

Agenda Regular Meeting of Mayor and Council – August 25, 2014
Town Hall Council Chambers, 100 Central Avenue
Executive Session 6:00 P.M.
Public Session 7:00 P.M.
Agendas & Minutes can be viewed at www.townofhammonton.org

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilman:
Bachalis -
Esposito –
Gribbin -
Pullia -
Rodio –
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor

Executive Session #R110-2014

#R110-2014

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the “Open Public Meetings Act,” an Executive Session is authorized on this below adopted date, for the purpose of discussing and/or acting upon:

1. Personnel
2. Litigation

BE IT FURTHER RESOLVED, that the minutes of any matters discussed in Executive Session shall be released to the public as soon as reasonably possible after Mayor and Council conclude that the basis for exclusion of the public ceases to exist.

RESUME REGULAR MEETING-ROLL CALL

Councilman:
Bachalis -
Esposito –
Gribbin -
Pullia -
Rodio –
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Brian Howell, Town Solicitor
David Cella of ARH, Town Engineer

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Session 07/28/14

Regular Meeting 07/28/14

Special Meeting 08/11/14

DISPENSE WITH REGULAR ORDER OF BUSINESS

Recognize Gabrielle Ricca for her achievement in an international gymnastics competition

Recognize Charmaine Chew for her leadership in beautifying Key Club Park

Presentation- Vince Jones & Ed Conover of Emergency Management re: Shelter Agreement

L.R. Kimball Presentation on Airport Bid

Hearing & Adoption Ordinance #017-2014 Amending Chapter 200 Entitled Park and Recreation

AN ORDINANCE AMENDING CHAPTER 200 ENTITLED PARKS AND RECREATION

BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that Chapter 200 is amended with the addition of Section 9 as follows:

Section 200-9 In order to promote greater public participation in the life of the community and the operation of Town facilities, there is hereby established an "Adopt-a-Park" program, to be administered under the auspices of the Town's Park and Recreation Department.

- A. Any individual citizen, group of citizens, family, civic organization, or business may apply for sponsorship of a park or area of a park within the Town, taking responsibility for certain tasks aimed at maintaining the park or area of said park in a clean, attractive, safe fashion. The Town Business Manager, in consultation with the Recreation Leader, and the Board of Park Commissioners, shall develop an application covering rules for the program, and shall recommend an appropriate sponsorship fee structure to Mayor and Town Council for approval.
- B. Approved sponsors commit to assisting the Town's Public Works Department in the care and maintenance of parks by performing, at least 4 times each year, some or all of the following tasks, as appropriate for the area adopted:
 - (1) Removing litter and recyclable materials
 - (2) Clearing brush and invasive plants
 - (3) Mulching trees and garden beds
 - (4) Planting trees, shrubs and flowers
 - (5) Painting and minor repair of facilities and equipment
 - (6) Care and maintenance of playground equipment
 - (7) Care and maintenance of walking trails and tracks
- C. The Town will supply bags and other material that will be used to maintain parks. Sponsors will perform their cleanup with appropriate clothing including rain gear and gloves.
- D. Sponsors will be publicly recognized for their efforts through the prominent placement of a sign, to be purchased and installed by the Town, declaring their sponsorship.
- E. Upon signing a "Hold Harmless Agreement" with the Town of Hammonton, all sponsorships shall be valid for a period of 5 years, and shall be renewable, with the current sponsor having right of first refusal. Failure to

agree to renew a sponsorship within a reasonable period of time from the individual or group to assume sponsorship of the subject park.

F. Each sponsor shall agree, at a minimum, to the following stipulations:

- (1) To conduct all activities in a safe and responsible manner
- (2) To comply with all park rules and regulations
- (3) To notify the Town, through the Recreation Leader, Business Administrator or Park Commission, regarding their decision to resign or not renew the sponsorship in writing.
- (4) To supply sufficient advance notice of scheduled work to the Director of Public Works and the Recreation Leader
- (5) To assign a person in charge of volunteers. This "crew chief" will be responsible for signing volunteers in and out, as well as ensuring that all volunteers comply with relevant safety requirements.
- (6) To ensure that all volunteers under the age of 18 have close and appropriate adult supervision at all times
- (7) To wear clothing (including shoes and gloves) appropriate for the work and weather
- (8) To report any and all damage to park grounds or facilities, and any accidents, to the Town Clerk within 24 hours of occurrence
- (9) To sign a "Hold Harmless Agreement" with the Town of Hammonton

G. Individuals or groups that are unable to commit to actual work on a park may provide funding or materials as an in-kind contribution. These donations will also qualify for recognition through sign placement, although the term of acknowledgement shall carry a one-year term.

