

Minutes Regular Meeting of Mayor and Council – December 16, 2013  
Town Hall Council Chambers, 100 Central Avenue  
Executive Session 6:30 P.M.  
Public Session 7:00 P.M.

**Agendas & Minutes can be viewed at [www.townofhammonton.org](http://www.townofhammonton.org)**

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilpersons:

Bachalis - Present

Carpo - Present

Esposito - Present

Furgione - Present

Pullia - Present

Rodio - Present

Mayor DiDonato - Present

PRESENT ALSO

Brian Howell, Town Solicitor

Jerry Barberio, PWM/Business Administrator

#R142-2013 Executive Session

#R142-2013

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the "Open Public Meetings Act," an Executive Session is authorized on this below adopted date, for the purpose of discussing and/or acting upon:

1. Treatment Solutions Mediation
2. Pulte: Resolution with Bond Company
3. Medicare Reimbursement for Retired Employees
4. FCC Matter
5. Royce Run
6. Vision Properties/Raspberry Run/Utility Bill

BE IT FURTHER RESOLVED, that the minutes of any matters discussed in Executive Session shall be released to the public as soon as reasonably possible after Mayor and Council conclude that the basis for exclusion of the public ceases to exist.

Motion by Councilperson Rodio, seconded by Councilperson Carpo, the resolution is adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

RESUME REGULAR MEETING-ROLL CALL

Councilpersons:  
Bachalis - Present  
Carpo - Present  
Esposito - Present  
Furgione - Present  
Pullia - Present  
Rodio - Present  
Mayor DiDonato - Present

PRESENT ALSO

Brian Howell, Town Solicitor  
Bob Vettese of ARH, Town Engineer  
Jerry Barberio, PWM/Business Administrator

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE-JACK DONIO, FORMER FIRE CHIEF

PUBLIC HEARD FOR AGENDA ACTION ITEMS

No one desired to be heard.

APPROVAL OF MINUTES

Executive Session November 18, 2013  
Regular Session November 18, 2013

Motion by Councilperson Esposito, seconded by Councilperson Carpo, the minutes are approved as recorded by the Clerk.

ROLL CALL

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

DISPENSE WITH REGULAR ORDER OF BUSINESS

HONOR FORMER FIRE CHIEF JACK DONIO

Chief Dennis LaSassa and Assistant Chief William Eppler, were invited to the podium to speak on behalf of Former Fire Chief Jack Donio who recently passed away.

MAYOR THANK YOU COUNCILMAN FURGIONE

Mayor DiDonato presented a plaque to Councilman Furgione with his family by his side. Mayor DiDonato thanked Councilman Furgione for his service to the Town.

Councilman Furgione thanked everyone he's worked with and stated he felt blessed to have been able to serve on town council.

MAYOR THANK YOU COUNCILWOMAN CARPO

Mayor DiDonato presented a plaque to Councilwoman Carpo with her family by her side. Mayor DiDonato thanked Councilwoman Carpo for her service to the Town.

Councilwoman Carpo thanked everyone she's served with over the years and stated she is happy and proud that she was able to serve the public.

Appoint Municipal Clerk & Registrar Effective 1/1/14-12/31/16

\*resolution required for Registrar only, term concurrent with Clerk per law

#R 150 -2013

A RESOLUTION APPOINTING THE LOCAL REGISTRAR  
OF THE TOWN OF HAMMONTON

WHEREAS Title 26:8-11 requires the governing body of the registration district to appoint a local Registrar of Vital Statistics; and

WHEREAS Title 26:8-13 sets the term of the local registrar concurrent with the term of the Municipal Clerk.

NOW THERE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that April Boyer Maimone is appointed Registrar of Vital Statistics for the Town of Hammonton effective January 1, 2014 through December 31, 2016;

BE IT FURTHER RESOLVED THAT a certified copy of this resolution be filed with the State Registrar according to law.

Motion by Councilperson Furgione, seconded by Councilperson Esposito, April Boyer Maimone is re-appointed to the positions of Municipal Clerk, full time with benefits, and Municipal Registrar effective 1/1/14 through 12/31/16.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried and administered the Oath of Office to April Boyer Maimone.

Hire Police Officers

Motion by Councilperson Pullia, seconded by Councilperson Bachalis, Michael Corrado Jr. is hired as a full time police officer, annual salary \$47,745.00, with benefits, effective 12/29/13.

ROLL CALL

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried and administered the Oath of Office to Michael Corrado Jr.

Motion by Councilperson Rodio, seconded by Councilperson Carpo, David Reustle is hired as a full time police officer, annual salary \$47,745.00, with benefits, effective 12/29/13.

ROLL CALL

Councilpersons:  
Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried and administered the Oath of Office to David Reustle.

