

REGULAR MEETING OF COUNCIL

Monday, December 15, 2003 at 7:00 P.M.

The Regular Meeting of Mayor and Council was held, Monday, December 15, 2003, at the hour of 7:00 p.m., Mayor Ingemi presiding.

ROLL CALL

Councilpersons: Bertino, Clark, Morano, Olivo, S. Lewis. Absent: Chiofalo.

PRESENT ALSO

Frank G. Olivo, Town Solicitor

Bob Vettese, ARH Engineer

ROLL CALL DEPARTMENT HEADS:

John Aloisio

Anthony DeCicco

Frank Ingemi

Rosemarie Jacobs

James Massara

Susanne Oddo

Lance Schiernbeck

Mary Joan Wyatt

ABSENT:

Louis Rodio

PLEDGE OF ALLEGIANCE

MAYOR'S STATEMENT

This meeting has been properly posted on the bulletin board reserved for such notices on the first floor of the Town Hall and mailed to two newspapers pursuant to law. Please familiarize yourselves with the fire exit drawing to the rear of the Council Chambers. Also, there is to be no smoking in the Town Hall at any time.

APPROVAL OF MINUTES

Copies of the minutes of 11/17/03 were on motion by Councilperson Olivo, seconded by Councilperson Bertino, the minutes be approved as recorded by the Clerk and reading of same dispensed with. Motion carried.

DISPENSE WITH REGULAR ORDER OF BUSINESS

Motion by Councilperson S. Lewis, seconded by Councilperson Morano, dispense with the regular order of business. Motion carried.

ACUA Presentation - Richard Dovey, President

Mr. Dovey advised he is here this evening for his annual visit to discuss solid waste rates. He presented a chart to Mayor and Council and the public and referenced same in his presentation. Mr. Dovey explained the cost increase is due to a tonnage increase of approximately 300 tons.

Mr. Dovey pointed out that the overall impact is that most municipalities trash collection rates have gone up and recycling rates have stayed the same, which indicates that most citizens are not recycling. The implementation of recycling is what actually saves municipalities money.

Mr. Dovey concluded by stating that the ACUA is proposing \$2.00 increase in tipping fees that will be heard by their board after each municipality has been notified of same.

Councilperson Bertino questioned if increase planned for sludge?

Mr. Dovey was not sure of contract term.

Mr. DeCicco stated they are currently in contract at this time.

Mayor and Council thanked Mr. Dovey for his presentation and he was excused.

Ordinance 30-2003 Salaries

Ordinance #30-2003 entitled "AN ORDINANCE FIXING THE SALARIES OF

CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, NEW JERSEY," was read by title only.

Motion by Councilperson S. Lewis, seconded by Councilperson Clark, the ordinance be taken up for second reading and hearing. Motion carried.

HEARING

Mayor Ingemi announced a hearing on this ordinance will now be held and anyone desiring may now have the opportunity to be heard.

No one desired to be heard.

Motion by Councilperson Bertino, seconded by Councilperson Clark, the hearing be closed and the ordinance pass second reading and be adopted.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

Motion by Councilperson S. Lewis, seconded by Councilperson Olivo, the ordinance be given legal publication. Motion carried.

#### Ordinance 31-2003 Vehicles & Traffic

Ordinance #31-2003 entitled "AN ORDINANCE AMENDING CHAPTER 271 OF THE CODE OF THE TOWN OF HAMMONTON ENTITLED "VEHICLE AND TRAFFIC" TO CREATE A NEW ARTICLE V," was read by title only.

Motion by Councilperson Bertino, seconded by Councilperson Morano, the ordinance be taken up for second reading and hearing. Motion carried.

#### HEARING

Mayor Ingemi announced a hearing on this ordinance will now be held and anyone desiring may now have the opportunity to be heard.

No one desired to be heard.

Motion by Councilperson S. Lewis, seconded by Councilperson Olivo, the hearing be closed and the ordinance pass second reading and be adopted.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

Motion by Councilperson Bertino, seconded by Councilperson Clark, the ordinance be given legal publication. Motion carried.

RESUME REGULAR ORDER OF BUSINESS

Motion by Councilperson Morano, seconded by Councilperson S. Lewis, resume the regular order of business. Motion carried.

COMMITTEE REPORTS

COUNCILPERSON S. LEWIS

Fire Department

Regarding landing of a helicopter on property within the Town. The committee on Fire recommends the following as policy to resolve any discrepancies:

1. Identification of private and public areas suitable for landing a helicopter in the event of an emergency.
2. Obtain written permission from the owners of private land (Solicitor to develop same with the right of the landowner to revoke upon notice to the town).
3. Provide written list of public and private land for the above slated use to the Police Dept, Rescue Squad, Fire Dept & Helicopter companies.
4. Provide an updated list as revisions occur.

GINA RULLO

Ms. Rullo reported on business and industry as follows:

1. Redevelopment of brewery
2. New business openings Jumbo Buffet & Advanced Auto Parts-Peachtree Plaza.
3. Commended Greg Crescenzo for downtown redevelopment.
4. People now realize they can shop downtown for holiday shopping and Thomas Other Designs, Joy of Christmas and the two antic shops.
5. She has received word that Home Depot is also coming to town.

COUNCILPERSON BERTINO

White Horse Pike/Basin Road Utility Improvements:

Spencer Maussner the contractor has completed the general work for the project. ARH has developed a punch list of items as well as the as-built information for the contractor to complete.

Our engineer will prepare a report cost estimate and budget to complete the following two projects to use the remaining USRD Funds.

The Egg Harbor Rd Sanitary Sewer Ext and the Central Ave water main extension as far as funding will allow.

Boyer Ave Land Application Project:

Pennoni Associate has been evaluating the condition of trenches 2 and 3 and are recommending that some soil also be removed from the bottom of these basins.

ARH has asked contractors for a proposal to review this material and are recommending that council authorize RAC General Contractors to perform this work at a cost not to exceed \$17,100.00.

Pennoni Associates is also submitting their proposal for council's consideration to perform their scope of services based on meeting the requirements of the NJDEP approved Force Major conditions at the project site.

Task will be the Groundwater Movement Monitoring well installation. Under this task a contractor will install 39 individual wells to monitor groundwater movement.

The cost not to exceed \$39,000.00. Task 2 will include the cost for groundwater sampling and testing the cost not to exceed \$4,000.00. Task 3 will include performing new little trench test pits. Restoration Monitoring and performance observing a cost not to exceed \$24,000.00. Task 4 will include the attendance at any NJDEP and the Town of Hammonton meetings a cost not to exceed \$9,800.00. Task 5 will be for the purchase of field compaction test equipment. This equipment will be turned over to the town at the end of the Force Major period and any other expenses they may incur at a cost not to exceed \$5,000.00. The total cost is \$81,800.

Referred to New Business for resolution.

#### Town Hall Site:

Our November 18<sup>th</sup> meeting with a congressional staff for Congressman Frank LoBiondo to request his help in trying to secure some Federal Grant Dollars to help with costs of constructing a new town hall in Hammonton. The Congressman sent a letter of support to Mike Kelsey the Director of USRD program requesting his support for our future application for financing. A meeting occurred on December 9<sup>th</sup> with Mr. Kelsey, the Mayor and rep of ARH to discuss some issue the town needed to know. Those issues will be discussed in the Engineer's Report.

#### COUNCILPERSON MORANO

#### Appoint Susanne Oddo - Town Clerk Effect January 1, 2004

Motion by Councilperson Morano, seconded by Councilperson Clark, appoint Susanne Oddo Town Clerk effective 1/1/04.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

Appoint April Boyer Maimone - Assistant Municipal Clerk Effective 1/1/04

Motion by Councilperson Morano, seconded by Councilperson Clark, appoint April Boyer Maimone Assistant Municipal Clerk effective 1/1/04.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

CHIEF INGEMI

Purchase Local Speed Board for Hammonton Police Department

Motion by Councilperson Morano, seconded by Councilperson Olivo, authorize the Chief to obtain quotes and a purchase order for traffic speed board at a cost not to exceed \$10,000.00.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

State Permit Required for Parades/Events

Responding to a question from Councilperson S. Lewis, Chief Ingemi advised that for any group hosting a parade of the streets in the Town of Hammonton on a State Highway, a permit must first be obtained from the NJ DOT. Chief Ingemi will forward a letter to all local groups concerning this requirement. Further, the County permit was obtained for the Firemen's parade.

COUNCILPERSON CLARK

To all landscapers and town residents there will be no curbside leaf pick-up after December 31<sup>st</sup>. The leaf season has come to an end; all leaves must be bagged for pick-up after December 31<sup>st</sup>.