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

Hearing & Adoption Ordinance #018-2014 Amending Chapter 247 Entitled Streets and Sidewalks

AN ORDINANCE AMENDING CHAPTER 247 ENTITLED STREETS AND SIDEWALKS

Be it ordained by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey that Chapter 247 is amended to include Article VIII as follows:

Article VIII: Adopt-a-Street Program.

Section 247-49: In order to promote greater public participation in the life of the community and the operation of Town facilities, there is hereby established an "Adopt-a-Street" program, to be administered under the auspices of the Town's Public Works Department.

A. Any individual citizen, group of citizens, family, civic organization, or business may apply for sponsorship of a street or combination of streets within the Town, taking responsibility for certain tasks aimed at maintaining the street or streets in a clean, attractive, and safe fashion. The Town Public Works Director, in consultation with the Town Administrator, shall develop an application covering rules for the program, and shall recommend an appropriate sponsorship fee structure to Mayor and Town Council for approval.

B. Approved sponsors commit to assisting the Town's Public Works Department in the care and maintenance of Town streets by performing, at least 4 times each year, some or all of the following tasks, as appropriate for the area adopted:

- (1) Removing litter and recyclable materials

- (2) Clearing brush and invasive plants
 - (3) Mulching street trees
 - (4) Planting trees, shrubs, and flowers
- C. The Town will supply bags and other material that will be used to maintain streets. Sponsors will perform their cleanup with appropriate clothing including rain gear and gloves.
- D. Sponsors will be publicly recognized for their efforts through the prominent placement of a sign, to be purchased and installed by the Town, declaring their sponsorship.
- E. All sponsorships shall be valid for a period of 5 years, and shall be renewable, with the current sponsor having right of first refusal. Failure to agree to renew a sponsorship within a reasonable period of time from the date of expiration shall constitute sufficient grounds to allow another individual or group to assume sponsorship of the subject street(s).
- F. Each sponsor shall agree, at a minimum, to the following stipulations:
- (10) To conduct all activities in a safe and responsible manner
 - (11) To comply with all relevant rules and regulations
 - (12) To notify the Town, through the Business Administrator, regarding their decision to resign or not renew the sponsorship in writing.
 - (13) To supply sufficient advance notice of scheduled work to the Director of Public Works
 - (14) To assign a person in charge of volunteers. This "crew chief" will be responsible for signing volunteers in and out, as well as ensuring that all volunteers comply with relevant safety requirements.
 - (15) To ensure that all volunteers under the age of 18 have close and appropriate adult supervision at all times
 - (16) To wear clothing (including shoes and gloves) appropriate for the work and weather
 - (17) To report any and all damage to the Town Clerk within 24 hours of occurrence
 - (18) To sign a "Hold Harmless Agreement" with the Town of Hammonton
- G. Individuals or groups that are unable to commit to actual work on a street may provide funding or materials as an in-kind contribution. These donations will also qualify for recognition through sign placement, although the term of acknowledgement shall carry for one year.

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

COMMITTEE REPORTS

Administration -Councilman Esposito

Business & Industry-Councilman Gribbin

Education & Quality of Life-Councilman Bachalis

Public Works & Transportation-Councilman Rodio

Law & Order-Mayor DiDonato

Water & Sewer – Councilman Wuillermin

ENGINEER REPORT

PUBLIC WORKS ACTION ITEMS:

1. Drainage Projects: Lakeview Drive and White Horse Pike (ARH #11-60202.03):

The drainage work has been completed along with the majority of the curb and sidewalk installation. Public water does not extend north along the White Horse Pike at the Lakeview Drive intersection. We requested a price from the contractor to install an 8" or 12" water main across the intersection to a point

behind the existing curbline. It would be prudent to complete this water main crossing now while the roadway is under reconstruction.

The cost to complete the installation and related appurtenances, restoration, etc. is as follows:

8" D.I. water main 90 LF = \$12,385.00
12" D.I. water main 90 LF = \$13,515.00

We will discuss this cost with the PWTC members and in order to keep the project moving, we will seek authorization to proceed subject to Council's approval.

ARH will also have some minor additional expenses related to this project associated with the work completed to date for the water main extension. We would estimate that cost to be **\$810.00**.

Action Requested:

1. Approve 90 LF of 12" D.I. water main and related appurtenances installation across Lakeview Drive in the amount of **\$13,515.00** subject to verification of funding availability.
2. Approve Change Order #2 and issuance of a purchase order to Jersey Construction in the amount of **\$13,515.00** for the water main crossing.
3. Approve change order to ARH construction management proposal in the amount of **\$810.00** for the work completed to date for the water main installation work.