Airport Presentation

Mr. Dennis Yap of DY Consultants, Airport Consultant, was present along with his associate Mr. Kan Liu to give a power point presentation on the Hammonton Executive Airport.

Hearing Ordinance #29-2013 Water Conservation Tax Credit/Rebate Program

Ordinance #29-2013

Water Conservation Tax Credit/Rebate Program

BE IT ORDAINED, By the Mayor and the Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey, as follows:

**WHEREAS**, the Town of Hammonton has promoted and will continue to promote water conservation among town residents and businesses, recognizing that conserving our natural resources promotes the sustainability of our town, protects our natural environment and area wildlife, and saves residents and businesses money, and

**WHEREAS**, a variety of water-saving technologies, devices, and appliances exist that, apart from individual behavioral changes, could have a significant positive impact on the Town's annual draw from the Kirkwood-Cohansey aquifer, and

**WHEREAS**, the Town has an intrinsic interest in stimulating the adoption of advanced technologies, devices, and appliances by Town residents and businesses in order to promote the conservation and good stewardship of our natural resources,

**NOW, THEREFORE, BE IT FURTHER ORDAINED** that the Town of Hammonton hereby creates and adopts a "Town of Hammonton Water Conservation Tax Credit/Rebate Program". The Town will provide a tax credit to customers using the public water supply system and a rebate to all other residential water consumers based on the installation and use of a variety of water-conserving technologies and appliances. The tax credit/rebate will be applied under the following conditions:

a. The resident must submit a complete "Application for Water Tax Credit/Rebate" (to be developed by the Town's Business Administrator and which shall include a Certification as to the accuracy of the representations contained therein), including receipt(s) documenting the purchase and installation of the device or appliance.

b. The Town may, at its own prerogative or as otherwise required by law or regulation, conduct an inspection of the residence to verify proper installation of the device(s).

c. Tax credits/rebates are available only for those technologies, devices, and appliances that carry the US EPA "Energy Star" or "Water Sense" labels, or are approved and endorsed as a bona-fide water-saving technology by the NJ Department of Environmental Protection through the Energy and Environmental Technology Verification Program or its successor.

d. Residents may propose additional technologies, devices, or appliances that have a proven track record of saving water and the Town will investigate the possible addition of these to the approved list. No guarantee is offered that a submitted device not already on the list will be approved for a tax credit/rebate.

e. No credits/rebates or combination of credits/rebates may surpass \$100 per year.

f. The tax credit/rebate amount will be applied, in the case of a municipal water user, to the next billing cycle and, in the case of a non-municipal water system user, in the form of a rebate via mail as soon as possible following approval of their application and the availability of funds. If there are insufficient funds to provide credits/rebates in a billing cycle, the credit/rebate will be addressed in the next billing cycle.

g. In the event a user is approved for multiple devices, the cumulative effect of more than one device will be calculated and an appropriate tax credit/rebate will be applied.

h. Credits/Rebates will be available as follows:

1. \$100 or 50 percent off the purchase of a permanent, mechanical pool cover, whichever is less,
2. \$50 for each Water Sense certified toilet.
3. \$25 off or half the purchase price of a rain sensor, whichever is less,
4. \$100 off the purchase of a water-smart lawn irrigation system,
5. \$75 for a high efficiency ("HE") clothes washer,

6. \$50 for an Energy Star dishwasher, and

7. \$100 or 50 percent of the purchase price of technologies certified by the NJ DEP under the Energy and Environmental Technology Verification Program, whichever is less.

8. The list of qualifying credits/rebates may be expanded to include new technologies, appliances, or devices, upon review and approval by Council, with the new qualifying rebates to become eligible upon the first of the year following their approval.

i. Funding for this program is subject to the annual appropriation of funds by Town Council. Such appropriation shall only be made following certification by the Town Business Administrator, or his designee, that such allocation will have no deleterious effect upon the safe and continuing operation of the Town's water utility system and/or the Town's general fund.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDDAINED that this ordinance shall take effect after final passage and publication according to law.

Motion by Councilperson Bachalis, seconded by Councilperson Carpo, the ordinance is taken up for second reading and public hearing. Motion carried.

Mayor DiDonato invited Councilman Bachalis and Councilman Pullia to advise public on this ordinance.

Councilman Furgione questioned imposing a sealing amount and how will residents know if the threshold has been reached?

Councilman Bachalis stated the maximum will be set annually by budget appropriation.

The Solicitor stated there is a paragraph in the ordinance that addresses those who may upgrade to water conservation after the funding has been depleted.

Councilman Furgione requested a monthly report be given.

No one from the public desired to be heard.