All brush and bulky has been picked up for the month of December. We are now caught up and will return back to regular schedule as of January 1, 2004.

December 7<sup>th</sup> was our first snow fall of the season. I'm proud to report the Hammonton Highway Personnel did an excellent job plowing and salting all of our roadways for the town of Hammonton.

All municipal parking lots were taken care of by Tri-county for snow removal.

All Hammonton Highway Personnel would like to wish Honorable Mayor and Council and all town administration a Happy and Safe Holiday Season.

#### Hammonton Airport

Councilperson Clark reported in Councilperson Chiofalo's absence on Airport. Councilperson Clark requested the Town Clerk to obtain quotes for replacement of heater at Hammonton Airport in the South Hangar.

#### ECT Aviation Services

Solicitor Olivo advised Council that three representatives are here this evening concerning the leasing of the South Hangar at the Hammonton Airport. Letters were distributed to Mayor and Council in this regard and the gentlemen have already negotiated with the Airport Administrator.

Mayor Ingemi authorized the Solicitor and Councilpersons Clark and Chiofalo to meet with ECT Aviation Representatives and negotiate for lease of South Hangar.

#### Chief Ingemi Report Continued Here

#### Hire Communications Operator

Motion by Councilperson Morano, seconded by Councilperson Clark, hire April Alotto as a full time provisional "New Hire" Communications Operator effective 12/16/03 at the starting salary with benefits.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

#### Letter Received - Owner Ideal Manufacturing

Chief Ingemi stated that he received a letter from owner of Ideal Manufacturing concerning signage and traffic problems in that area.

Referred to Bob Vettese of ARH to forward letter to NJ DOT in this regard.

COUNCILPERSON OLIVO

Board of Education

Once again I find myself in an awkward position in dealing with the school. We read various articles in newspapers, from both local papers, and also the Press of Atlantic City. Some of which are accurate and some of which seem to fabrication. How the press receives its information and what it chooses to print is very interesting and mostly critical. We definitely have a black cloud lurking over our heads. The past BOE has created an environment of miss-trust and lost all credibility with the people of the Town of Hammonton. We have seen budgets out of control for the past two years, an ethics complaint by the Town, followed by many resignations of Board members and administration. Some people have blamed the State of New Jersey for the demise while others blame Town Council. We have a school that was supposedly built on time and under budget that has in excess of \$6.5M in lease purchases, some of which should have been part of the original bond. And believe it or not, our problems have just begun.

In a letter that was released at the BOE meeting on Thursday night, the Dept of Education, Office of Compliance Investigation for the State of New Jersey found the following deficiencies. The School Ethics Commission of the Dept of Education referred the review. Remember, Council ordered the Ethics Complaint. See Attached Letter:

Now I ask you, since it wasn't unethical, was it illegal? Who is going to be held accountable for the actions and the financial liability that the Town may face. If the BOE was given poor legal advise from its solicitor, than the Board must seek restitution from the solicitor's malpractice insurance and not put the burden on the taxpayers, Or is it beyond that. Do we blame the past President of the BOE, the Vice-President, the past Business Administrator and Superintendent, and other members of the board, some of which have already resigned? I assure you, that we will hold those people responsible accountable for their actions. The Town deserved better, the children deserved better. Who really has disrespect for Education? I assure you it is not this Town Council. Council has been vindicated.

I do not hold the current BOE accountable for the past actions, but they need to start admitting and correcting the problems. Tell the people the truth. Maybe the time has come for that Forensic Audit that Danny mentioned several months ago. That will also determine if any criminal actions have taken place. I would like the BOE to consider that as an option.

I would also like the Town Solicitor to report at our January 26<sup>th</sup> meeting if this will have there will be an impact on the Town for grants and projects from the State and County levels. My fear is that

Hammonton will no longer receive those grants that have helped this Town flourish.

#### Hammonton Board of Education

Councilperson Olivo read the letter from the state Department of Education Mr. Ray Montgomery, Director, dated 12/2/03 into the minutes, (titles to paragraphs 1 and 2 in full below):

1. The Hammonton Board violated the provisions of N.J.S.A. 18A:18A-4 and N.J.A.C. 6A by issuing change orders to a general construction contract which should have been separately bid.

2. The Hammonton School District provided a stipend to an employee for additional hours worked and did not review the hours worked to determine whether the stipend was earned.

#### Planning Board

A special meeting was held on Wednesday December 10<sup>th</sup> with a public hearing session to discuss a Redevelopment Area Plan for the Town of Hammonton. This process requires cooperation between the Planning Board, the Governing Body and private developers who have an interest in making economic investments within Hammonton's urbanized area. The Professional Planner Peter Karabashian has a vision beyond anyone's imagination. The plan was received well at the hearing and will next be introduced before the full council.

#### Code Enforcement

At this meeting I would like to recommend the position of our code enforcement officer become a full-time position. Frank Spataro has increased responsibilities with the codes he enforces and also the mercantile license. The mercantile license will be reviewed and amended slightly at our January meeting. Revenue generated from his position is estimated to be at least \$25,000, which will more than offset his additional hours and benefits.

#### Hire Frank Spataro - Field Rep./Property Imp. (Code Enforcement Officer) FT

Motion by Councilperson Olivo, seconded by Councilperson Clark, hire Frank Spataro as full time Field Rep./Property Imp. (Code Enforcement Officer) for the Town of Hammonton under the "New Hire" clause effective 1/1/04 at the salary of \$33,000.00.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

#### SOLICITOR REPORT

##### Vine Street Municipal Parking Lot/Cooperative Development Agreement

On December 8, 2003 a conference was held with Mr. Michael Ricca, representative on South Jersey Chest Disease and Doctors from Family Medicine. The discussion focused on recent complaints received by Council from other property owners adjacent to the parking lot and the number of reserved spaces used by the staff.

It was concluded that Mayor and Council basically have two options. One option is to maintain status quo with the unreserved spaces used on a first come-first serve basis. The second option would be to establish a two-hour parking limit within the municipal lot for all unreserved and undesignated parking spaces, which would then cause an issue as to enforcement.

Presently staff from the family practice are parking off site however it was unclear as to whether staff from South Jersey Main Street Medicine are parking within the municipal lot in the unreserved spaces.

It was made clear that neither tenant is experiencing parking difficulties however do anticipate issues arising come January when the H&R Block Enterprises swings into their tax season.

Mr. Ricca intends to post a warning as to vehicles being towed for unauthorized vehicles parking within the reserved spaces and I advised that he should contact the Hammonton Police Department as well as the Municipal Engineer concerning the signage.

No action taken by Council at this time.

##### Airport Property Acquisition

Complaints have been filed in the Superior Court of New Jersey in order to acquire the two parcels at the location of the Hammonton Airport. AS soon as they are returned from the Superior Court, the Complaints will be served upon the property owners, which commences the process of acquisition through Eminent domain.

##### New Town Hall Complex

Discussions have continued with the Atlantic County Improvement Authority to utilize their services as the relocation officer for the Town. A letter and proposal is expected for the next meeting and I will provide copies as soon as it is received.

Certified letters were expected to be mailed this past week to all the property owners, however updated appraisals have not been received as of this date. As soon as the appraisals are received, the letters will be mailed.

Garrison Architects have completed the space analysis for the building and is now requesting additional input from the Governing Body. Building design will be the next step in the process of providing different elevations for consideration. It may be appropriate to schedule a meeting with Garrison at this time.

#### Airport South Hangar Proposal

The Town has received a proposal, which has been provided to council for their review. The attorney has contacted my office in order to determine if there has been any decision. A response is requested and I will notify the attorney.

Committee to meet with Town Solicitor in this regard.

#### Civil Air Patrol

The Solicitor advised Council that the Clerk received a letter from Civil Air Patrol, a non profit organization, who would like to lease land at the Hammonton Airport to place a trailer at a lease price of \$1.00 per year.

Motion by Councilperson Clark, seconded by Councilperson Bertino, authorize Solicitor to prepare one year lease to Civil Air Patrol for lease of property at Airport \$1.00 per year and Solicitor to respond in writing (contingent upon Engineer and Construction Official review).

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

#### Comcast Cable

Solicitor Olivo advised Comcast Cable is coming up for renewal and public hearing at the 1<sup>st</sup> business meeting of Mayor and Council in January. Mayor and Council have been submitted the franchise renewal contract for their review.

Councilperson Bertino questioned what term contract does the Town have now?

Solicitor Olivo responded 10 years.

Solicitor Olivo, in closing, reminded Mayor and Council and the public that they should submit, in writing, any concerns so that such concerns may be discussed at the time of hearing.

