INDUSTRY

COMMITTEE ON EDUCATION

COMMITTEE ON FINANCE

COMMITTEE ON LAW & ORDER

COMMITTEE ON PUBLIC WORKS & TRANSPORTATION

COMMITTEE ON QUALITY OF LIFE

COMMITTEE ON WATER & SEWER

RULE 14 – DUTIES OF COMMITTEES

Each Committee as designated in Rule 13 shall have the following duties and functions:

**COMMITTEE ON ADMINISTRATION**

This Committee shall oversee the office of the Town Clerk, Finance, I.T., Tax Collector, Tax Assessor, Building Inspector, the Construction Official and all sub-Code Officials. This Committee shall also oversee the television station, as well as all real property of the Town including its maintenance and care.

**COMMITTEE ON BUSINESS AND INDUSTRY**

This Committee shall concentrate on the efforts to enhance the Town's commercial and industrial expansion. It will act as liaison between Mayor & Council and the Chambers of Commerce, Main Street, Arts & Cultural Committee and the Service Clubs.

**COMMITTEE ON EDUCATION**

This Committee shall serve as a liaison between Mayor and Council and the Hammonton Board of Education as well as Richard Stockton College.

**COMMITTEE ON FINANCE**

This committee shall be composed of all members of Council. The Town Accountant, after receipt of the proposed budget requests of the Department Heads, and after conferring with the Chairperson of the various committees, shall submit the proposed budget to the office of the Mayor for review and suggestions. Upon completion (reflecting all appropriations and expenditures), the Mayor at the March Council meeting shall present the proposed budget to the full committee.

**COMMITTEE ON LAW & ORDER**

This Committee will oversee the Police Department and Judicial Department (Municipal Court). This Committee will also oversee the town's Volunteer Fire Department.

**COMMITTEE ON PUBLIC WORKS & TRANSPORTATION**

This Committee will oversee the Highway Department, Convenience Station and the provision and maintenance of streetlights and signs. They will oversee the ever-expanding and overlapping issues that arise in conjunction with the Municipal Airport and all transportation arteries that impact on the traffic flow involved with the Town.

**COMMITTEE ON QUALITY OF LIFE**

This Committee shall work to expand the quality of life of the Community. They will oversee all related items to the quality of life in Hammonton. This will include, but not be limited to the following: Planning Board, Zoning Board, Parks Commission, Environmental Commission, and the Historical Commission.

**COMMITTEE ON WATER & SEWER**

This Committee will oversee the Water and Sewer Department. They will also oversee the expansion and the future water allocation needs of the town, as well as the wastewater treatment system and discharge fields.

**RULE 15 – APPOINTMENTS**

No more nominations shall be made for any public office or position over and above the number of vacancies that exists for said office position. Each nominee for said office shall be voted on in turn through the casting of "Yes" or "No" votes until the vacancy is filled.

**RULE 16 – COMMITTEE REPORTS**

All reports of committees shall be made verbally except where the Mayor requests that the report be reduced to writing. Where the Mayor requests that the report be reduced to writing, it shall be submitted to Council in written form prior to the next subsequent meeting.

**RULE 17 – SEATING ARRANGEMENTS**

Seating arrangements will be made by the Mayor.

**RULE 18 – REFERRALS TO COMMITTEES**

All matters brought to the floor by a member of Council or the public which cannot be summarily disposed of at the same meeting shall be referred by the Mayor to the appropriate Committee as determined by him/her at his/her sole discretion.

**RULE 19 – STEERING COMMITTEES**

The Mayor, may, from time to time, create steering committees and select the members to serve on such committees at the Mayor’s pleasure. The Mayor shall inform each such committee of the issue or issues that it is to explore and discuss. The steering committee shall report to the regular standing committee and provide input to that committee on various issues and assist the standing committee in it’s decision making process. The steering committee will not have any authority to vote or commit the Town or Council on any issue, but shall only serve in an advisory capacity. The Mayor shall dissolve the committee at his/her pleasure or when its work is completed.