Motion by Councilperson Esposito, seconded by Councilperson Bachalis, the hearing is closed the ordinance is passed second reading and adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Hearing Ordinance #030-2013 Repeal Service and Maintenance Charges Water Meters

Ordinance #030-2013

AN ORDINANCE REPEALING CHAPTER 275-4(A, B, and C)  
Of the Code of the Town of Hammonton  
Entitled "Service and Maintenance Charges for Meters"

BE IT ORDAINED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey that Chapter 275-4(A, B, and C) is repealed in its entirety.

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

Motion by Councilperson Pullia, seconded by Councilperson Bachalis, the ordinance is taken up for second reading and public hearing. Motion carried.

No one desired to be heard.

Motion by Councilperson Pullia, seconded by Councilperson Rodio, the hearing is closed the ordinance is passed second reading and adopted.

Mayor DiDonato questioned Councilman Pullia how much this will save the water user to which Councilman Pullia responded approximately \$16.00 to \$20.00.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Hearing Ordinance #031-2013 Vacating Unnamed Roadway

Per recommendation of the Solicitor it was on motion by Councilperson Esposito, seconded by Councilperson Furgione, the ordinance is tabled.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Hearing Ordinance #032-2013 Vacating Hillman Avenue

Per recommendation of the Solicitor it was on motion by Councilperson Bachalis, seconded by Councilperson Esposito, the ordinance is tabled.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

COMMITTEE REPORTS

Administration/Business & Industry -Councilperson Esposito

Report on local businesses and encouraged everyone to solicit local retailers this holiday season

Education-Councilperson Furgione

Report on Board of Education Matters

Report on Stockton College Matters

Public Works & Transportation-Councilperson Rodio

Defer Public Works and Engineer issues to their respective reports

Law & Order-Mayor DiDonato

Report on meeting concerning Road of Excellence and requested drivers to slow down

Police Officers hired under Dispense with Regular Order of Business

Quality of Life – Councilperson Bachalis

Report on Sustainable Jersey Silver Certification and advised Hammonton is top 4% of NJ municipalities

Report on NJ Comic Book Convention

Extended best wishes to Councilwoman Carpo and Councilman Furgione

Water & Sewer – Councilperson Pullia

Defer report to Engineer

Report on various projects

Report on water quality & usage

ENGINEER REPORT

**SEWER & WATER ACTION ITEMS:**

**1. Well #4 Radium Treatment Facility and Air Stripper (ARH #11-30153.04):**

We received the Approval to Award from the NJEIT related to the project and proceeded to set up the preconstruction meeting for the project which occurred on Thursday, December 5, 2013. The Notice to Proceed was issued so that WRT could start the process of manufacturing the treatment vessels for the site. Physical work at the site will most likely begin in March of 2014. In conjunction with ACO

requirements, the deadline date for completion of construction is June 30, 2014 with final certification of compliance by July 31, 2014. We would hope to be up and running sooner than the ACO requirements. The goal is to have the system up and running by the first week in June of 2014.

The Solicitor is in the process of completing the modifications to the WRT treatment service contract that will cover Well #5, 7 and 4. Upon checking with the Solicitor, it was recommended that Council approve an amendment to the present WRT services and maintenance contract for Wells #5 & 7 to also include Well #4. The revised contract value for WRT would be as follows:

- Base volume increase from 300,000,000 gallons per year to 425,000,000 gallons per year for combined wells #5, 7 & 4.
- Cost of increased treatment volume from \$105,000 per year to \$179,000 per year (invoiced monthly) for Wells #5, 7 & 4.
- Cost to treat volume pumped in excess of contract volume will go from \$0.35 per 1,000 gallons to \$0.42 per 1,000 gallons for combined Wells #5, 7 & 4.

In discussion with the Municipal Utilities Superintendent and the PWTC, the goal would be to regulate the use of the wells so as to not exceed the base volume total for the year. In review of this year's total use, it appears this would be possible.

After the first of the year, the Town will also need to contact the Radiological Consultant who handles the Well #5 and #7 to amend the site license to include Well #4. We will also talk to WRT about possibly assuming that responsibility. Since the actual construction value for the Well #4 remediation was greater than the original estimate, we have received notices from the NJEIT that the project funding availability will increase from \$2,170,000 to \$2,408,320. The Town should receive a notice from the NJEIT in January related to the breakdown as to how much of the project allotment will be loan and what, if any, will be loan forgiveness/grant.

Motion by Councilperson Pullia, seconded by Councilperson Rodio, authorize the Mayor to sign the revised treatment and maintenance agreement between the Town and WRT to include Well #5, 7 & 4 for the treatment/maintenance costs noted above for a 10 year term starting from March 2013. The new cost structure will not come into effect until after the start-up of Well #4.

#### ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

#### **2. Pratt, Packard, Grape & Second Street Utility Replacement (ARH #11-40055 & 11-40046):**

The Town has received the Authorization to Advertise (ATA) for the project from both the NJEIT and the NJDOT. The advertisement will appear in the Atlantic City Press on 12/12/13 and in the Hammonton Gazette on 12/18/13. Receipt of bids will occur on Friday, January 3, 2014 @ 9:30 am. If all is satisfactory, we will seek approval from Mayor and Council at the special meeting on Monday, January 6, 2014 to authorize the Solicitor and Engineer to direct a letter of favorable bid review and Recommendation of Award to the NJEIT for their consideration. It is our understanding that no formal award can be considered by the Town until a letter authorizing the award is received from the NJEIT.

The Council must also proceed to establish the funding for the project so that a formal Award resolution could be passed once the approval to award is received by the NJEIT. At that time, the Award Resolution to the NJDOT could also be passed.

The Town should receive notice from the NJEIT during the month of January related to the amount and type of financing that will be offered to the Town for this project and what items would be eligible costs for reimbursement/low interest loan through their program.

No action necessary this evening.

**3. NJEIT Water Meter Replacement Project (ARH#2013.0671):**

The Town has received the Authorization to Advertise (ATA) for the project. The advertisement will appear in the Atlantic City Press on 12/12/13 and in the Hammonton Gazette on 12/18/13. Receipt of bids will occur on Friday, January 3, 2014 @ 9:30 am. If all is satisfactory, we will seek approval from Mayor and Council at the special meeting on Monday, January 6, 2014 to authorize the Solicitor and Engineer to direct a letter of favorable bid review and Recommendation of Award to the NJEIT for their consideration. It is our understanding that no formal award can be considered by the Town until a letter authorizing the award is received from the NJEIT. The Council must also proceed to establish the funding for the project so that a formal Award resolution could be passed once the approval to award is received by the NJEIT.

The Town should also receive notice from the NJEIT during the month of January related to the amount and type of financing that will be offered to the Town for this project.

No action necessary this evening.

**PUBLIC WORKS ACTION ITEMS**

**No Action Items**

**SEWER & WATER INFORMATION ITEMS:**

**4. Well #1 / Well #3 – Volatile Organic Compounds (VOC's) (ARH# 11-30155.03):**

As mentioned last meeting, the Spillfund has revised their funding Agreement with the Town in an amount equal to \$1,043,280.00. It was also noted that the turnaround time for the reimbursement of monies to the paid by the Town to their Consultant's and Contractor should be about two (2) weeks. The Spillfund personnel has also requested some additional backup information related to prior bills submitted for reimbursement from their program. We have met with Frank Zuber and supplied him with timesheet information and related reports that he will forward to the Spillfund staff for their review and determination for possible reimbursement eligibility.

We are finalizing the design for the Well #1 & #3 treatment process and will forward the plans, reports, specifications, etc. to the State for their review early in 2014. It is hoped to have their approval and be ready to bid by early spring of 2014. The ACO deadline for project completion is September of 2014. We will also seek approval from the Spillfund to redevelop Well #1 as quickly as possible. The redevelopment of Well #4 will be a separate bid.

**5. Hammonton Water System - AACO (ARH #11-30152):**

The goal for both the Town and NJDEP is to have all wells back in service prior to the peak demand needs which occur in July of next year if possible. Keep in mind there must always be a back-up Well available to Wells #5 & #7 at any given time.

Radium at Well #5/#7 - Building Construction:

We have prepared the final documents for this project which included the amended CM contract approved last meeting. We are waiting for the NJEIT review of those documents submitted. We will keep Council informed of further progress.

Licensed Operator:

Since the licensed operator requirement was fulfilled, it is reminded that the next ACO requirement on this topic is the submission of a licensed operator succession plan. This submission was completed by the April 30, 2013 deadline.

AACO Compliance Dates:

- ~ Licensed Operator compliance – October 31, 2012 (COMPLETED)
- ~ Licensed Operator succession plan – (COMPLETED)
- ~ Wells #5/#7 Radium Removal – (COMPLETED)
- ~ Well #4 Radium Removal – project completion July 31, 2014 (Contract Awarded)
- ~ Well #4 Air stripper upgrade – Revised to coincide with Well #4 – June 30, 2014 (Contract Awarded)
- ~ Well #1 VOC Removal – (TEMPORARY SOLUTION, COMPLETED)
- ~ Well #1 & 3 VOC Removal – (PERMANENT SOLUTION, CONSTRUCTION START, 4/1/14) (Design to be submitted by end of January)
- ~ Well #1 & 3 – VOC Removal – (OPERATIONAL BY SEPTEMBER 1, 2014)

**6. Pine, Basin & Oak Road Water Main Extension/Well Contamination**

**(ARH #11-30138):**

Contract #1 – Water Main Installation, Street Side Services and Roadway Restoration (Lafayette Utilities)  
The project has moved to close-out as requested by the NJEIT.