ENGINEER REPORT

SEWER & WATER - ACTION ITEMS

**1. Boyer Avenue Land Application Project (11-50058):**

The trench evaluation process has been ongoing by Pennoni Associates. Trenches 2 and 3 have been emptied and once thoroughly dry will need to be remediated similar to Trench #1. Prices have been obtained by ARH to remove the excess material from Trenches 2 and 3.

Proposals were sought from the following contractors (same that quoted on Trench 1) and were due back by November 21, 2003:

Harry Wolf

RAC

ML Ruberton

G-Boys

No Contractor provided proposals by the due date. ML Ruberton and G-Boys declined to bid. RAC ultimately provided a written quotation on November 25, 2003. Harry Wolf provided a verbal quotation on December 1, 2003.

With the experienced gained at Trench 1, the proposals were requested to be submitted as lump sum/not to exceed values. Essentially we have two costs to consider:

**RAC General Contractors -**

Cost for excavation only **\$17,100.00**

Cost for excavation and removal of material **\$51,800.00**

Method of operation:

- o Pan and dozer combination
- o If removal option accepted, material would be taken to the Town Landfill

Estimated start date: January 5, 2004

Estimated Time of Completion: 2 weeks

Harry Wolf, Jr. Contractors

Cost for excavation and removal of material **\$25,000.00\***

***\*Not interested in excavation only contract.***

Method of operation:

- o Excavator and dozer combination
- o Material would be removed as part of price after it thoroughly dried.
- o Price based on 8" removal of material.

Estimated start date: January 5, 2004

Estimated Time of Completion: 2.5 weeks

The difference between the two prices is \$7,900, which in this case is the cost to remove the material from the site. It recommended that RAC General Contractors be authorized to perform the excavation only services beginning during the week of January 5, 2003 (weather permitting) at a cost "not to exceed" \$17,100. Again, this recommendation is made with the acknowledgment that the stockpiled material will need to be removed at some subsequent point by the Town forces (Sewer Department and/or Public Works).

Time does not permit for the formal bid process to occur since the trenches need to be evaluated to achieve the force majeure timeframe and the fact they are needed to be returned to use as soon as practical for the operation of the system. Therefore it is recommended that a resolution denoting the emergency nature of this expenditure be adopted since the cumulative total for trench remediation with this authorization will exceed the bid threshold. A proposed resolution has been provided to the Solicitor for his review\_and consideration.

It is expected that Pennoni Associates will be presenting their findings to Council and be recommending additional remedial action and or testing to determine the solution to achieve a greater percolation rate. The NJDEP has requested that we review our experiences with other facilities that have similar problems regarding percolation and erosion. We have contacted several facilities and have scheduled site visits to those that are comparable to the Hammonton situation. There are major difference in size of facilities and treatment requirements that make any such comparison reasonable. However a report of this nature will be essential to provide to the NJDEP as part of the ultimate findings on the site.

**Action Requested:** Authorize the remediation work to RAC General Contractors at a not to exceed price of \$17,100 to excavate a maximum of 8" of material from trenches 2 and 3. A resolution authorizing the expenditure under emergency provisions to comply with the NJDEP force majeure

requirements is necessary since the trench remediation activity will exceed the threshold for quotations.

Referred to New Business for resolution.

#### **PUBLIC WORKS - ACTION ITEMS**

##### **2. Town Hall Site (11-01060):**

Our ARH environmental staff has completed research and obtained information related to each of the properties involved in the project area and have completed a Phase I Environmental Report as authorized. A copy of the report was forwarded to each Council person for their review. As can be noted in the initial findings and recommendations subsequent soil sampling and additional testing is recommended for a number of the properties. We will provide a cost estimate for ARH and a laboratory sub-consultant to complete the required testing. We would hope to have an estimate for Council's consideration at Monday nights meeting.

Our survey staff has completed the individual lot surveys and legal descriptions for the project area and forwarded them to the Solicitor for use in preparation of the property owner's notices and associated documents. A preliminary base plan of the project area was prepared and a copy of same forwarded to the architect for his review and use. Once an initial sketch is prepared by the architect, we will be able to prepare a cost estimate for ARH to complete the required site plan, required site improvements and permitting for the project.

We have also met with Council representatives and personnel from the USRD relating to possible project funding eligibility. It appears that the project would be eligible for low interest loans. Unlike the sewer and water financing that the Town has benefited from in the past, there are no grants available for this type of expenditure. Other options for potential project funding, specifically grants, were also discussed and inquiries will be made to pursue funding assistance wherever possible.

Typically, an application of this magnitude could not be funded in its entirety by the USRD program. However, there is an opportunity for full funding during the next fiscal cycle due to the amount of appropriation expected to be provided to the program. The term of the loan would be a maximum of 4.5% interest (possibly lower) over either a 30 or 40 year period. Application to the program does not obligate the Town to utilize these funds if a more cost effective opportunity presents itself. However, it is advisable that an application be filed so that at the time of permanent financing all reasonable alternatives are available for consideration.

We will prepare a cost estimate for ARH to complete the project application for USRD loan interest loan funding consideration. We would hope to provide this estimate at the Monday night Council meeting.

***Action Requested:***

1. Authorize ARH and their sub-consultant to complete the required on-site testing required for the project site investigation.
2. Authorize ARH to complete the required applications, estimates, reports, etc. for USRD loan interest loan funding consideration.

Action Requested #1

Motion by Councilperson Bertino, seconded by Councilperson Olivo,

authorize a purchase order to ARH and subcontractors in the amount of \$22,450.00 for Town Hall site project site investigation.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

Action Requested #2

Motion by Councilperson Bertino, seconded by Councilperson Olivo, authorize a purchase order to ARH in the amount of \$4,000.00 for Town Hall site USRD loan funding.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

**3. Orchard Street/Washington Street Intersection Restoration (11-01000-25):**

As requested by the Public Works Superintendent and Committee, we have prepared a list of general improvements required at the intersection and have forwarded same to various contractors to provide price quotes to complete the work. We would hope to have all price quotes obtained by 3:00 p.m., Monday so that a report for Councils consideration could be provided.

**Action Requested:** Award a contract to contractor with the lowest price to complete the required work.

No action taken at this time. ARH to obtain additional quotes for limited repair.

**SEWER & WATER INFORMATION ITEMS**

**4. USRD - White Horse Pike/Basin Road Water & Sewer Improvements (11-50104):**

The Contractor has completed the work with the exception of some minor punchlist items which he would hope to complete by the end of the year which would allow this portion of the project to be closed out and reimbursement requested.

We will prepare a report, cost estimate and budget for our office to complete the following two projects to use the remaining USRD funds:

1. Egg Harbor Road Sanitary Sewer Extension within isolated sections of said roadway of said roadway where sanitary sewer presently does not exist.
2. Central Avenue water main extension to the limits that the funding will allow.

**5. Hammonton Test Well Bids (11-30117):**

As discussed with the Sewer and Water Committee, we are presently reviewing the options to complete another well test within the area of 11<sup>th</sup> Street/Chew Road for the possible placement of a new well. We will keep the Council informed of further progress so that they could incorporate same in the 2004 budget.

**6. Colwell/Railway/Wood Street Utility Extension (11-50116):**

As reported last meeting, the survey crews completed the majority of the field data for the project and completed the initial plotting of the project base plan which we are reviewing for design consideration. We will keep Council informed of further progress

**7. NJDEP Water Allocation Report (11-30088):**

As requested by the NJDEP, we have provided a response to the NJDEP inquiries as related to the status of various water project installations and issues regarding available water capacity and allocation. We will await NJDEP review and response to the data provided. We will keep Council informed of further progress.

**8. Sanitary Sewer Feasibility Study (11-50111):**

As authorized by Council, ARH has started the sewer feasibility analysis for the following two areas:

1. South Quadrant, encompassing portions of South Egg Harbor Road, First Road, 8<sup>th</sup> Street, Oakwood Drive, Giordano Lane and Golden Eagle Drive.
2. Southwesterly Quadrant, encompassing portions of Chew Road, 12<sup>th</sup> Street, Second Road and 13<sup>th</sup> Street.

We met with the Council Representatives of the Sewer and Water Committee to review our preliminary findings and recommendations and will be completing some additional research before proceeding further.

**PUBLIC WORKS - INFORMATION ITEMS**

**9. Old Forks Road Reconstruction (11-40007):**

We are in the process of completing the final roadway design plans for submission to the various departments of the NJDOT for design approval. We would hope to complete the submission later this month. We are also waiting for the signatures of the easement documents from the affected property owners. We will keep Council informed of further progress.