2. Weymouth Road Drainage (ARH# 11-06007):

We have completed a conceptual design for each of the three (3) drainage areas along Weymouth Road which we reviewed with the PWTC. We met with the County Engineer and Planning Staff and received their comments on the design. We have made revisions to the plans and resubmitted those plans and rough cost estimate back to the County for review and comments. The extent of the survey, design work and easements required for the project construction will be consistent with our original proposal of 5/22/13 totaling \$32,200.00. We are therefore, requesting Council's approval to amend their authorization of 5/26/14 in the amount of \$16,700.00 to \$32,200.00 consistent with our original proposal dated 5/22/13.

Action Requested:

Authorize ARH to proceed with the increased scope of work as originally detailed in the ARH proposal dated 5/22/13 totaling \$32,200.00. The cost for said work is reimbursable through the County as per the inter-local services agreement dated 10/18/13 between the Town and County. If approved, a revised purchase order in the amount of **\$15,500.00** would be provided to ARH for the increased scope of work.

3. New Jersey Manufacturer Site Plan Bond (ARH #11-10011.04):

On Saturday, August 16, 2014, Councilman Bachalis, Quality of Life Committee and Bob Vettese of ARH met on-site to review a request for maintenance bond release. The Mayor and Town Council approved the release of the project Performance Bond in the amount of \$11,500,000.00 at their 5/23/11 meeting subject to the applicant posting the required Maintenance Bond. The Performance Bond still remains in effect today since no maintenance bond was posted. Since the time frame exceeds the two (2) year Maintenance Bond period by 1 year and 3 months, we would recommend release of the original performance bond at this time.

Action Requested:

1. Approve Clerk to release project Performance/Maintenance Bond in the amount of \$11,500,000.00 and release any unused inspection escrows.

4. Gino Pinto Site Plan (ARH #11-10026):

On Saturday, August 16, 2014, Councilman Bachalis, Quality of Life Committee and Bob Vettese of ARH met on-site to review a request for Performance Bond (Letter of Credit) reduction for the above noted project. A bond reduction from \$569,148.00 to \$181,470.00 is recommended. This will leave

approximately 31.88% left on the original bond which will remain in effect until all the site improvements are completed.

Action Requested:

1. Approve Clerk to reduce project Performance Bond (Letter of Credit) #10012519186 posted by Susquehanna Bank dated August 28, 2013 from \$569,148.00 to \$181,470.00.

5. Palm Tree Properties, LLC Site Plan (ARH #11-12051):

On Saturday, August 16, 2014, Councilman Bachalis, Quality of Life Committee and Bob Vettese of ARH met on-site with the owner of Palm Tree properties at 977 12th Street. The applicant/owner is requesting approval of the on-site improvements completed for compliance with the conditions of the Planning Board approval resolution. The site improvements are substantially completed in compliance with said resolution with the exception of a few items which need to be addressed. We are recommending the issuance of a Certificate of Occupancy subject to compliance to the items noted below.

Action Requested:

1. Recommend acceptance of the site improvements and issuance of a Certificate of Occupancy subject to the following items being received within 30 days of Council's action.
 - a) Letter from the Planning Board Planning Consultant, Kevin Dixon stipulating that all items contained in his review letter and email have been satisfactorily addressed.
 - b) Any bills related to project site plan review, inspections, reports, etc. completed by the Board Professionals be satisfied.

SEWER & WATER ACTION ITEMS:

6. Well #1 / Well #3 – Volatile Organic Compounds (VOC's) (ARH# 11-30155.03):

At the August 11, 2014 special Council meeting, a resolution was passed recommending an award to TKT of Williamstown, NJ for an amount equal to \$1,349,150.00. The award was subject to a number of conditions. We are waiting for the final approval of the dollar amount from Spillfund and the 20 day appeal period for the project bond ordinance which will expire early next month. Our goal would be to have all items finalized so that the project contracts could be signed, a pre-construction conference scheduled and the work could begin in early October.

We have recently received a Contract Modification Proposal and Acceptance Form #DWM-042A from NJDEP Spillfund related to an increase provided in the construction line item for the project budget for the Wells #1 and #3 remediation project. The NJDEP requires formal action by the Mayor and Council related to execution of the Contract Modification. The overall budget for the project in the amount of \$1,563,968.00 remained the same as requested and modified in May of this year. However, the \$1,563,968 overall project budget is greater than the original approved budget of \$1,043,280.00. The cost difference for the construction total was deducted from the contingency line item of the revised budget. A dollar amount of \$54,345.00 still remains on the contingency line item for the project.

We also have been in discussions with the NJDEP Southern Enforcement related to the establishment of a new amended Administrative Consent Order (ACO) for the various Town water projects. One of the items that must be revisited is the modification to the Water Superintendent succession plan. A response to NJDEP must be made shortly.