**MAYOR’S APPOINTMENTS**

<b><u>Position</u></b>	<b><u>Term</u></b>	<b><u>Appointed</u></b>
Environmental Commission (unexpired term Templeton)	3 year	Stephen Carr
Environmental Commission	3 year	Terry Cafiso
Environmental Commission	3 year	Kathy Sedia
Env/Plan Class IV	3 year	Dr. Michael Hozik
Hist. Pres. Comm. Class A	4 year	Barbara Neary
Hist. Pres. Comm. Class B	4 year	Carol Santora
Hist. Pres. Comm. Alt 1	2 year	Robert Lolio
Deputy Mayor	1 year	Sam Rodio
Obscenity Review Bd Counc.	1 year	Sam Rodio
Obscenity Review Bd Counc.	1 year	Stephen DiDonato
Obscenity Review Bd. Counc.	1 year	Paul Esposito
Planning Board Class IV	4 year	Joseph Cacia
Planning Board Class IV	4 year	Ed Marinelli
Planning Board Alt 2	2 year	Vincent Messina
Planning Board Council	1 year	Paul Esposito
Planning Board Mayor seat	1 year	Stephen DiDonato
Rep Rev Comm Counc	1 year	Paul Esposito
Alt Rep Rev Comm Counc	1 year	Sam Rodio

**MAYOR’S COUNCIL COMMITTEE APPOINTMENTS(First named Chairman)**

- Administration** (Esposito, Mayor, Furgione)
- Business & Industry** (Esposito, Mayor, Carpo)
- Education** (Furgione, Mayor, Bachalis)
- Finance** (All)
- Law & Order** (Mayor, Rodio, Pullia)
- Public Works & Transportation** (Rodio, Pullia, Mayor)
- Quality of Life** (Bachalis, Mayor, Carpo)
- Water & Sewer** (Pullia, Rodio, Mayor)

**MAYOR’S AD-HOC COMMITTEE APPOINTMENTS**

<b><u>Green Committee</u></b>	<b><u>Property Maintenance Task Force</u></b>
Susan Coan, Chair	Mayor Steve DiDonato Chair
Jeanna DiMeglio	Deputy Mayor Rodio - Co Chair
Nancy Fonte	Shirley Grasso
Edwin Megroni	Robert Jones
Ryan Entress	Frank Domenico

Dana Grasso  
 Sara Rooney  
 Amy Menzel  
 Kerri Patton

**Advocates**

Downtown Advocate - Jim Donio  
 Water & Sewer Advocate - Ed Wuillermin

**Airport Committee**

Jerry Barberio, Administrator  
 Jack Vancil  
 Don Berenato  
 John Fortis  
 Dan Chiofalo

**Senior Committee**

Tom Urgo  
 Kay Oberempt  
 Bill Oberempt  
 Bud Paytner  
 Vince Messina  
 Mary Henning  
 Rachael Piccari  
 Councilman Bachalis  
 Councilman Esposito

**MAYOR'S APPOINTMENTS WITH CONFIRMATION OF COUNCIL**

<b><u>Position</u></b>	<b><u>Term</u></b>	<b><u>Appointed</u></b>
Ethical Standards Board	3 year	Michael Torrissi Jr.
Ethical Standards Board	3 year	Kristen Wilson
Municipal Judge	3 year	Frank Raso effective 2/9/13
Lake Quality Committee Park Rep	1 year	Dominick Cassetta
Lake Quality Committee Env. Rep	1 year	Robert Reitmeyer
Park Commission	2 year	Louis Cappuccio
Park Commission	2 year	Paul Ordille
Park Commission Alt 2	1 year	Denise Damico
Park Commission Council	1 year	Dan Bachalis
Park Commission Council	1 year	Sam Rodio

Motion by Councilperson Pullia, seconded by Councilperson Esposito, confirm appointments as made by Mayor DiDonato.

**Roll Call**

Councilpersons:  
 Bachalis - Yes  
 Carpo - Yes  
 Esposito - Yes  
 Furgione - Yes  
 Pullia - Yes  
 Rodio - Yes  
 Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

**COUNCIL'S APPOINTMENTS**

**AIRPORT ADMINISTRATOR FOR A TERM OF ONE YEAR**

Motion by Councilperson Bachalis, seconded by Councilperson Rodio, that Jerry Barberio is appointed as Airport Administrator for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

TOWN AUDITOR FOR A TERM OF ONE YEAR

RESOLUTION #R 002- 2013

RESOLUTION APPOINTING A TOWN AUDITOR FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Todd Saler of Bowman and Co.** is hereby appointed as **Town Auditor** for the Town of Hammonton for a term of one (1) year.