**10. ACIA Community Development ADA Funding Phase II (11-40013):**

We had a preconstruction meeting with the Contractor and the County as related to the project schedule. If weather permits, the contractor plans to begin the work after the first of the year.

**11. 2002 State Aid Front Street Sidewalk Curb (11-40006):**

We are continuing work on the project. We completed the initial conceptual design and will be forwarding same to NJ Transit representatives for their review. We have also met with representatives from Main Street to review the conceptual design plan and have incorporated their comments in the plan revisions.

**12. TEA Funding Downtown Sidewalk/Curb (11-40006, 11-01056 & 11-40011):**

We are continuing work on the project consisting of the following two phases:

- o Phase I - 12<sup>th</sup> Street - Washington Street to Front Street
- o Phase II - Front Street - 12<sup>th</sup> Street to Passmore Avenue

We anticipate that the Phase II portion of the project will be bid by March 1, 2004 in conjunction with the State Aid section of Front Street curb and sidewalk enhancement project. We will also forward a copy of the Phase II project plans to NJ Transit for their review. The Architect has met with Main Street representatives and will be providing a revised sketch to incorporate their comments into the plan. We will keep Council informed of further progress.

**13. 10<sup>th</sup> Street/Chew Road Drainage (11-60206):**

We have prepared a conceptual base plan of the project area and have discussed the design options with the Public Works Committee Representative. We will prepare a revised sketch prior to discussing same with the property owners.

**14. Pressey Street Reconstruction (11-01000):**

We have been in discussion with the Sewer Superintendent and the Highway Supervisor related to the cleaning and video of the Pressey Street sanitary sewer and storm sewer system. Large portions of the storm sewer have been filled with sand. The remaining portion of the pipe should be cleaned by this weekend. Once completed, we will have a better idea on whether the sanitary sewer and storm sewer will need to be replaced within this roadway. We will also be able to provide the Mayor and Town Council with a cost estimate for our office to complete the required work and the project construction budget to be included in next years budget.

**15. Liberty Street County Bridge Reconstruction (11-01000):**

We have been in contact with the County in relation to the proposed work to be completed on the Liberty Street Bridge. The County is in the process of reviewing proposals for a project Engineering Consultant. An award should be forthcoming later this month with the initial survey, design, analysis and permitting work being completed early next year. Depending on the complexity of the design and permit requirements, the County would hope to be able to construct same in the summer of 2004 when school is not in session.

**16. 2004 State Aid Linda Avenue Reconstruction (11-40014):**

The Mayor and Town Council has received notice from the NJDOT Commission indicating that the Town has been selected to receive \$150,000.00 for the reconstruction of Linda Avenue. The section of roadway to be completed includes the following limits.

- o Linda Avenue - White Horse Pike to Cedar Branch Stream Bridge
- o Elvins Avenue - Bellevue Avenue to Linda Avenue

We will prepare a proposal for Council's consideration to complete the required work. Funding for the project must be established in the Town's 2004 budget.

**17. Green Acres Funding Boyer Avenue Recreation (11-50099):**

The Mayor and Town Council has received a notice from the NJDEP Green Acre Program indicating that the Town has been recommended for approval to receive a loan allotment of \$250,000.00 for the completion of further recreational improvement at the Boyer Avenue site. We must meet with the Recreation Committee to discuss and resolve what improvements the Mayor and Town Council want to complete during the next phase of the project. Once a direction is established, we could provide the Mayor and Town Council with a proposal to complete the work required for the next phase of development of the park. It is important to note there is also additional grant funding that the Town has been allocated by the County to complete further recreational improvements of the site. The funds for the project must be established in the Town's 2004 budget, therefore it is important to meet as quickly as possible to discuss and resolve these items.

**18. Oak Road Drainage Complaint (11-01000):**

We met with the Public Works Superintendent on-site to review the conditions present in front of the residence at 36 Oak Road. It appears that the existing stone driveway is lower than the existing roadway gutterline. One of the following options should be considered by the homeowner.

1. Provide additional stone to the driveway area to elevate the driveway above the existing gutterline of Oak Road to allow the flow of stormwater to continue in a northeasterly direction along Oak Road.
2. Construct a swale within the grass area on the northeasterly side of the existing stone driveway to allow the stormwater to exist the property and flow into the adjacent farm field.

In any event, we would advise that the homeowner complete some elevations along the gutterline, driveway, lawn area and adjacent property so that a grading plan could be developed to address their drainage concerns.

**19. Pine Road Drainage Pipe (11-01000):**

At the request of a property owner, we met on-site where a large section of storm sewer pipe that extends across an easement area within a farm field was raised above the ground, the pipe must be reset to the proper grade. After review of same, it was felt that this project was something the Public Works Department could undertake and they will place same in their work schedule.

MAYOR REPORT

Request Governor to Name State Fruit "The Blueberry"

Mayor Ingemi advised he received a call concerning the naming of the Blueberry as the State Fruit of New Jersey and will be forwarding a letter to Governor McGreevey in this regard.

Mayor Ingemi wished everyone a "Merry Christmas and Happy New Year."

TOWN CLERK/ADMINISTRATOR REPORT

1. 4<sup>th</sup> Qtr. Safety Minutes (in M&C files)
2. Confirm Appt. D. Camorata-Mun Ct Adm effect 12/15/03

Motion by Councilperson Morano, seconded by Councilperson Olivo, confirm

the NJDOP C.S. appointment of Debra Camorata to the title of Municipal Court Administrator effective 12/15/03 at the salary per contract.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

3. Lee Romm-Town Hall Appraisals \$7,500.00

Motion by Councilperson Clark, seconded by Councilperson S. Lewis,

authorize a purchase order to Lee Romm in the amount of \$7,500.00 for Town Hall appraisals.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

4. COAH Fees - Solicitor advised a meeting needs to be scheduled as soon as possible after the holidays concerning COAH fees. The Clerk to schedule meeting for January.
5. Letter from Mary Joan Wyatt, Assessor, requesting to change 2 sick days to vacation days from 2002 or she will lose same 1/1/04.

Motion by Councilperson Clark, seconded by Councilperson Bertino,

authorize Mary Joan Wyatt an additional month to take (2) 2002 vacation days up to January 31, 2004 due to her special work conditions.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

6. Motion by Councilperson Bertino, seconded by Councilperson Clark, approve donated leave program for employee which has proper medical certification.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

**Transfer Resolution #158-2003**

#R158-2003

Resolution Providing for the Transfer of Funds in Budget

BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey, that there be and hereby is authorized the following transfers from the budget appropriations for the year 2003:

FROM: IN CAP

Group Insurance O.E. \$28,051.26

Insurance O.E. \$53,143.73

**\$81,194.99**

TO: IN CAP

Administrator O.E. \$ 403.00

Airport S&W 100.00

Buildings & Grounds O.E. 1,659.17

Collection Tax O.E. 273.58

Computer O.E. 5,096.50

Construction Off'l S&W 1,000.00

Electric O.E. 1,627.66

Finance S&W 1,500.00

Highway S&W 7,764.87

Highway O.E. 45,082.22

Natural Gas O.E. 3,501.53

Planning Board S&W 200.00

Rent Control S&W 50.00

Shade Tree O.E. 4,018.16

Street Lighting O.E. 5,091.87

Uniform Fire O.E. 179.66

**\$77,548.22**

TO: OUT OF CAP

Municipal Court S&W 3,000.00

Municipal Court O.E. 646.77

**\$3,646.77**

Motion by Councilperson Clark, seconded by Councilperson S. Lewis, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

BILLS/PAYROLL/OVERTIME

**DECEMBER BILL LIST 2003**

|                             |                 | <u>2002/Reserve</u> | <u>2003</u>      |
|-----------------------------|-----------------|---------------------|------------------|
| <b>ADMINISTRATION</b>       |                 |                     |                  |
| 3-01-20-101-000             |                 |                     |                  |
| Jacobs, Rosemarie, F. Treas | payroll 12/12   |                     | 29,404.30        |
| Jacobs, Rosemarie, F. Treas | payroll 12/30   |                     | 10,875.17        |
| Casa payroll                | svcs            |                     | 444.58           |
| Danone Waters               | water           |                     | 45.25            |
| Ricoh Bus. Sys.             | cost/copy       |                     | 44.10            |
| Rovani Graphics             | office supplies |                     | 403.00           |
| Savin Corp                  | copier lease    |                     | 315.80           |
| Tapper Stationery           | supplies        |                     | 376.41           |
|                             |                 |                     | <b>41,908.61</b> |
| <b>FINANCE</b>              |                 |                     |                  |
| 3-01-20-103-000             |                 |                     |                  |
| Jacobs, Rosemarie F. Treas  | payroll 12/12   |                     | 5,366.33         |
| Jacobs, Rosemarie F. Treas  | payroll 12/30   |                     | 5,366.61         |
| Bank of NY                  | adm. Fee        |                     | 545.00           |
| MGL Forms                   | forms           |                     | 113.00           |
|                             |                 |                     | <b>11,390.94</b> |