ARH has prepared a proposal dated 7/23/14 totaling \$51,100.00 (attached) required to complete the site construction management and related administrative tasks. This work also reimbursable through the NJDEP Spillfund. We will need Council to approve this proposal in order for the project to move forward.

We will also prepared a proposal to complete the additional work required at the site as a result of the site remediation work to be completed by SJ Gas in early 2015. SJ Gas Company will be required to pay for any of the additional work required at the Lincoln Street site that will be impacted by their remediation effort, including the replacement of various structures that will be demolished as a result of their required work. We have attached a copy of the ARH proposal dated 8/19/14 (attached) totaling \$74,350.00. We

will need Council's endorsement of this proposal and authorization to forward same to SJ Gas requesting that they approve the proposal and place the specified dollar amount into an appropriate escrow account with the Town.

Action Requested:

1. Acceptance of the revised project budget total of \$1,563,968.00 and authorize the Mayor to sign the Contract Modification Proposal and Acceptance Form.
2. Approval of the ARH construction management proposal dated 7/23/14 totaling **\$51,100.00**. Authorize signature by the Mayor and forward to the NJDEP for approval.
3. Approval of the ARH proposal (attached) dated 8/19/14 totaling **\$74,350.00** to complete the required design, permitting, bid documents, administrative tasks, construction management, etc. to complete the additional work at the Lincoln Street well site required as part of the SJ Gas site remediation work and authorize the proposal be sent to SJ Gas for approval and posting of the required funds into a specific escrow account with the Town.

7. Well #4 Radium Treatment Facility and Air Stripper (ARH #11-30153.04):

The contractor and his subs have completed the work at the site. The treatment units have been installed and the interior pipe work, pumps, electrical system, controls are complete and ready for start-up. The Superintendent has received a report from the testing lab related to favorable water test results. Well #4 could be placed back on-line shortly once the remaining building improvement items are completed. Weekly samples will be required for a short period after start-up in accordance with the permit conditions.

We would hope to have the project ready for close-out and reimbursement of project costs by the NJEIT by the regular Council meeting in September. We have attached our ARH letter dated 8/14/14 requiring a Change Order for ARH associated with extra work required to be completed during the project construction for Council's consideration totaling \$2,750.00.

Action Requested:

Approve the Change Order request to the ARH construction management proposal consistent with our letter of 8/14/14 in the amount of \$2,750.00 associated with completion of the additional work described therein.

PUBLIC WORKS INFORMATION ITEMS:

8. Green Acres Application (ARH #2014.0426):

Our office worked with the Town to complete a funding application for the Green Acres Program. The application was submitted on July 31, 2014 and requested funds for the acquisition of Block 3001, Lots 40 & 41 (St. Martin Church across the street from Hammonton Lake Park). The application requested \$1,505,000.00 in total for the costs associated with acquiring this property. Should the Towns receive funding and purchase this property, it would allow for the future expansion of the Hammonton Lake Park Facility. We are currently awaiting a decision from Green Acres on the funding application.

9. Pratt, Packard, Grape & Second Street Utility Replacement (ARH #11-40046):

The contractor continues to work on utilities along Packard, Grape and Second Streets. Currently all sanitary sewer main has been installed along Packard, Grape and Second Streets. Water main has been installed along Packard Street as well as along Grape Street between Valley Avenue and Central Avenue. The Contractor has started the storm sewer installations along Packard Street during the week of August 18th. As previously reported, we have received prices from the Contractor regarding relocating lateral services in order to avoid taking down additional trees. Currently, we have requested clarification from the Contractor on his pricing prior to finalizing our recommendation on this issue. Once we receive this clarification we will provide a recommendation to the Town. We anticipate the contractor will begin the curb and sidewalk work the first week in September.

10. Hammonton Bike Path Extension (ARH #2014.0309): No Status Change

Previously our office informed the Town that NJDOT has allotted \$230,000.00 to the Town to complete a bike path extension from the NJ Transit Station to Hammonton Lake Park. Our office has submitted a

proposal for professional services to the Town to complete the various tasks. The Mayor and Town Council has received the NJDOT notice of grant approval to have the project under contract for construction within 18 months or by December 2015. Any appropriating funding ordinance to be considered by Council must include the following items:

- ~ Total estimated project construction costs.
- ~ Construction survey, design and permitting.
- ~ Construction management.
- ~ Police protection and miscellaneous.
- ~ Administrative, legal, bond counsel, etc.

Possible bond amount \$275,000.00

We will present our survey and design proposal to Council once funding is established for all or part of the project.

11. Hammonton Lake Lowering (ARH #14-0311):

We are coordinating with the Lake Water Quality Committee and Environmental Commission on the intended depth for the lake lowering. We recently received a response from Robert Reitmeyer requesting consideration for a three (3) foot lowering of the lake level. We will file the required permit application with the NJDEP Bureau of Freshwater Fisheries shortly.