That Auditor has agreed to provide necessary auditing services in an amount not to exceed **\$38,000.00**.

That the Auditor shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Carpo, seconded by Councilperson Esposito, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

BOND COUNSEL FOR A TERM OF ONE YEAR

RESOLUTION #R 003- 2013  
RESOLUTION APPOINTING BOND COUNSEL FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Ronald Ianoale of McManimon, Scotland and Baumann LLC** is hereby appointed as **Bond Counsel** for the Town of Hammonton for a term of one (1) year.

That Bond Counsel has agreed to provide requested services at the following rates:

Ordinance/Certified Record Proceedings	\$600
Note Sales	\$ .50 per \$1000 up to \$15,000,000
	\$ .40 per \$1000 in excess of \$15,000,000
Each Additional Series	\$500
Bond Sales	\$3,500 plus \$1 per \$1000 bonds up to
\$15,000,000	\$ .75 per \$1000 in excess of \$15,000,000
Refunding Bond Issue	\$5,000
Arbitrage Compliance	\$250
Credit Enhancement	\$1,000
Hourly Fee Attorney	\$215
Hourly Fee Legal Assistant	\$135
Plus Reasonable Charge for Out of Pocket Expenses (copies, express delivery, etc)	

That the Bond Counsel shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Rodio, seconded by Councilperson Furgione, the resolution is adopted.

Roll Call

- Councilpersons:
- Bachalis - Yes
- Carpo - Yes
- Esposito - Yes
- Furgione - Yes
- Pullia - Yes

Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

TOWN ENGINEER FOR A TERM OF ONE YEAR

RESOLUTION #R 004– 2013  
RESOLUTION APPOINTING A TOWN ENGINEER FOR THE YEAR 2013  
(includes Municipal Utilities and all departments of the Town of Hammonton)

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Chris Rehmann of ARH** is hereby appointed as **Town Engineer** for the Town of Hammonton for a term of one (1) year.

That Engineer has agreed to provide engineering services at the following rates:

Principal Engineer	\$150.00
Project Administrator	\$130.00
Dept Head	\$130.00
Senior Project Mgr	\$110.00
Project Mgr	\$ 95.00
Assoc Project Mgr	\$ 75.00
Sr. Tech	\$ 65.00
Technician	\$ 50.00
Survey Crew ( 3 person)	\$145.00
Survey Crew (2 person)	\$125.00
Survey Crew (1 person)	\$105.00
Senior Inspector	\$ 75.00
Inspector	\$ 60.00
Project Clerk	\$ 45.00

That the Engineer shall be available as consultant to the Officials of the Town of Hammonton and render such services as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Pullia, seconded by Councilperson Rodio, the resolution is adopted.

Roll Call:  
Councilpersons:

Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

ALTERNATE ENGINEER FOR A TERM OF ONE YEAR

Motion by Councilperson Esposito, seconded by Councilperson Furgione, appoint **Kevin Dixon of Dixon Associates Engineering LLC** is appointed Alternate Engineer for a term of one year.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT MEMBER-FOUR YEAR TERM

Motion by Councilperson Rodio, seconded by Councilperson Pullia, that **William Brinkerhoff** is appointed to the Board of Adjustment for a term of four years.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT MEMBER-FOUR YEAR TERM

Motion by Councilperson Bachalis, seconded by Councilperson Carpo, that **Ben Ott** is appointed to the Board of Adjustment for a term of four years.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes

Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

CONFLICT SOLICITOR FOR A TERM OF ONE YEAR

Motion by Councilperson Furgione, seconded by Councilperson Carpo, appoint **William Cappuccio** as Conflict Solicitor for a term of one year.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

CONSTABLES FOR A TERM OF THREE YEARS

Motion by Councilperson Rodio, seconded by Councilperson Esposito, appoint **Carmen Martino and Michael DePhillips** as Constables for three year terms.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