**ASSESSMENT OF TAXES**

|                            |                 |  |                 |
|----------------------------|-----------------|--|-----------------|
| 3-01-20-104-000            |                 |  |                 |
| Jacobs, Rosemarie F. Treas | payroll 12/12   |  | 3,396.16        |
| Jacobs, Rosemarie F. Treas | payroll 12/30   |  | 3,396.00        |
| Wyatt Mary Joan            | license renewal |  | 755.54          |
| Photo Center               | film            |  | 197.71          |
|                            |                 |  | <b>7,745.41</b> |

**COLLECTION OF TAXES**

|                   |          |  |               |
|-------------------|----------|--|---------------|
| 3-01-20-105-000   |          |  |               |
| Danone Waters     | water    |  | 20.45         |
| Hammonton Gazette | legal ad |  | 492.00        |
| Jacobs, Rosemarie | reim.    |  | 22.28         |
|                   |          |  | <b>534.73</b> |

**LEGAL**

|                            |                    |  |                 |
|----------------------------|--------------------|--|-----------------|
| 3-01-20-106-000            |                    |  |                 |
| Jacobs, Rosemarie F. Treas | payroll 12/12      |  | 2,500.00        |
| Jacobs, Rosemarie F. Treas | payroll 12/30      |  | 2,500.00        |
| Hammonton Gazette          | legal publications |  | 770.85          |
| Press of Atl. City         | classifieds        |  | 1,431.52        |
| West Group                 | svcs               |  | 138.00          |
|                            |                    |  | <b>7,340.37</b> |

**ENGINEER**

|                         |      |  |               |
|-------------------------|------|--|---------------|
| 3-01-20-107-000         |      |  |               |
| Adams, Rehmann & Heggan | svcs |  | 787.50        |
|                         |      |  | <b>787.50</b> |

**COMPUTER**

|                 |                   |  |                 |
|-----------------|-------------------|--|-----------------|
| 0-01-20-133-000 |                   |  |                 |
| Safety First Co | computer services |  | 5,617.50        |
|                 |                   |  | <b>5,617.50</b> |

**PLANNING BOARD**

|                      |               |  |        |
|----------------------|---------------|--|--------|
| 3-01-21-109-000      |               |  |        |
| Jacobs, Rosemarie F. | payroll 12/12 |  | 276.92 |

|                      |               |               |
|----------------------|---------------|---------------|
| Jacobs, Rosemarie F. | payroll 12/30 | 277.00        |
| Hammonton Gazette    | legal         | 48.75         |
|                      |               | <b>602.67</b> |

**BOARD OF ADJ.**

|                            |               |               |
|----------------------------|---------------|---------------|
| 3-01-21-110-000            |               |               |
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 142.31        |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 142.25        |
|                            |               | <b>284.56</b> |

**RENT CONTROL**

|                            |               |              |
|----------------------------|---------------|--------------|
| 3-01-21-111-000            |               |              |
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 34.61        |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 34.75        |
|                            |               | <b>69.36</b> |

**SHADE TREE**

|                            |                      |                 |
|----------------------------|----------------------|-----------------|
| 3-01-21-112-000            |                      |                 |
| J. C. Tree Service         | tree removal balance | 7,642.00        |
| Jacobs, Rosemarie F. Treas | payroll 12/12        | 75.00           |
| Buckhorn Garden Svc.       | tree report          | 325.00          |
| Ingemi's Nursery           | purchase/plant trees | 5,340.00        |
| J.C. Tree Service          | bal of bill          | 2,583.00        |
|                            |                      | <b>7,642.00</b> |
|                            |                      | <b>8,323.00</b> |

**CONSTRUCTION**

|                            |                |                  |
|----------------------------|----------------|------------------|
| 3-01-22-126-000            |                |                  |
| Jacobs, Rosemarie F. Treas | payroll 12/12  | 6,704.61         |
| Jacobs, Rosemarie F. Treas | payroll 12/30  | 6,584.89         |
| Jacobs, Rosemarie F. Treas | ot 12/12       | 44.04            |
| Jacobs, Rosemarie F. Treas | ot 12/30       | 143.13           |
| Crescent Tire              | repairs        | 97.00            |
| Danone Waters              | water          | 29.65            |
| Domenico, Frank            | reimb. Tuition | 346.00           |
| Schwaab Inc                | stamps         | 126.40           |
|                            |                | <b>14,075.72</b> |

**OTHER CODE ENFORCEMENT**

3-01-22-127-000

|                            |               |                 |
|----------------------------|---------------|-----------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 832.50          |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 1,455.00        |
| Apple Printing Co.         | supplies      | 232.50          |
| Hammonton Gazette          | legal ads     | 138.60          |
| NAPA Auto Parts            | tarps         | 16.75           |
|                            |               | <b>2,675.35</b> |

**GROUP INSURANCE**

3-01-23-114-000

|                      |                 |                  |
|----------------------|-----------------|------------------|
| Aiello, Edward       | medicare reimb. | 352.20           |
| Clements, Stephana   | medicare reimb. | 293.50           |
| DeLaurentis, Michael | medicare reimb. | 352.20           |
| Delta Dental Plan    | dec. report     | 4,048.10         |
| DeMarco, Carmen      | medicare reimb. | 704.40           |
| Fedga, Anthony       | medicare reimb. | 704.40           |
| Frederico, Robert    | medicare reimb. | 704.40           |
| LaSasso, Frank       | medicare reimb. | 704.40           |
| NJSHBP               | ins.            | 62,714.20        |
| Prudential           | dec. report     | 447.91           |
| Sbarra, Charles      | medicare reimb. | 352.20           |
| Vision Svc. Plan     | dec. report     | 2,551.91         |
|                      |                 | <b>73,929.82</b> |

**INSURANCE**

3-01-23-115-000

|                       |             |              |
|-----------------------|-------------|--------------|
| Atl. Co. Munc. J.I.F. | dec meeting | 45.00        |
|                       |             | <b>45.00</b> |

**FIRE**

3-01-25-117-000

|                           |                     |                 |
|---------------------------|---------------------|-----------------|
| Airpower Int'l Inc.       | supplies            | 106.60          |
| Allonardo Brothers Garage | alignment           | 177.00          |
| Camden Co. Fire Chiefs    | burn bldg. Use      | 400.00          |
| Continental Fire & Safety | supplies            | 1,116.20        |
| Hammonton Glass Co.       | side mirror glass   | 15.00           |
| K & H Auto                | supplies            | 153.09          |
| VCI Emergency Vehicle     | gold leaf for truck | 30.00           |
|                           |                     | <b>1,997.89</b> |

**UNIFORM FIRE**

3-01-25-118-000

|                            |               |                 |
|----------------------------|---------------|-----------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 720.15          |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 816.25          |
| Foremost Fire Promos       | key tags      | 290.38          |
| Hammonton Brd of Ed        | oct.fuel      | 100.75          |
|                            |               | <b>1,927.53</b> |

**POLICE**

3-01-25-119-000

|                             |                              |                   |
|-----------------------------|------------------------------|-------------------|
| Jacobs, Rosemarie, F. Treas | payroll 12/12                | 78,873.06         |
| Jacobs, Rosemarie, F. Treas | payroll 12/30                | 64,413.62         |
| Jacobs, Rosemarie, F. Treas | ot 12/12                     | 175.00            |
| Jacobs, Rosemarie, F. Treas | ot 12/30                     | 988.04            |
| Jacobs, Rosemarie, F. Treas | Locantore 4th quart. Pension | 1,446.79          |
| Al & Rich's Car Wash        | car wash tickets             | 200.00            |
| Capehart & Scatchard        | legal svcs                   | 81.00             |
| Comcast Processing Ctr      | internet-Jan 2004            | 196.00            |
| Danone Waters               | water                        | 138.00            |
| Doran Infor. Sys.           | software maint               | 2,950.00          |
| Ford Motor Credit           | car payments                 | 21,551.52         |
| Galloway Twp Police         | calibration                  | 210.00            |
| Glock, Inc.                 | armorers course              | 85.00             |
| Gloucester Co. Police       | training                     | 60.00             |
| Gould Publications          | 2004 handbooks               | 97.80             |
| Lawmen Supply               | ammunition                   | 2,614.40          |
| Mavilla, Sam                | clothing                     | 311.67            |
| Peter Lumber                | posts                        | 25.52             |
| Quality Comm. Corp.         | computer repairs             | 110.00            |
| Quinlan Publ. Co.           | subscrip. grant renewal      | 165.89            |
| Ransome Engines             | generator maint.             | 250.00            |
| Red the Uniform Tailor      | jackets                      | 538.00            |
| Rovani Graphics             | forms                        | 329.00            |
| Silver Coin                 | prisoner's meals             | 25.75             |
| Slimm, Edward               | clothing                     | 40.12             |
| Tapper Stationery           | supplies                     | 174.41            |
|                             |                              | <b>176,050.59</b> |