12. NJDOT Safe Routes to School (P2014.0404):

As authorized by Council at the last meeting, we completed an application to the NJDOT for the placement of curb and sidewalk along North Street extending between Third and Fourth Streets. We will notify Council once the NJDOT provides their review of the application. There has been a number of emails between Councilman Bachalis and the School officials to reconvene and discuss programs that could be implemented at the school to promote health, pedestrian safety awareness and the benefits of these programs. The cooperative effort between the Council and School will assist the Town in securing funds for construction programs to promote pedestrian and safety improvements.

13. Octagon Oil Site Town Hall Overflow Parking Lot (ARH #11-01060): No Status Change

ARH was preparing a supplemental Hazardous Discharge Site Remediation Fund (HDSRF) grant application with respect to the environmental clean-up work required at the site. We have since learned through our NJDEP contacts that the site does not likely qualify for grant funding under HDSRF since it is not being used for recreation/ conservation purposes or affordable housing. However, there is a potential to secure a 25% contribution (grant) if an innovative 'cleanup' technology is utilized and/or an unrestricted or limited restricted use is achieved. Obviously, this would take a financial commitment from the Town for the remaining 75% of the cost, noting that an 'old' cost estimate from October 2010 was in the neighborhood of \$88,000.00. This will need further discussion with the Mayor and Council and an appropriate direction provided to the NJDEP; as to the time frame, the Town will need to address this item. We will schedule a meeting with Henry Weigel and the PWTC first to discuss how to proceed.

14. Skinner Building – Egg Harbor Road (ARH #11-01074):

The Town recently paid the outstanding DEP Oversight fee of \$3,200.00 and, as such, ARH issued a partial RAO letter on July 22, 2014, for specific AOC's. Regarding the additional investigation/cleanup that will be required for the property, the Town had asked ARH to hold-off on submitting a supplement grant request. We will be guided by Council's direction as to how to proceed.

15. Drainage Projects: Anderson Avenue (ARH #11-60208.02): No Status Change

This project will be divided into two (2) phases isolating each of the low points located in the middle of the block. We are in the process of amending the plans as discussed. We will keep Council informed of further progress.

16. Chew Road/Jacobs Street/First Road (ARH #11-60207.02):

The project scope has been modified to divide the project into phases. The Public Works Department will contact Root 24 to once again clean and inspect the existing inlets, pipe and leaching pits as they extend off of the First Road/Jacobs Street intersection. This work should be implemented at this time. Now that the Lakeview Drive drainage project is well underway, the focus will once again return to this project area.

SEWER & WATER INFORMATION ITEMS:

17. Boyer Avenue Pinelands Compliance, Long Term Wastewater Management Plan I&I Study (ARH #11-50142):

As authorized by Council, we are continuing with the work to prepare the map and list of roadways that have vitrified clay pipe sanitary sewer main and are subject to elevated groundwater or flooding conditions during rainfall events. Corrections to the overall sanitary sewer map will be made and we will forward a revised copy to the Pinelands Commission for their records. We have started the process of contacting various contractors to arrange for a meeting with PWTC to discuss the following procedures to be used as a guide for sanitary sewer repair or replacement:

- Pipe cleaning and video services (Tentative meeting scheduled for 9/5/14)
- Pipe spot repairs, slip lining and lateral replacement (Tentative meeting scheduled for 9/4/14)
- Manhole rehabilitation and casting upgrades
- Pipe bursting and lateral replacement (Awaiting response)

As required in the Pinelands agreement, we have prepared an update report to Pinelands related to the status of the Boyer Avenue Drip Irrigation installation for the overland disposal area. We will need to review the original construction timeline mandated within that signed agreement with the PWTC to determine if any modifications are necessary. The establishment of funding to complete certain construction items within that agreement will also need to be considered and implemented.

We have prepared a letter that will be sent to all residents and businesses connected to the Town's sanitary sewer system related to the importance to eliminate all extraneous additional flow to the sanitary sewer system along with a reminder to conserve water wherever possible.

18. Pine, Basin & Oak Road Water Main Extension/Well Contamination (ARH #11-30138): No Status Change

We are discussing and reviewing the hook-up options and project funding with the Solicitor and appropriate State officials related to the two (2) property's left to connect to the Town's water system. Additionally, we are continuing to work with State officials to determine the status of all properties requesting a waiver from the mandatory well sealing requirement. We will update Council at a future meeting, however in conversation with the State Spillfund, any deviation from the original funding agreement could impact the Town's funding allotment and reimbursement.

19. Route 54/Bellevue Avenue Utilities (ARH #11-50120): No Status Change

The Contractor has returned to the site and addressed the remaining punch list items. We will be proceeding with a recommendation to close out the project subject to review and concurrence from the Solicitor.