FIRE CHIEF & ASSISTANT FIRE CHIEF FOR A TERM OF ONE YEAR

Motion by Councilperson Pullia, seconded by Councilperson Rodio, per Volunteer Fire Companies Election Results, approve appointment of **Dennis LaSassa** as Fire Chief and **William Eppler** as Assistant Fire Chief for a term of one year, per Fire Company Elections.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes

Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

LABOR ATTORNEY FOR A TERM OF ONE YEAR  
RESOLUTION #R 005- 2013

RESOLUTION APPOINTING A LABOR ATTORNEY FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Stephen Barse of Gruccio Pepper DeSanto & Ruth** is hereby appointed as **Labor Attorney** for a term of one year.

That Labor Attorney has agreed to provide the legal services at a rate of **\$150.00 per hour**; and

That the Labor Attorney shall be available as consultant to the Officials of the Town of Hammonton and render such legal assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Rodio, seconded by Councilperson Esposito, the resolution is adopted.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

COURT PROSECUTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Furgione, seconded by Councilperson Bachalis, that **Shirley Grasso** is appointed as

Court Prosecutor for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Abstain

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

CONFLICT COURT PROSECUTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Esposito, seconded by Councilperson Rodio, that **Sarah Johnson** is appointed as Conflict Court Prosecutor for a term of one year and in the absence of both the Court Prosecutor and Conflict Prosecutor, Mayor and Council authorize any Atlantic County Prosecutor to serve in the position for that court session(s).

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

PUBLIC DEFENDER FOR A TERM OF ONE YEAR

Motion by Councilperson Furgione, seconded by Councilperson Carpo, that **Sam Curcio Jr.** is appointed as Public Defender for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

CONFLICT PUBLIC DEFENDER FOR A TERM OF ONE YEAR

Motion by Councilperson Carpo, seconded by Councilperson Esposito, that **Frederick DeClement** is

appointed Conflict Public Defender for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes

Carpio - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

SMALL CITIES HOUSING REHAB PROGRAM ADMINISTRATOR FOR A TERM OF ONE YEAR

RESOLUTION #R 006- 2013

**RESOLUTION APPOINTING A Small Cities Housing Rehab Program Administrator  
FOR THE YEAR 2013**

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Gerard Velazquez of Triad Associates** is hereby appointed as **Small Cities Housing Rehab Program Administrator** for the Town of Hammonton for a term of one (1) year.

Triad Associates has agreed to act as the Town of Hammonton's Small Cities Housing Rehab Administrator in the coordination and administration of its existing Small Cities inventory.

That Triad has agreed to provide requested services Administrator services at a flat rate of **\$100.00 per hour**.

That all activities required to prepare a Small Cities Housing Rehabilitation application for funding for submission to DCA. Estimated date of submission will be August 2013.

That the Triad shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Esposito, seconded by Councilperson Rodio, the resolution is adopted.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

RMC/Safety Director Professional Quotes Received 1/1/13 at 11:00 a.m.

MLR	\$18,800 RMC for 2013
MLR	\$ 1,200 Safety Director for 2013
Maran Corp.	\$23,500 RMC/Safety Director for 2013
Maran Corp.	\$20,500 RMC/Safety Director (per year for 3 years)

RMC RISK MANAGER/SAFETY DIRECTOR FOR A TERM OF ONE YEAR

#R 007-2013

**RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT AND SAFETY DIRECTOR  
FOR YEAR 2013**

WHEREAS, the Bylaws of the Atlantic County Municipal Joint Insurance Fund require the appointment of a municipal Risk Management Consultant to perform various professional services as detailed in the Bylaws; and

WHEREAS, it is further required by the Mayor and Council of the Town of Hammonton that the Risk Manager also provide Safety Director services to the Town of Hammonton; and

WHEREAS, the RMC has agreed to perform duties for the Town of Hammonton in the amount of **\$18,800.00**.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that **MLR Risk Management LLC**, New Jersey, be appointed as its Risk Management Consultant in accordance with 40A:11-5; and

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1),(a),(i).; and

BE IT FURTHER RESOLVED that MLR Risk Management LLC is also appointed as Safety Director for the Town of Hammonton in an amount not to exceed **\$1,200.00**.