Contract #2 – House Side Services to Affected Contaminated Properties (Helmer Construction)

A closeout letter dated November 4, 2013 was sent to the Contractor's attention. We are reviewing the Contractor's response and working towards closing out this project. *As previously reported*, we have contacted the one remaining connection and they remain steadfast in refusing to connect. This matter will be deferred to the Solicitor since it affects the NJDEP contract conditions.

Contract #3 – Well Sealing (Steffen Well Drilling)

Steffen has begun sealing wells that have not applied for a farm waiver exemption.

General Issues

Connection by Non-CKE Residents:

No change from previous report.

Summary of Last Month's Activity/Pending Items:

- Resolve the one remaining connection issue remaining under Contract #2.
- Continue on Contract #3.
- Finalize the farm waiver applications and obtain a final determination from NJDEP related to project scope.
- We are waiting for NJEIT review of the documents recently submitted.

**7. NJPDES Permit for Groundwater Discharge – Boyer Avenue Site (ARH# 11-50058.12) No Status Change**

Ray Ferrara, Anthony DeCicco and ARH are in the process of reviewing the response letter received from the NJDEP related to comments received on the draft NJPDES Permit #NJ0104990 on June 17, 2013. Ray Ferrara will be contacting the NJDEP related to a few areas of clarification and where a formal response would be appropriate. We will review with the PWTC and possibly provide a recommendation for consideration at the upcoming Council meeting.

**8. Surface Water Discharge Permit (11-5000)**

Ray Ferrara and Brian Howell have reviewed the letter dated 11/12/13 which involves the Hammonton Waste Water Treatment Plant's appeal of the NJPDES permit for surface water discharge. It appears that this matter will be placed on the inactive list for a six (6) month period to allow for additional settlement discussion possibilities. Brian may have further information related to this matter in his report.

**9. Boyer Avenue Pinelands Compliance (ARH #11-50058.12):**

The Pinelands Commission has issued a letter from their Executive Director to the Town dated 12/3/13 related to their review and recommendations of the information submitted thus far by the Town associated with the Long Term Wastewater Management Plan (LTWMP) for effluent disposal at the Boyer Avenue site and removal of discharge of treatment effluent to the Hammonton Creek except on an emergency basis. The first step is the submission of the overland drip irrigation design as authorized by Council earlier this fall to the NJDEP for Treatment Works Approval (TWA). That submission will be made later this month. The Pinelands staff indicated they would assist the Town with obtaining the TWA from the NJDEP. Once that is received, the Town forces could proceed with the installation of the overland drip irrigation system components and piping which must be completed by August 2014. The Town can also proceed to receive bids for the pump station improvements and modifications.

The second phase of the process would be to complete the design of the subsurface drip irrigation system and submit same to the Pinelands and NJDEP in the early part of 2014. A conceptual design of the subsurface disposal area was submitted to the Pinelands Commission on Friday, December 6, 2013. If deemed acceptable, we could continue with the formal design process of the subsurface drip irrigation and submit same to the NJDEP as authorized by Council. We have also requested funding consideration from the NJEIT for this construction.

One thing the Pinelands will require is an official endorsement of the Long Term Wastewater Management Plan by the governing body. We should have that plan/report over to Mayor and Council for action at the special meeting of Mayor and Council on Monday, January 6, 2014. We also may submit a draft version of same to the Pinelands Commission in advance of that Council meeting for their review to ensure it is agreeable before Council's action on 1/6/14.

In order to ensure that everyone is in agreement as to what will need to be specified in the LTWMP a meeting or conference call with the Pinelands Commission staff, Town Consultant's and the Town Officials will be scheduled. We will keep Council informed of further progress.

**10. Route 54/Bellevue Avenue Utilities (ARH #11-50120): - No Status Change**

As of May 21, 2013; the Contractor has returned to the site and addressed the remaining punch list items. We will be proceeding with a recommendation to close out the project subject to review and concurrence from the Solicitor.

**PUBLIC WORKS INFORMATION ITEMS**

**11. Public Works Garage/Airport UST Closure (ARH # 2013.0745 & 0746):**

We met with the PWTC related to the NJDEP inquiry for the above noted sites and the need to finalize the UST closure documents. Henry Weigel has provided a proposal to the Business Administrator as requested to complete the tasks as required by the NJDEP for each site. We will be guided by Council's action and for possible inclusion in the 2014 municipal budget.

**12. 2015 Fiscal Year, NJEIT Projects (ARH #11-01088)**

As authorized by Council in the late summer, we have prepared the application and Letter of Intent to seek NJEIT funding for fiscal year 2015. The Letters of Intent and related information were filed for the following projects:

- SCADA System Improvements: Town's water system including wells and tower locations.

- Drip Irrigation – Boyer Avenue Site – Design and construction for both the Overland (wooded area) and Subsurface (recreational area).
- SCADA System Improvements: Town sanitary sewer system, including treatment plants, pump stations and land disposal site.