20. White Horse Pike/Cedar Branch Stream Water Main Replacement (P2014-0251):

As requested by the PWTC, we have prepared a proposal to complete the required fieldwork, design and permitting to replace the water main at the Cedar Branch stream crossing of the White Horse Pike for Council's consideration.

In order for Council to take action on this proposal, the funding for same must be established. Due to the importance of this project and as discussed with the PWTC, ARH has completed the following work in advance of the Town establishing project funding in order to keep the project moving.

- We made inquiries through the NJDEP related to possible project funding that could be readily available for use. There are no funding programs available that could provide immediate project funding unless a portion of the P&D allowance for Well #4 or the P&D allowance for the 2014 Utility Replacement Program funds are approved for use by the NJEIT and the Town Auditors for the above noted project.
- We submitted and procured a project exemption from the Pinelands Commission for the stream crossing.
- We have made an application to the Cape Atlantic Soils Conservation District for an exemption from submission of a formal erosion control plan due to the limited amount of site disturbance if the directional drill method is used.
- We have met on-site with a directional drilling contractor related to the project and process.
- We have discussed the need for a traffic control plan for lane closure with the NJDOT and have discussed the requirements needed for same with NJDOT.
- We have contacted the adjacent property owners related to the need for an easement to complete the new water main installation and received a favorable response to our initial inquiry from both parties.
- We will file a Permit-By-Rule with the NJDEP Flood Hazard Program 14 days prior to the actual project construction.

As discussed with the PWTC, we will have a better idea what amount of P&D funds may be left from the Well #4 Remediation once that project is closed out which will occur shortly. If funds are available and determined eligible for use on the Stream Crossing Project we will seek approval of the ARH proposal totaling \$25,230.00 at an upcoming meeting of Council.

21. 2015 Fiscal Year, NJEIFP Projects (ARH #11-01088):

We have received the construction permit from NJDEP relating to both the surface and subsurface drip irrigation system. We have also responded to inquiries made by the Trust related to the project where funding is being considered for the Phase I portion of the Underground Drip irrigation component within the recently constructed soccer fields. Permanent financing for this project from the NJEIT will not be available until the late spring of 2015. The Town will need to decide as to whether to apply for interim project financing in order to start the work later this year or wait until 2015. We have discussed with NJEIT officials the possibilities for use of Town forces to complete the sub-surface drip irrigation installation and related components where possible. They indicated that this would be possible, but there are certain bidding, payment and contract requirements that are mandated in order to secure the use of their funds. We will discuss these items in further detail with the PWTC and report to Mayor and Council once a direction is established.

ARH will also be preparing a proposal for Council's consideration to finalize the Underground Drip irrigation construction documents and to complete project construction management services as required by the NJEIT in order to provide as-built plans along with compliance certifications of construction to the NJDEP and NJEIT.

22. Valley Avenue Utility Replacement (P2014-0335): No Status Change

As requested by the PWTC, we are gathering data in order to prepare a proposal to complete the required fieldwork, design, permitting and potential project funding application for replacement of the water, sanitary and storm sewer system along with roadway improvements within Valley Avenue extending between Bellevue Avenue to Central Avenue.

We have also been in contact with the representatives from NJEIT related to possible 2016FY funding for the project. If the Town is interested completing an application for funding consideration, a Letter of Intent will need to be sent to the NJEIT late this summer. We could provide the Mayor and Council with an estimate to complete that application if desired. We will be guided by Council's direction.

23. 2015 Municipal Aid (ARH #2014-0541):

The Town has just received notice related to the requests for applications associated with their 2015 funding program. Last year, the Town received an allotment under the Bikeways Program, but were

denied the application filed for Municipal Aid associated with the reconstruction of a portion of 14th Street. Since the improvements to Pratt Street is under contract, the Town has a good chance of receiving municipal aid funds in 2015. Applications are being accepted for the following programs:

- Municipal Aid – Roadways, pedestrian safety improvements, bikeways and streetscapes.
- Transit Village – Projects that enhance walking, biking and/or transit ridership within half mile of the transit facility.
- Bikeways – Bicycle route projects.
- Safe Streets to Transit – Construct safe and accessible pedestrian links to transit.

Submission of the applications are due by October 14, 2014. The Town therefore should pick projects that may be appropriate for consideration between now and the September Council meeting. We will discuss potential projects with the PWTC and applicable Council Committee Chairman regarding what projects the Town may be interested in pursuing. We would estimate the cost to complete per project would be \$1,150.00. We will be directed by Council's action.