Motion by Councilperson Furgione, seconded by Councilperson Carpo, the resolution is adopted.

Roll Call

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Recused  
Furgione - Yes  
Pullia - Recused  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

TOWN DOCTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Esposito, seconded by Councilperson Rodio, appoint **Atlanticare Physician Group** as Town Doctor for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

TOWN PLANNER FOR A TERM OF ONE YEAR

RESOLUTION #R 008 – 2013

RESOLUTION APPOINTING A TOWN PLANNER FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Kevin Dixon of Dixon Associates Engineering LLC** is hereby appointed as **Town Planner** for the Town of Hammonton for a term of one (1) year.

That Town Planner has agreed to provide necessary services at the following rates:

Principal Engineer Partner	\$ 135.00
Associates	\$ 105.00
Project Manager	\$ 100.00
Engineer	\$ 90.00
Assistant Engineer	\$ 75.00
Inspector	\$ 75.00
CAD Operator	\$ 65.00

Fees for special studies, master plans, etc. will be established on a case by case basis.  
Reimbursable expenses for printing, reproduction, photography, aerial photography 15%.  
Timely collection and distribution of escrow accounts shall be the responsibility of the municipality.

That the Town Planner shall be available as consultant to the Officials of the Town of Hammonton and the Hammonton Planning Board and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Rodio , seconded by Councilperson Esposito, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

TRAFFIC CONSULTANT FOR A TERM OF ONE YEAR

RESOLUTION #R 009 - 2013

RESOLUTION APPOINTING A TRAFFIC CONSULTANT FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Kevin Dixon of Dixon Assoc. Engineering LLC** is hereby appointed as **Traffic Consultant** for the Town of Hammonton for a term of one (1) year.

That Traffic Consultant has agreed to provide necessary services at the following rates:

Principal	\$135.00
Associate	\$105.00
Project Manager	\$100.00
Engineer	\$ 90.00
Engineer Assistant	\$ 75.00
Inspector	\$ 75.00
Cad Operator	\$ 65.00

That the Traffic Consultant shall be available as consultant to the Officials of the Town of Hammonton, the Hammonton Planning/Zoning Board and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Rodio, seconded by Councilperson Carpo, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

AIRPORT CONSULTANT FOR A TERM OF ONE YEAR

RESOLUTION #R 010 - 2013

RESOLUTION APPOINTING AN AIRPORT CONSULTANT FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Thomas Thatcher of L.R. Kimball** is hereby appointed as **Airport Consultant** for the Town of Hammonton for a term of one year.

That Airport Consultant has agreed to provide requested services at the following rates:

	<u>Hourly Rates</u>
Senior Airport Engineer	\$55.54
Project Manager/Airport Engineer	\$41.94
Airport Engineer-In-Training	\$32.82
Airport Construction Manager	\$29.10
Airport Resident Project Rep (RPR)	\$28.86
Airport CADD Specialist	\$21.16
Senior Airport Planner	\$43.00
Airport Planner/Grant Administrator	\$31.88
Clerical	\$21.58
Survey (1 man crew)	\$17.68

Survey (2 man crew)	\$36.54
Engineering Aide (survey)	\$20.90
Civil Engineer/(Land Dev)	\$47.60
Civil Engineer/(Highway Design)	\$42.80
Environmental Manager (NEPA)	\$37.30
Environmental Specialist (NEPA)	\$22.82
Environmental Specialist (Hazardous Waste/Bldg)	\$42.92
Electrical/Structural Engineer	\$40.50
Electrical/Structural Engineer-In-Training	\$35.72
Sr. Geotechnical Engineer	\$44.52
Geotechnical Engineer	\$41.76
Geologist	\$40.86
Project Architect	\$48.88

That the Airport Consultant shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Esposito, seconded by Councilperson Bachalis, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

ALTERNATE AIRPORT CONSULTANT FOR A TERM OF ONE YEAR

RESOLUTION #R 010A - 2013

RESOLUTION APPOINTING AN ALTERNATE AIRPORT CONSULTANT FOR THE YEAR 2013

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Dennis Yap of DY Consultants** is hereby appointed as **Alternate Airport Consultant** for the Town of Hammonton for a term of one (1) year.