**RADIO**

3-01-25-120-000

|                            |               |                  |
|----------------------------|---------------|------------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 7,803.72         |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 9,426.43         |
| Jacobs, Rosemarie F. Treas | ot 12/12      | 110.84           |
| Jacobs, Rosemarie F. Treas | ot 12/30      | 138.55           |
|                            |               | <b>17,479.54</b> |

**BUILDINGS & GROUNDS**

3-01-26-108-000

|                            |                     |                 |
|----------------------------|---------------------|-----------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12       | 1,061.54        |
| Jacobs, Rosemarie F. Treas | payroll 12/30       | 961.54          |
| J. Morano & Sons           | janitorial supplies | 535.65          |
| Laury Heating              | repairs             | 100.00          |
| White Star Ent.            | repairs             | 65.50           |
|                            |                     | <b>2,724.23</b> |

**HIGHWAY**

3-01-26-123-000

|                            |               |           |
|----------------------------|---------------|-----------|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 45,283.41 |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 30,578.67 |
| Jacobs, Rosemarie F. Treas | ot 12/12      | 3,635.18  |
| Jacobs, Rosemarie F. Treas | ot 12/30      | 510.24    |
| A.E. Stone                 | patch         | 188.34    |
| Apple Printing             | supplies      | 1,992.11  |
| ACUA                       | tipping fees  | 60,090.98 |
| Berco Fleet Svc.           | parts         | 123.98    |
| Bruno's Auto Parts         | heat temp gun | 1,053.15  |
| Colonial Electric          | repairs       | 17.50     |
| Crescent Tire              | repairs       | 2,117.70  |
| Foot Connection            | boots         | 100.00    |
| G & S Vening               | coffee        | 216.00    |
| Giles & Ransome            | parts         | 5.36      |
| Hammonton Gazette          | holiday ad    | 71.13     |
| I.P.M.                     | exterminator  | 42.00     |
| Lorco Petroleum            | parts washer  | 92.00     |
| Lynkris Hardware           | supplies      | 39.62     |

|                     |                      |                   |
|---------------------|----------------------|-------------------|
| NAPA Auto Parts     | parts                | 16.80             |
| Q.C Inc.            | analysis             | 310.00            |
| Seaboard Trailer    | repair leaf machine  | 625.00            |
| S.J. Sanitation     | dec. contract        | 15,000.00         |
| S.J. Welding        | tanks                | 44.80             |
| Tri-County Pavement | street sweeping dec. | 4,983.33          |
|                     |                      | <b>167,137.30</b> |

**ENVIRONMENTAL COMM**

3-01-27-113-000

|                          |               |               |
|--------------------------|---------------|---------------|
| Jacobs, Rosemarie, Treas | payroll 12/30 | 75.00         |
| Buckhorn Garden Svc.     | evaluation    | 130.00        |
|                          |               | <b>205.00</b> |

**DOG REGULATIONS**

3-01-27-125-000

|                |               |               |
|----------------|---------------|---------------|
| Animal Capture | dec. contract | 570.00        |
|                |               | <b>570.00</b> |

**REGISTRAR**

3-01-27-127-000

|                             |                |               |
|-----------------------------|----------------|---------------|
| Moore Wallace North America | numbered forms | 277.95        |
|                             |                | <b>277.95</b> |

**PARKS**

0-01-28-130-000

|                            |                     |                 |
|----------------------------|---------------------|-----------------|
| Jacobs, Rosemarie F. Treas | payroll 12/30       | 75.00           |
| DiMeglio Septic            | port-o-pots         | 986.39          |
| Press                      | legal ad            | 8.33            |
| Sal Jacobs Plumbing        | winterize lake park | 650.00          |
| White Star                 | svcs                | 606.00          |
|                            |                     | <b>2,325.72</b> |

**RECREATION**

3-01-28-131-000

|                            |                |          |
|----------------------------|----------------|----------|
| Jacobs, Rosemarie F. Treas | payroll 12/12  | 1,526.92 |
| Jacobs, Rosemarie F. Treas | payrol 12/30   | 1,527.00 |
| Co-Operative Growers Assc. | winterize lawn | 2,075.57 |

|                    |                       |                 |
|--------------------|-----------------------|-----------------|
| Crescent Tire      | repairs               | 32.20           |
| J. Morano & Sons   | supplies              | 95.80           |
| Louis Rodio        | reimb. Tolls, parking | 10.00           |
| Main Stitch        | hats                  | 390.00          |
| Penza Hardware     | utility knives        | 5.34            |
| Rovani Graphics    | ins. Cards            | 559.00          |
| West End Engraving | trophies              | 299.00          |
|                    |                       | <b>6,520.83</b> |

**ADVERTISING**

3-01--30-136-000

|                         |                        |                 |
|-------------------------|------------------------|-----------------|
| G & P Floor Maintenance | cleaning 11/8 & 11/22  | 60.00           |
| John Rodio              | landscape svc.         | 450.00          |
| Kerri Brooke Caterers   | sr. citizen party      | 2,175.00        |
| Schenk Uniform          | cleaning train station | 39.78           |
| S.J. Gas                | dec. bill              | 153.20          |
|                         |                        | <b>2,877.98</b> |

**AIRPORT**

3-01-30-137-000

|                            |                     |                 |
|----------------------------|---------------------|-----------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12       | 76.92           |
| Jacobs, Rosemarie F. Treas | payroll 12/30       | 77.00           |
| Crescent Tire              | svcs                | 214.33          |
| Ed's Lawnmower Shanty      | svcs                | 433.35          |
| General Spring Svc Corp    | repair 88 GMC       | 1,504.45        |
| Larsen's Aircraft Svc.     | reimb. Expenditures | 548.57          |
| Rodio Tractor Sales, Inc.  | repairs             | 2,521.65        |
|                            |                     | <b>5,376.27</b> |

**GASOLINE**

3-01-31-11E-000

|                        |     |                 |
|------------------------|-----|-----------------|
| Hammonton Board of Ed. | gas | 8,104.63        |
|                        |     | <b>8,104.63</b> |

**NATURAL GAS**

3-01-31-11F-000

|          |          |                 |
|----------|----------|-----------------|
| S.J. Gas | dec bill | 4,323.91        |
|          |          | <b>4,323.91</b> |

**STREET LIGHTING**

3-01-31-138-000

|          |              |                  |
|----------|--------------|------------------|
| Conectiv | monthly bill | 20,433.33        |
|          |              | <b>20,433.33</b> |

**ELECTRIC**

3-01-31-11G-000

|          |           |                 |
|----------|-----------|-----------------|
| Conectiv | dec. bill | 2,722.42        |
|          |           | <b>2,722.42</b> |

**TELEPHONE & TELEGRAPH**

3-01-31-139-000

|                      |                    |                 |
|----------------------|--------------------|-----------------|
| A.T. & T.            | dec. bill          | 35.40           |
| Avaya, Inc           | mo. Bills          | 179.24          |
| Frederico, Joel      | reim. Nextel phone | 300.00          |
| Ingemi, Frank        | reim. Nextel phone | 300.00          |
| Martinez, Gerardo    | reim. Nextel phone | 300.00          |
| Mojica, Angel        | reim. Nextel phone | 300.00          |
| Nextel Communication | dec. bill          | 1,399.53        |
| Ruggeri, Timothy     | reim. Nextel phone | 300.00          |
| Salvatore, Nick      | reim. Nextel phone | 300.00          |
| Verizon              | dec. bill          | 1,265.56        |
|                      |                    | <b>4,679.73</b> |

**SOC. SEC. SYS.**

3-01-36-145-000

|                      |                |                  |
|----------------------|----------------|------------------|
| Jacobs, Rosemarie F. | soc. sec. sys. | 10,640.88        |
| Jacobs, Rosemarie F. | soc. sec. sys. | 7,586.27         |
|                      |                | <b>18,227.15</b> |