In order to be eligible for project funding, the initial set of design plans and specifications for each project must be submitted to the NJEIT for review and comments in the early spring of 2014. We will prepare a proposal for consideration at the regular January Council meeting.

**13. ACIA Funding – 2014 CDBG (ARH# 2013-0668):**

We have begun the process for the preparation of the bid package, specifications, quantities, etc. associated with the Road Program to keep the project on track with ACIA deadlines. We will need to meet with the Public Works Manager and Committee Chairman in order to provide a final list for inclusion in the program.

**14. Drainage Projects: Lakeview Drive and White Horse Pike (ARH #11-60202.03):**

ARH is presently proceeding with the revisions to the design plans and specifications and seeking the remaining approvals for the project. The goal is to submit the bid documents to the NJDOT for final approval and receipt of an Authorization to Advertise (ATA), in the upcoming months before the spring of 2014. Here again, funding for this project will need to be established by the Town in order to seek NJDOT reimbursement for project construction and possibly the construction management costs if funds are available.

**15. Weymouth Road Drainage (ARH# 11-06007):**

The Interlocal Services Agreement and Resolution of Authorization for the Mayor to sign were provided to the County as approved by the Mayor and Council. The County Board of Freeholders approved the agreement and the County Legal staff prepared the Agreement which was signed by all parties. The funding for this project must be established by the Town so that work could begin and bills submitted to the County for reimbursement. The Ordinance or funding mechanism for same must be introduced by Council in order for this project to move forward.

**16. Octagon Oil Site Town Hall Overflow Parking Lot (ARH #11-01060): No Status Change**

ARH is currently preparing a supplemental Hazardous Discharge Site Remediation Fund (HDSRF) grant application with respect to the additional work required by the NJDEP.

**17. Skinner Building – Egg Harbor Road (ARH #11-01074):**

ARH recently completed a Site Investigation (SI) Report for the subject property. This report will become part of the Preliminary Assessment & Site Investigation (PASI) submittal to NJDEP and the Pinelands Commission; and will accompany the *Preliminary Assessment Report* (December 2012) prepared previously by ARH. In addition, ARH is currently preparing a supplemental Hazardous Discharge Site Remediation Fund (HDSRF) grant application with respect to addressing the additional Areas of Concern (AOC) identified at the site. ARH is currently in the process of completing the initial Receptor Evaluation (RE) and developing a scope of work for a supplemental grant application. We also met with the PWTC to discuss the options for possible intended use of the property and what might be the best way to proceed. We will keep Council informed of further progress, or seek their direction as needed.

**18. Former Mazza Property, Egg Harbor Road Parking Lot at the Historic Train Station (P2012.0153):**

ARH has completed the majority of the onsite work associated with a Hazardous Discharge Site Remediation Fund (HDSRF) grant application as authorized by Council. The application addresses several potentially contaminated Areas of Concern (AOC) at the subject property and the need for completion of a Preliminary Assessment (PA) in an effort to identify any other AOCs related to the historic use of the property as a services station and repair shop. The completion of said work would most likely be Grant eligible. In order to continue in this process, a resolution will need to be adopted per the HDSRF

grant guidelines. This must be approved by the Town in order to move forward with the application process, along with the appointment of an LSRP for the site. If/when the Town of Hammonton decides to submit the application to the NJDEP; the Town will be required by the State to retain a Licensed Site Remediation Professional (LSRP) prior to any submissions for NJDEP review the Public Works Manager and Business Administrator has obtained some additional information related to the site for ARH review that may be of assistance. We will prepare and have those Resolutions available for Council's consideration.

**19. Drainage Projects: Anderson Avenue (ARH # 11-60208.02):**

We met with the PWTC members and the Public Works Superintendent for this project. We have further divided this project into two (2) phases isolating each of the low points located in the middle of the block. The scope of work will also be slightly adjusted to allow greater flexibility to have the Town's Public Works personnel to complete the majority of the work. We are in the process of amending the plans as discussed and will meet with the affected property owners where easements will be required. We will keep Council informed of further progress.

**20. Chew Road/Jacobs Street/First Road (ARH # 11-60207.02)**

We met with the PWTC members and the Public Works Superintendent for this project. The project scope has been modified to divide the project into phases. It was also noted that the Public Works Department could complete a major portion of the initial phase of the project. The Public Works Department will contact Root 24 to once again clean and inspect the existing inlets, pipe and leaching pits as they extend off of the First Road/Jacobs Street intersection. We will continue the process to request drainage easements where required.