That the Alternate Airport Consultant has agreed to provide requested services at the following rates:

Hourly Rates

Principal:	\$74.00
Project Engineer:	\$57.00
Sr. Civil Engineer	\$43.00
Civil Engineer:	\$33.00
Sr. Planner:	\$36.00
Jr. Planner:	\$26.00
Environ:	\$42.00
Elect Engineer:	\$45.00
CAD:	\$28.00
RPR:	\$30.00
Budget Controller:	\$36.50
Overhead:	140%

That the Alternate Airport Consultant shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Bachalis, seconded by Councilperson Esposito, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

**RESOLUTIONS**

#R011-2013 Appoint Required Atlantic County Municipal JIF Local Positions

#R 011-2013

A RESOLUTION APPOINTING REQUIRED  
ATLANTIC COUNTY MUNICIPAL JIF LOCAL POSITIONS

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one Fund Commissioner, one Alternate Fund Commissioner, one Claims Administrator; and

WHEREAS, the Business Administrator recommends the following appointments for year 2013:

Frank Zuber, Fund Commissioner  
Audrey Boyer, Alternate Fund Commissioner  
April Boyer Maimone, Claims Administrator

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON THAT above listed appointments are made consistent with the Business Administrators recommendation.

#R012-2013 Authorize Purchases State Approved Vendors

Resolution # 012-2013

WHEREAS, it is necessary to create a Listing of State Vendors to be utilized by the Town of Hammonton;

BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that pursuant to N.J.S.A. 40A:11-12 the following state contracts be awarded for the **year 2013**:

<u>COMPANY</u>	<u>CERTIFICATION NUMBER</u>
A.E. Stone Inc.	58132
Air Technology Solutions	60385
All Industrial Safety Products	60378
Asphalt Paving Systems, Inc.	61441
Asplundh Tree Expert Co.	58857
Avaya Inc. (Lucent)	42285
BCI Burke Co. Inc.	59065
Bellmawr Truck Repair Co. Inc.	40953
Bridgestate Foundry Corp.	62819
Bruno's Auto Parts Inc.	57712
CCC Heavy Duty Truck Parts Co.	41039
Continental Fire & Safety, Inc.	53082
Consolidated Steel & Aluminum	58655
Contractor Service Inc.	57758
Crescent Tire Inc.	50879
Danone Waters of North America	53432
Dell Marketing	81247
Dom's International Inc.	40940
E Plus Technology	81185
Edmund's Assoc. Inc.	81201
Fairlite Electric Supply	51803
Fisher Scientific Co. Inc.	61493
Frank Mazza & Son Inc.	84599
Gallo GMC Truck Sales	50924
Garden State Highway Products	63954
GovDeals	70967
General Spring Service Corp.	40981
GF Office Furniture Ltd.	57052
Gold Type Business Machines	69834
Global Inc	69980
HA DeHart & Son	A40905
Hach Co. Inc.	62157
Hertrich Fleet Services	73866

Horizon Healthcare	50925
Houpert Truck Service	56229
Jan Communication & Electronic	53803
Jet-Vac Inc.	41382
Johnson & Towers, Inc.	56231
Johnstone Supply	60309
Joseph Fazzio Inc	60483
Kimball International	69941
KML Technology Inc.	51010
Kyocera	A53090
Lakeview Garage	50812
Lawmen Supply Co. of NJ Inc.	60529
Lawson Products Inc.	55107
Micrographic Computer Services	63533
Oakwood Uniform & Equip., Inc.	59950
Office Business Systems	46717
Old Dominion Brush Inc.	41325
Pedroni Fuel Co.	44178
Photo Center	87641
Pitney Bowes Inc.	55220
Promedia Technology Services	81225
QED Environmental Systems	60395
Quality Communications Corp	53766
Ransome Engines	40973
Red the Uniform Tailor Inc.	55302
Ricoh Business Systems	49365
RFP Solutions Inc.	42293
Rodio Tractor Sales Inc.	41172
S.J. Sanitation Co Inc.	54970
Sam's Auto Care Center Inc.	50825
Savin Corporation	49364
Seely Equipment/Supply Co. Inc.	56241
Staples	74337
Tactical Public Safety aka Harris Corp.	53753
Tek Tron Corp.	53752
Thomas Rodio & Son	50874
Thomas Scientific	61488
Thompson West (West Group)	62040
Trans Axle Corp.	40922
Trico Equipment	58303
Universal Computing Services	48249
Verizon Network Intg	81231
Verizon New Jersey	51015
Verizon Wireless	89590
Vineland Auto Electric	40938
Warnock Dodge, Inc.	53130
Nextel Communications	64429
Wharton Hardware & Supply Co.	59965
Winner Ford Inc.	45069
Yardville Supply Co. Inc.	63914