**RECYCLING TON. GRANT**

3-01-41-208-000

|               |         |               |
|---------------|---------|---------------|
| Crescent Tire | repairs | 622.00        |
|               |         | <b>622.00</b> |

**ATL CTY MUN ALL**

3-01-41-211-000

|                            |                  |        |                 |
|----------------------------|------------------|--------|-----------------|
| D.A.R.E. America Merch.    | materials        | 217.07 |                 |
| Maplewood Inn              | christmas dinner | 369.68 |                 |
| School Counselor Rescs     | manuals          | 195.05 |                 |
| Tee's Plus Screen Printing | supplies         | 596.36 |                 |
| Westend Engraving          | plaques          | 15.00  |                 |
|                            |                  |        | <b>1,393.16</b> |

**OPP**

3-01-41-212-000

|                            |               |          |                 |
|----------------------------|---------------|----------|-----------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 1,147.50 |                 |
|                            |               |          | <b>1,147.50</b> |

**COPS UNIVERSAL**

3-01-41-213-000

|                            |               |                 |   |
|----------------------------|---------------|-----------------|---|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 3,095.00        |   |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 3,095.00        |   |
| Delta Dental               | dec report    | 41.24           |   |
| NJSHBP                     | dec report    | 766.24          |   |
| Prudential Group Ins.      | dec report    | 12.00           |   |
| Vision Serv. Plan          | dec report    | 31.74           |   |
|                            |               | <b>7,041.22</b> | - |

**COPS IN SCHOOL**

3-01-41-32C-000

|                            |               |                 |               |
|----------------------------|---------------|-----------------|---------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 1,387.81        |               |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 1,387.75        |               |
| Delta Dental               | dec. report   | 20.62           |               |
| NJSHBP                     | dec. report   | 383.12          |               |
| Prudential                 | dec. report   | 6.00            |               |
| Vision Svc. Plan           | dec. report   | 15.87           |               |
|                            |               | <b>2,775.56</b> | <b>425.61</b> |

**MUNICIPAL COURT**

3-01-43-201-000

|                            |               |          |  |
|----------------------------|---------------|----------|--|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 5,611.15 |  |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 6,876.21 |  |
| Jacobs, Rosemarie F. Treas | ot 12/12      | 51.58    |  |
| Jacobs, Rosemarie F. Treas | ot 12/30      | 113.26   |  |

|                         |                 |                  |
|-------------------------|-----------------|------------------|
| Baur Municipal Supplies | traffic tickets | 168.00           |
| Camarota, Debbie        | reimb. Mileage  | 18.00            |
| Municipal Crt Matters   | subscription    | 99.00            |
| Para-Plus Translations  | interpreter     | 361.77           |
|                         |                 | <b>13,298.97</b> |

**PUBLIC DEFENDER**

|                      |               |               |
|----------------------|---------------|---------------|
| 3-12-56-987-000      |               |               |
| Jacobs, Rosemarie F. | payroll 12/12 | 365.38        |
| Jacobs, Rosemarie F. | payroll 12/30 | 365.50        |
|                      |               | <b>730.88</b> |

**CELEBRATION PUB. EVENTS**

|                 |            |              |
|-----------------|------------|--------------|
| 3-12-56-993-000 |            |              |
| DiMeglio Septic | port-o-pot | 85.00        |
|                 |            | <b>85.00</b> |

**RECREATION TRUST**

|                          |             |                 |
|--------------------------|-------------|-----------------|
| 3-12-56-994-000          |             |                 |
| Cramer, Renee            | tech. Crew  | 136.00          |
| Interfund Transfer Acct. | hockey ins. | 310.00          |
| Samuel French Inc        | scripts     | 464.05          |
| Union Organization       | fees        | 2,610.00        |
|                          |             | <b>3,520.05</b> |

**POLICE RES. CONTRACTS**

|                            |               |                  |
|----------------------------|---------------|------------------|
| 3-01-99-952-000            |               |                  |
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 3,622.50         |
| Jacobs, Rosemarie F. Treas | payroll 12/30 | 9,922.50         |
|                            |               | <b>13,545.00</b> |

**TREAS. CLEARING ACCT.**

|                  |                            |                  |
|------------------|----------------------------|------------------|
| 3-01-99-954-000  |                            |                  |
| Archer & Greiner | refund-SJ Family Med. Ctr. | 17,823.11        |
|                  |                            | <b>17,823.11</b> |

**RESERVE FOR GRANTS**

3-01-99-960-170

|                            |               |        |                 |
|----------------------------|---------------|--------|-----------------|
| Jacobs, Rosemarie F. Treas | payroll 12/12 | 720.00 |                 |
| Frank G. Olivo             | legal svc.    | 530.00 |                 |
|                            |               |        | <b>1,250.00</b> |

**ORD.#22-98**

3-04-44-433-000

|                         |            |        |                 |
|-------------------------|------------|--------|-----------------|
| Atl. Co. Superior Court | complaints | 400.00 |                 |
| Frank G. Olivo          | legal svc  | 900.00 |                 |
|                         |            |        | <b>1,300.00</b> |

**ORD#18-2001 SEC A**

3-04-44-443-45C

|                          |      |        |               |
|--------------------------|------|--------|---------------|
| Adams, Rehmann, & Heggan | svcs | 735.00 |               |
|                          |      |        | <b>735.00</b> |

**ORD#26-2002**

3-04-44-445-51E

|                         |                   |                |               |
|-------------------------|-------------------|----------------|---------------|
| Adams, Rehmann & Heggan | svcs              | 1644.00        |               |
| Craig Testing           | 2nd Rd Const work | 645.00         |               |
|                         |                   | <b>1644.00</b> | <b>645.00</b> |

**ORD#3-2003**

3-04-44-446-61H

|                          |                   |           |                  |
|--------------------------|-------------------|-----------|------------------|
| Adams, Rehmann & Heggan  | svcs              | 14,933.75 |                  |
| Bruno's Auto Parts       | parts             | 775.04    |                  |
| Dell Marketing           | purchase          | 3,356.00  |                  |
| Mature, Thomas           | concrete work     | 900.00    |                  |
| Old Dominion Brush, Inc. | P.T.O. upgrade    | 1,648.00  |                  |
| Safety First Co          | computer services | 2,536.06  |                  |
| Remington & Vernick      | svcs              | 1,191.00  |                  |
| Seaboard Asphalt         | supplies          | 2,166.29  |                  |
| Viridian Technol.        | computer software | 900.00    |                  |
|                          |                   |           | <b>28,406.14</b> |

**ORD. 13-2003**

03-04-44-447-71A

|                       |       |          |  |
|-----------------------|-------|----------|--|
| Continental Fire      | parts | 2,563.00 |  |
| National Safety Clean | parts | 62.57    |  |

2,625.57

**ORD. #22-2003**

03-04-44-448-81A

|                |            |  |               |
|----------------|------------|--|---------------|
| Frank G. Olivo | legal svc. |  | 790.00        |
|                |            |  | <b>790.00</b> |

|                                 |                                  |                |           |
|---------------------------------|----------------------------------|----------------|-----------|
| WATER                           |                                  | 2002/A-RESERVE | 2,003.00  |
| Rosemarie F. Jacobs, Treas      | Payroll 12/12/03                 |                | 10,952.88 |
| Rosemarie F. Jacobs, Treas      | Payroll 12/31/03                 |                | 10,836.37 |
| Adams, Rehmann, Heggan          | Engineer Work                    | 1,700.00       | 230.00    |
| Conectiv Power Delivery         | Electric                         |                | 5,554.01  |
| Crescent Tire Inc.              | Repairs to Dump Truck & F-150    |                | 959.62    |
| Delta Dental Plan of N.J.       | Dec 2003 Report                  |                | 290.15    |
| DeMaio, Vincent                 | Medicare Part B Reimb-July - Dec |                | 352.20    |
| Ferguson Enterprises Inc.       | Curb Boxes                       |                | 76.32     |
| Garrison Enterprise Inc.        | Fire Hydrant Valves              | 3,060.22       |           |
| Hammonton Board of Education    | Gasoline-Oct 2003                |                | 250.12    |
| Klenzoid Inc.                   | Klenphos for Corrosion           |                | 2,204.16  |
| Lynkris Hardware & Supply Co.   | Gloves and Trash Cans            |                | 104.90    |
| Massara, Bernard                | Medicare Part B Reimb-July - Dec |                | 704.40    |
| National Waterworks Inc.        | Meter Horns                      |                | 1,368.00  |
| Nextel Communications           | Wireless Service                 |                | 267.20    |
| NJSHBP                          | Dec 2003 Report                  |                | 4,692.38  |
| One Call Systems, Inc.          | Markouts                         |                | 69.52     |
| Penza's Hardware                | Supplies                         |                | 14.90     |
| Prudential Group Insurance      | Dec 2003 Report                  |                | 24.00     |
| Q.C. Inc                        | Testing and Sampling             |                | 439.00    |
| Rovani Graphics, Inc.           | Post Cards for Meter Readings    |                | 683.00    |
| S.J. Gas                        | Heating Gas                      |                | 1,045.27  |
| Schenk Uniform Rental           | Uniform Rental                   |                | 57.00     |
| South Jersey Welding Supply Co. | Oxygen & Acetylene Rental        |                | 21.36     |
| Tapper Stationery Inc.          | Office Supplies                  |                | 96.36     |
| Tomasella's Fire Equipment Inc. | Recharge Fire Extinguishers      |                | 75.00     |
| Vision Service Plan             | Dec 2003 Report                  |                | 191.99    |
| Water Resource Management Inc.  | Air Stripper Filters             |                | 875.00    |
| White Star Ent. Inc.            | Install Electric Heater          |                | 380.00    |