**21. Westcott Tract, Third & Walmer Street (Block 3001, Lot 42) (ARH #11-01000):**

As requested by Council, we have reviewed our files related to the status of the investigatory work completed for the site and what would be needed to continue with the project and seek additional funds if available. We also met with the PWTC to discuss options for the property and what would be the best option to pursue. The Solicitor will check and obtain the latest contact information for who would be the person representing the Wescott Estate and how much is owed in back taxes for the property consisting of about 7.23 acres.

If the Town would like to move forward, Henry Weigel would have to be retained as the Licensed Site Remediation Professional (LSRP) before any work is initiated (NJDEP requirement). In addition, the supplementary HDSRF grant application will be updated where required. ARH will also prepare and submit a proposal for the Scope of Work (SOW) documented within the supplementary grant application to the Town for authorization. The Town must decide whether they would want to proceed with the project at this time. For the present time, we understand that this project is on hold until directed otherwise by Council.

**22. Lake Weed Control, Permitting, Application of Product (ARH# 11-90016):**

We were requested to provide a cost estimate and timeframe related to seeking approvals, permits, related tasks, etc. associated with applying product to control the weed growth in the Hammonton Lake. We have reviewed our files, made inquiries of the State, Pinelands Commission and a prior application related to the optimum timeframe for product application and the timeframe allotted to seek such approvals, bids, contracts, etc. It is felt that authorization to complete the permitting could start in January of 2014. Funds will need to be established in the 2014 municipal budget for completion of the required permits, filing fees, bid review, application costs and construction management. We estimate the cost to complete the Lake Application process in specific locations to be approximately \$11,500.00. The cost for ARH to complete the various tasks for approval, seek price quotes, monitoring the application, etc. to be \$2,300.00. We will provide a copy of the budget estimate and the ARH proposal for services to the Business Administrator for his review. The Public Works Manager and Business Administrator will also contact the NJDEP lakes

personnel to review the lake management plan and the report provided by Great Blue and provide their opinion as to how to proceed. We will wait for further direction from Mayor and Council on this matter.

SOLICITOR REPORT

Pulte: Resolution with Bond Company

Motion by Councilperson Esposito, seconded by Councilperson Rodio, authorize Mayor to sign necessary documents to accept \$45,000.00 from Travelers bond company for work to be done to drainage pond and authorize the Solicitor to request an NFA letter for the file.

Mayor DiDonato asked Mr. Mark Santora, who was seated in the audience, if he would like to offer his input on this proposed action of council since he has expressed an interest in same?

Mr. Santora approached the podium and posed questions to which the Solicitor responded.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Traditions at Blueberry Ridge

Road to Excellence Meeting

Motion by Councilperson Furgione, seconded by Councilperson Bachalis, apply title 39 police patrol only for Road to Excellence without the Town of Hammonton taking possession of the roadway.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Rent Control Meeting

Airport Lease

Motion by Councilperson Rodio, seconded by Councilperson Pullia, grant lease extension to January 6, 2013 and require renter to pay \$5000 in past due rent and provide thorough accounting of any expenditures he is claiming as a credit.

ROLL CALL

Councilpersons:

Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Solar Project: Release of Liens

Street Vacation Projects (tabled under Dispense with Regular Order of Business)

MAYOR REPORT

Mayor thanked Councilpersons Furgione and Carpo for serving with council and wished them well and wished everyone a happy and healthy holiday.

PWM/BUSINESS ADMINISTRATOR REPORT

Airport State Police Hangar Update

Snow & Salt Operations

NJDEP Forestry No Net Loss Update

Curbside Leaf Season will continue until December 31, 2013

Bagged leaf pick up thereafter starting on Jan 6

Bulky Pick Up resumes on Jan 6-Jan 10

Brush Pick Up resumes on Jan 13-Jan 17

Trash pick-up Christmas and New Year's Day

TOWN CLERK REPORT

1. Authorize NJ CSC Promotional List for Deputy Court Administrator min \$30,000.00-max \$40,000.00
2. Accept resignations Fire Co. 2 members David LaSassa and Anthony Gramiccioni

Motion by Councilperson Pullia, seconded by Councilperson Esposito, town clerk report items 1 and 2 are approved.

ROLL CALL

Councilpersons:

Bachalis - Yes  
Carpo - Yes  
Esposito - Yes  
Furgione - Yes  
Pullia - Yes  
Rodio - Yes  
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

APPROVE BILL LIST & PURCHASE ORDERS

Motion by Councilperson Bachalis, seconded by Councilperson Carpo, the bill list and purchase orders are approved for the month of December.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

RESOLUTIONS

#R143-2013 Set 2014 Meeting Dates

#R 143 -2013

WHEREAS, the Open Public Meeting Act otherwise known as Chapter 231 of the Public Laws of 1975 requires that all municipalities adopt a Resolution setting the time, place and date of their meeting; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, as follows:

1. There shall be an **Organization Meeting at 12:00 o'clock noon on January 1, 2014** at which time Mayor and Common Council of the Town of Hammonton will reorganize for the full year and conduct such business, including emergent matters, as is necessary.
2. The following is the list of **council meeting dates for year 2014**. Said meetings will begin at 6:00 p.m. with an executive session, if necessary, which will adjourn to the open portion of the meeting at 7:00 p.m., in the Town Council Chambers, Town Hall, 100 Central Avenue, Hammonton, New Jersey 08037:

January 27	July 28
February 24	August 25
March 24	September 22
April 14	October 27
May 20	November 17
June 23	December 15

3. That the council meetings will be open to the public.
4. That the Hammonton Gazette and the Atlantic City Press are those newspapers designated as the papers to which all notices are to be sent as to all meetings not specifically provided for in this Resolution to Chapter 231 of the Public Laws of 1975.
5. That minutes shall be kept and provided as required by said statute by the Town Clerk of all the meetings set forth above and shall be available to the public pursuant to the requirements of said law.

#R144-213 Amend Budget to Accept ANJEC Grant

#R 144-2013

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item

shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town has received notice from the Association of NJ Environmental Commission (ANJEC) for **the 2013 ANJEC Open Space Stewardship Project Grant in the amount of \$790.00**, and wishes to amend its Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Hammonton hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the **2013 Budget in the sum of \$790.00**, which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

**2013 ANJEC Open Pace Stewardship Project**

BE IT FURTHER RESOLVED, that the Town Clerk forward a certified copy of this resolution to the Director of Local Government Services.

#R145-2013 Amend Budget to accept Recycling Tonnage Grant

#R 145-2013

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and that this Resolution replaces Resolution #130A previously adopted, and

WHEREAS, the Town has received notice from the State of New Jersey for **the 2011 Recycling Tonnage Grant in the amount of \$42,878.92**, and wishes to amend its Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Hammonton hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the **2013 Budget in the sum of \$42,878.92**, which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

**2013 Recycling Tonnage**

BE IT FURTHER RESOLVED, that the Town Clerk forward a certified copy of this resolution to the Director of Local Government Services,

#R146-2013 Transfer Resolution

#R147-2013 Amend Budget to Include Federal Forfeited Property (Police Equipment)

#R 147-2013

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and this resolution replaces resolution #103-2012, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town has received notice of Federally Forfeited Property in the amount of **\$33,386.67 from the United States Department of Justice, Federal Bureau of Investigation**, and wishes to amend its Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Hammonton hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the **2013 Budget in the sum of \$33,386.67**, which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

**2013 Federal Forfeited Property (Police Equipment)**

BE IT FURTHER RESOLVED, that the Town Clerk forward a certified copy of this resolution to the Director of Local Government Services.

#R148-2013 Amend Budget to Include Drive Sober Grant

#R 148-2013

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town has received notice of a grant award in the amount of **\$4,400.00 from the State of New Jersey for Drive Sober or Get Pulled Over Year End Holiday Crackdown**, and wishes to amend its Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Hammonton hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the **2013 Budget in the sum of \$4,400.00** which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

**2013 Drive Sober or Get Pulled Over Year End Holiday Crackdown**

BE IT FURTHER RESOLVED, that the Town Clerk forward a certified copy of this resolution to the Director of Local Government Services.

#R149-2013 Authorize Amendments to Tax and Utility Bills

#R149-2013

WHEREAS, Rosemarie Jacobs, Tax Collector, has approved and made amendments to utility and/or tax accounts as follows:

<b>B&amp;L</b>	<b>NAME</b>	<b>ADDRESS</b>	<b>AMOUNT</b>	<b>ACC T.</b>	<b>REASON</b>	<b>PER</b>
3001-1.01 C0016	Waldie	16 Harbor	605.83	t,w,s	tran from taxes to utility	Rosie
2415-10	Martinelli	211 W Orchard	977.85	t,w,s	tran from utility to taxes	Rosie
3801-73/3904-46	Kessler	1000 Central	2,208.37	tax	tran fr 3801-73 to 3904-46	Rosie

WHEREAS, if any above referenced are not approved by Mayor and Council, a retraction will take place.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that the Tax Collector's actions are approved.

Motion by Councilperson Carpo, seconded by Councilperson Esposito, resolutions 143-149 are adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

PUBLIC HEARD

Dan Olsen – Traditions at Blueberry Ridge

Mr. Olsen thanked Brian Howell for his work in resolving drainage issues at Blueberry Ridge. He then posed questions to which the Solicitor responded.

Mark Santora – Old Forks Road

Mr. Santora posed a hypothetical question to which the Solicitor stated he could not respond to.

MEETING ADJOURNED

Motion by Councilperson Carpo, seconded by Councilperson Furgione, the meeting is adjourned.  
Motion carried.

April Boyer Maimone, Municipal Clerk