SOLICITOR REPORT

MAYOR REPORT

TOWN CLERK REPORT

1. Confirm NJ CSC Permanent Position General Supervisor Public Works-Scott Rivera
2. Approve 2014-2017 PBA contract
3. Approve sidewalk and curb waiver, 549 South First Road, approved by Planning Board August 6
4. Approve new Junior Firefighter Fire Co 2 Savannah Asencio

APPROVE BILL LIST & PURCHASE ORDERS

NEW BUSINESS - ORDINANCES FOR INTRODUCTION

Introduction Ordinance #21-2014 PBA Salaries

AN ORDINANCE FIXING THE SALARIES OF THE MEMBERS OF THE PBA

BE IT ORDAINED BY MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, NEW JERSEY as follows:

Section 1. The Town of Hammonton has employed qualified personnel for purpose of handling the duties in the police department. Pursuant to a negotiated contract between the representatives of the Police Department PBA, the salaries, clothing, vacation time, benefits etc. have all been set for the calendar years 2014, 2015, 2016 and 2017. Individuals employed as Police Officers and Sergeants shall be paid pursuant to the contract. Minimums and maximums as per contract are as follows:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Police Officer	\$40,000.00	\$85,396.00
Sergeant	\$88,097.00	\$92,396.00

Section 2. The appropriate salary that each employee covered under this contract shall be paid will be determined by the language contained in the aforementioned contract. No prior contract language or language contained in the prior salary ordinance shall be applicable for purposes of determining the salary level of any police officer.

Section 3. There shall be added as a longevity increment for each full-time employee as negotiated and set forth in the contract.

Section 4. The method of payment of the salaries to each employee shall be fixed by resolution by Mayor and Council.

Section 5. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 6. This ordinance shall take effect after final passage and publication according to law and its provisions shall be retroactive to January 1, 2014.

RESOLUTIONS

#R111-2014 Mutual Aid and Assistance Agreement

#R111-2014

RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

Whereas, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies police, Emergency medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A:14-26 and 40A: 14-156.1; and

Whereas, the President in Homeland Security Directive (HSPD)- 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

Where, The N.J. Civilian Defense and Disaster Control Act App.A9-33 et seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

Where, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the Fire Service Resource Emergency Deployment Act, N.J.A.C. 52:14E-11 et seq, commonly referred to as the Fire Service Resource Emergency Deployment Regulations N.J.A.C. 5:75A et seq; and

Whereas, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Atlantic and other municipalities including, but not limited to, municipal police, Emergency medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

Now, Therefore, Be it resolved by the Mayor and Council of the Town of Hammonton, County of Atlantic, State of New Jersey as follows:

A. That the Town of Hammonton is hereby authorized and directed to enter into the Atlantic County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.

B. That the Mayor and Clerk of the Town of Hammonton are hereby authorized and directed to executive said Mutual Aid and Assistance Agreement on behalf of the Town of Hammonton.

C. That the Clerk is hereby authorized and directed to forthwith forward a copy of this resolution and an executed copy of Schedule A of the agreement to the offices of the Atlantic County Office of Emergency

Management for review and filing by the appropriate Fire, EMS and County Prosecutor or his designee as appropriate.

#R112 -2014 Authorizing and Endorsing Mainstreet Hammonton Town Tree Lighting Event

RESOLUTION # 112 -2014
RESOLUTION AUTHORIZING AND ENDORSING
MAINSTREET HAMMONTON TOWN TREE LIGHTING EVENT

WHEREAS, Saturday, December 6th is the scheduled date for the MainStreet Hammonton Town Tree Lighting Event from 5 p.m- 9pm. at the intersection of Bellevue and Central (request road closure Central Avenue between Bellevue and Vine 9am-10 pm); and

WHEREAS, Saturday, December 6th, has been scheduled as the date for the MainStreet Hammonton carriage rides from 6:00 to 9:00 pm with the request of no parking on Bellevue Avenue between 2nd and Third from 6pm-9 pm

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, STATE OF NEW JERSEY, that the MainStreet Hammonton Town Tree Lighting Event and Carriage Ride Event is acknowledged and endorsed with road closures, no parking, and police assistance; and

BE IT FURTHER RESOLVED the below listed roadway closure is approved:

Carriage Route December 6th

Rides will begin in front of 219 Bellevue Avenue.
Proceed down Bellevue and turn right onto 2nd Street.
Proceed down 2nd Street and turn right into Pleasant Street
Proceed down Pleasant Street and turn right onto 3rd Street.
Proceed down 3rd Street and turn right onto Bellevue Avenue and return to 219 Bellevue.