Resolution # 013-2013

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

WHEREAS, N.J.S.A. 40:53-1 provides that the governing body of every municipality may designate qualified newspaper(s) that circulate within the municipality for the publication of all advertisements and notices required by law to be published; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY as follows:

The **Hammonton Gazette** shall be designated as the official newspaper for the Town of Hammonton for the year **2013**.

The **Press of Atlantic City or the Daily Journal (Hammonton News)** shall be designated as the secondary newspaper(s) for publications in the event that the Town cannot meet the deadline for legal advertising requirements in the Hammonton Gazette or in the event that the legal document is required to be advertised in two newspapers circulating within the municipality.

#R014-2013 Adopt Temporary Budget

#R 014-2013  
RESOLUTION

RESOLUTION of the Mayor and Common Council of the Town of Hammonton, in the County of Atlantic and State of New Jersey providing for and making Temporary Appropriations for current needs for operating costs and expenses of the Local Budget for the Town of Hammonton.

WHEREAS, Section 110 of the Local Budget Act provides that where any contract, commitments or payments are to be made prior to the final adoption of the Budget, Temporary appropriations shall be made for the purpose and amounts required in the manner and time provided therein; and

WHEREAS, twenty-six and one quarter percent of the Total Appropriation of the prior year's budget, exclusive of any appropriations made for the debt service and capital improvement fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, New Jersey, that the following (attached) temporary appropriation(s) be made for the general budget.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Common Council of the Town of Hammonton, New Jersey, that the following (attached) temporary appropriation(s) be made for the municipal utilities budget (water & sewer).

#R015-2013 Adopt Cash Management Plan

#R015 - 2013  
RESOLUTION ADOPTING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-14 requires certain municipalities to adopt Cash Management Plans for certain public funds pending the use of such funds for intended purposes; and

WHEREAS, the Plan is intended to cover the deposit and/or investments of certain accounts identified by the Cash Management Plan; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY that a Cash Management Plan shall and be hereby adopted for year **2013** consistent with the Cash Management Plan which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Chief Financial Officer, the Treasurer, the Town Accountant and the Purchasing Agent of the Town of Hammonton are hereby authorized and directed to make the required deposits and/or investments for the funds referred to in the within Plan.

CASH MANAGEMENT PLAN OF THE TOWN OF HAMMONTON

STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Town of Hammonton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Town of Hammonton:

- Current Fund
- Animal Control Funds
- Trust Funds
- Capital Funds
- Utility Funds

DESIGNATION OF OFFICIALS OF THE TOWN OF HAMMONTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE LAW

The Chief Financial Officer of the Town of Hammonton and the Treasurer (the "Designated Official") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials. All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section III above.

AUTHORIZED INVESTMENTS

Except as otherwise specifically provided herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (3) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (4) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (5) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (6) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (2) of this section;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Town of Hammonton, then such investment or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the state of New Jersey. Such institution shall provide for the designation of such investments in the name of the Town of Hammonton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Town of Hammonton or by a third party custodian prior to or upon the release of the Town of Hammonton's funds.

To assure that all parties with whom the Town of Hammonton deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

REPORTING REQUIREMENTS

On the fifteenth day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Town of Hammonton a written report of any Deposits or Permitted Investments as of the end of the previous month made pursuant to this Plan, which shall include, at a minimum, the following information:

- (1) The name of any institution holding funds of the Town of Hammonton as a Deposit or Permitted Investment.
- (2) The amount of securities or Deposits purchased or sold during the immediate preceding month.
- (3) The class or type of securities purchased or Deposits made.
- (4) The book value of such Deposits or Permitted Investments.
- (5) The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediate preceding month.
- (6) The fees incurred to undertake such Deposits or Permitted Investments.

TERM OF THE PLAN

Attached to this Plan is a resolution of the governing body of the Town of Hammonton approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Mayor and Town Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

#R016-2013 Defer School Tax

#R 016-2013

R E S O L U T I O N

WHEREAS, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a second year and have not been requisitioned by the school district; and

WHEREAS, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body prior to February 10 of the year subsequent to the deferral, authorizing an increase in the amount of the deferral; and

WHEREAS, it is the desire of the Governing Body of the Town of Hammonton, County of Atlantic to increase the amount of local school deferred taxes by \$160,377.00.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Town of Hammonton that the amount of deferred local school taxes be increased to \$8,823,090.00.

#017-2013 Designate Official Banks and Signatures

Resolution #017-2013

R E S O L U T I O N D E S I G N A T I N G O F F I C I A L B A N K S A N D S I G N A T U R E S

WHEREAS, the Town of Hammonton is obligated to designate depositories in connection with the deposit of all monies received; and

WHEREAS, the proper officials who are authorized to sign all checks, warrants and drafts of the Town of Hammonton, excluding Municipal Court, should likewise be designated.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic and State of New Jersey, that the following are hereby designated as official depositories of the Town of Hammonton:

U.S. Bank  
Susquehanna Bank

BE IT FURTHER RESOLVED that 2 signatures are required on each check as follows:

1<sup>st</sup> Signature must be one of the following:

Mayor  
Deputy Mayor

2<sup>nd</sup> Signature must be one of the following:

Treasurer  
Town Accountant  
Purchasing Agent

Motion by Councilperson Esposito, seconded by Councilperson Carpo, resolutions numbered 11 through 17 are adopted.

**ROLL CALL:**

Councilpersons:

Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

**Public Official Bonds**

Motion by Councilperson Rodio, seconded by Councilperson Furgione, there be required of the officials of the Town of Hammonton, the Public Official Bond in the same amount as is required for the previous year.

**Roll Call:**

Councilpersons:

Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

**MAYOR'S ADDRESS**

First, on behalf of Council and the residents of Hammonton, I would like to thank Councilman Michael Torrissi for his dedication and years of service to our community.

Today the town welcomes back Deputy Mayor Rodio and Councilman Paul Esposito. We also welcome Councilman Dan Bachalis

I would also like everyone to welcome back Councilman Michael Pullia, Councilman Steven Furgione and Councilwoman Annie Carpo.

Over the last seven years our town government has slowly restructured and repositioned itself for the betterment of this community. We have weathered the economic storms and emerged with a clear vision and direction. The

success of many business openings and our increasing commercial ratable base in the past seven years has been unparalleled.

Hammonton continues to be on the move, and in 2012, we look forward to projects such as the opening of Stockton College right in the heart of our downtown. The opportunities created with the former Kessler Hospital being turned into a medical mall providing jobs and healthcare options for our residence. In addition, we look forward to the re-tooling of the former White Hall site and new jobs in manufacturing and a thriving industry.

As residents of this town, I invite you to stand along with us, as you have done in the past, to continue to truly embody what being a Hammontonian means: Helping a neighbor in need, standing together for a cause and supporting our town and our fellow residents. I ask you to do this by volunteering for the many service organizations, reaching out a hand to a friend and by shopping, dining and using local services.

I would like to thank my family for their love and support. I would also like to thank publicly the families of Town Council and all our public servants for giving up time and their loved ones so they can serve the greater good of our community.

Thank you and have a happy and blessed new year.

**PUBLIC HEARD**

No one desired to be heard.

**Report Water Results**

Councilman Pullia reported on water results and wished everyone a Happy New Year.

Mayor and Council wished everyone a Happy New Year.

Mayor thanked Councilman Torrissi who approached the podium to congratulate new councilpersons.

**MEETING ADJOURNED**

Motion by Councilperson Bachalis, seconded by Councilperson Carpo, the meeting is adjourned. Motion carried.

April Boyer Maimone, Municipal Clerk