#R113-2014 Authorize and Endorse Mainstreet Hammonton Downtown Trick or Treat Event

RESOLUTION # 113-2014
RESOLUTION AUTHORIZING AND ENDORSING
MAINSTREET HAMMONTON DOWNTOWN TRICK OR TREAT EVENT
WITH ROAD CLOSURES

WHEREAS, Saturday, October 18 (rain date October 25) is the scheduled date for the MainStreet Hammonton Downtown Trick or Treat Event from 1:00pm – 3:00 p.m.; and

WHEREAS, Mainstreet Hammonton is requesting the following road closures and police assistance for this event during the hours of 11am- 4pm at

Central Avenue between Bellevue Ave. (Rt. 54) and Vine Street

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, STATE OF NEW JERSEY, that the MainStreet Hammonton Downtown Trick or Treat Event is approved with road closures and police assistance specifically crossing assistance at intersections on Bellevue Avenue.

#R114-2014 Schedule Annual Tax Sale

RESOLUTION #R114-2014
SCHEDULE ANNUAL TAX SALE

WHEREAS, N.J.S.A. 54:5 authorizes a tax sale for the collection and enforcement of delinquencies; and

WHEREAS, the Tax Collector of the Town of Hammonton is empowered by statute to conduct and preside over liens.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY THAT Monday, December 22, 2014 at 9:00 a.m. is the scheduled date and time for a tax sale to be conducted in the Town of Hammonton.

Resolution #115-2014 Drive Sober

#R115 -2014

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town has received notice of a grant award in the amount of **\$5,000.00 from the State of New Jersey for Drive Sober or Get Pulled Over Statewide Labor Day Crackdown**, and wishes to amend its Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Hammonton hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the **2014 Budget in the sum of \$5,000.00** which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

2014 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown

BE IT FURTHER RESOLVED, that the Town Clerk forward a certified copy of this resolution to the Director of Local Government Services.

Resolution #116-2014 Authorizing Various Refunds

#R116-2014

A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING VARIOUS REFUNDS

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the following refunds are authorized as approved by the respective Department Heads of the Town of Hammonton:

Anthony DeMarco	Rental Registration	\$50.00
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Resolution #117-2014 BOE shared service seeder

Resolution # 117-2014

RESOLUTION AUTHORIZING INTERLOCAL SERVICES AGREEMENT
FOR USE OF SEEDER
BETWEEN THE TOWN OF HAMMONTON AND THE HAMMONTON BOARD OF EDUCATION

WHEREAS, the Town of Hammonton is statutorily authorized by N.J.S.A. 40A:65-4 to enter into an Interlocal Services Agreement with State, County and Local Governments; and

WHEREAS, the Town of Hammonton has requested the Hammonton Board of Educations assistance in allowing the Town use of their seeder and

WHEREAS, the Hammonton Board of Education is in agreement with the Town utilizing their seeder.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton in the County of Atlantic and State of New Jersey as follows:

1. The Agreement which is annexed hereto and made a part hereof with the Hammonton Board of Education is approved.
2. That the Mayor and Town Clerk are hereby authorized to execute the Agreement between the Town of Hammonton and the Hammonton Board of Education.

Resolution #118-2014 Tax Resolution

#R118-2014

WHEREAS, Rosemarie Jacobs, Tax Collector, has approved and made amendments to utility and/or tax accounts as follows:

B&L	NAME	ADDRESS	AMOUNT	ACCT	REASON	PER
2803-18	Ruberton	111 Vine St RR	392.60	tax	Parking lot used by the town	Rosie
2510-13	Eagle Theatre	8 West End Ave	4,766.07	tax	Remove 2014 billing tax exempt	MaryJo
4601-27 T01	Fire Co. #2	51 N W.H.P.	824.18	tax	refund removed from tax records	MaryJo
3601-37	DeMaio	215 Broadway	1,260.73	tax	refund Title America over paid	Rosie

WHEREAS, if any above referenced are not approved by Mayor and Council, a retraction will take place.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that the Tax Collector's actions are approved.

#R119-2014 Award Bid Airport Runway Lighting

RESOLUTION #119-2014
RESOLUTION TO AWARD BID FOR AIRPORT RUNWAY LIGHTING

WHEREAS, the Mayor and Town Council of the Town of Hammonton desires to continue making improvements to Hammonton Executive Airport; and

WHEREAS, said improvements will be funded primarily by grant; and

WHEREAS, LR Kimball advertised for and received bids for Airport Runway Lighting on August 13, 2014; and

WHEREAS, two bids were received as follows:

Bidder	Base Bid	Alt. 1	Alt. 2	Alt.3	Alt. 4	Total
Global Electrical	311,231.00	146,556.00	29,162.00	18,684.00	86,607.00	592,240.00
Gary Kubiak	402,780.00	255,060.00	60,276.00	36,500.00	44,080.00	798,696.00

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton, County of Atlantic, State of New Jersey that the Airport Runway Lighting Bid is awarded to Global Electrical in the amount of \$592,240.00

PUBLIC HEARD

MEETING ADJOURNED