|                                |                                    |          |           |
|--------------------------------|------------------------------------|----------|-----------|
|                                |                                    | 4,760.22 | 42,815.11 |
| WATER SOCIAL SECURITY          |                                    |          |           |
| Rosemarie F. Jacobs, Treas     | Payroll 12/12/03                   |          | 837.90    |
| Rosemarie F. Jacobs, Treas     | Payroll 12/31/03                   |          | 828.98    |
|                                |                                    |          | 1,666.88  |
| WATER ORD 22-2002              |                                    |          |           |
| Adams, Rehmann, Heggan         | Engineer Work                      |          | 763.50    |
| Spencer V. Maussner Inc.       | USRD- Water & Sewer Improv         |          | 8,131.55  |
|                                |                                    |          | 8,895.05  |
| WATER ORD 5-2003               |                                    |          |           |
| Adams, Rehmann, Heggan         | Engineer Work                      |          | 1,324.50  |
| WATER ORD 6-2003               |                                    |          |           |
| A.C. Schultes, Inc.            | Sealing of Observation Wells       |          | 1,750.00  |
| SEWER DEPT.                    |                                    |          |           |
| Rosemarie F. Jacobs, Treas     | Payroll 12/12/03                   |          | 10,684.16 |
| Rosemarie F. Jacobs, Treas     | Payroll 12/31/03                   |          | 10,503.16 |
| Adams, Rehmann, Heggan         | Engineer Work                      | 1,700.00 | 890       |
| Atlantic County Utilities Auth | Dry Sludge Disposal-Oct & Nov 2003 |          | 23,760.00 |
| Bruno's Auto Parts Inc.        | Truck Light & Antifreeze           |          | 33.04     |
| CDW Government Inc.            | Norton Antivirus & Modem           |          | 149.83    |
| Conectiv Power Delivery        | Electric                           |          | 10,773.36 |
| Coyne Chemical Company Inc.    | Polymer                            |          | 1,113.10  |
| CTR Co.                        | Sandblast 10 Wheeler               |          | 540       |
| Delta Dental                   | Dec 2003 Report                    |          | 391.47    |
| EMF Control Services           | VFD Repairs-Prof Services          |          | 3,862.50  |
| Ferguson Enterprises Inc.      | Pipe                               |          | 59.8      |
| Franchetti, Daniel             | Medicare Part B Reimb-July - Dec   |          | 704.4     |
| Hammonton Board of Education   | Gasoline & Diesel-Oct 2003         |          | 344.38    |
| Jet-Vac Inc.                   | Boom Control & Hydraulic Handle    |          | 327.85    |
| J.R. Henderson Labs, Inc.      | Sludge Testing                     |          | 4,421.00  |
| Louis A. Pinto                 | Winterize and Repair Irrigation    |          | 90        |

|                             |                                       |          |           |
|-----------------------------|---------------------------------------|----------|-----------|
| Napa Auto Parts             | Battery                               |          | 57.47     |
| Nextel Communications       | Wireless Service                      |          | 175.4     |
| NJSHBP                      | Dec 2003 Report                       |          | 6,984.30  |
| One Call Systems Inc.       | Markouts                              |          | 144.62    |
| Penza's Hardware            | Hardware Supplies                     |          | 265.52    |
| Prudential Group Insurance  | Dec 2003 Report                       |          | 30        |
| Royce Technologies          | Controls for Sludge Blanket Detectors |          | 965.43    |
| S.J. Gas                    | Heating Gas                           |          | 168.35    |
| Safelite Auto Glass         | Replace Rear Glass-93 GMC             |          | 219.05    |
| Schenk Uniform Rental       | Uniform Rental                        |          | 116.6     |
| Tapper Stationery Inc.      | Office Supplies                       |          | 81        |
| Venus & Mars Locksmith      | Lock Service & Duplicate Keys         |          | 56        |
| Vineland Auto Electric Inc. | Supplies                              |          | 845.3     |
| Vision Service Plan         | Dec 2003 Report                       |          | 259.16    |
| Wearguard                   | Protective Jackets                    |          | 244.91    |
|                             |                                       | 1,700.00 | 79,261.16 |

SEWER SOCIAL SECURITY

|                            |                  |  |          |
|----------------------------|------------------|--|----------|
| Rosemarie F. Jacobs, Treas | Payroll 12/12/03 |  | 817.34   |
| Rosemarie F. Jacobs, Treas | Payroll 12/31/03 |  | 803.49   |
|                            |                  |  | 1,620.83 |

SEWER BONDS

|                         |                       |  |            |
|-------------------------|-----------------------|--|------------|
| USDDA/Rural Development | FMHA Loan-Princ & Int |  | 252,075.00 |
|-------------------------|-----------------------|--|------------|

SEWER ORD 21-92

|                                 |                               |          |           |
|---------------------------------|-------------------------------|----------|-----------|
| Adams, Rehmann, Heggan          | Engineer Work                 | 3,440.00 |           |
| H.R. Wolf, Jr. Contractors Inc. | Excavate Trench #1-Boyer Ave. |          | 12,500.00 |
| Pennoni Associates Inc.         | Const/Inspect/Materials Test  | 4,650.00 |           |
|                                 |                               | 8,090.00 | 12,500.00 |

SEWER ORD 23-2002

|                          |                            |  |          |
|--------------------------|----------------------------|--|----------|
| Adams, Rehmann, Heggan   | Engineer Work              |  | 509      |
| Spencer V. Maussner Inc. | USRD- Water & Sewer Improv |  | 5,779.55 |
|                          |                            |  | 6,288.55 |

Motion by Councilperson Clark, seconded by Councilperson S. Lewis, approval of bills, payroll and overtime as recorded by the Clerk.

ROLL CALL - Yeas: Bertino, Clark, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Abstain: Morano and (Olivo for Solicitor only).

Mayor Ingemi declared the motion carried.

COMMUNICATIONS

1. From HARBORWOOD CONDO ASSOC request reimb. of expenditures

Mr. Brian Howell, Esq. was present and was given permission to be heard.

He thanked Councilperson Clark for the snow plowing, bulky waste removal, etc. which was done by the Hammonton Highway Department nicely. However, the last step would be reimbursement of \$3,404.06. He feels since this is a reimbursement issue, sales tax should not be considered part of the issue and Harborwood Condo Assoc. should be reimbursed in full.

Motion by Councilperson Bertino, seconded by Councilperson Olivo, authorize reimbursement of \$3,404.06 to Harborwood Condo Assoc. subject to review of sales tax reimbursement by Solicitor.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

Snow Removal - Unauthorized Parking

Councilperson Olivo requested Solicitor Olivo to look into an ordinance concerning parking in streets during snow removal.

2. From ANTHONY DECICCO request perm. Attend class 1/8/04 @ \$235.00

Motion by Councilperson Olivo, seconded by Councilperson Morano, authorize

Anthony DeCicco to attend class on 1/8/04 @ \$235.00.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

3. From HISTORICAL SOCIETY re: Historical Soc. Bldg. Leak

Discussed under Councilperson S. Lewis report.

4. From CONECTIV response to M&C ltr. 11/18/03 (problem corrected)

Ordered received and filed.

5. From WILLIAM HART, ATTORNEY, re: lease agreement Civil Air Patrol

Discussed under Solicitor Report.

6. From DEBBIE CAMORATA thankyou to M&C for hiring ft maintenance person

Ordered received and filed.

7. From BRIAN HOWELL re: legal publication Gazette 2004

Mr. Brian Howell, Esq. was given permission to be heard and once again

asked Mayor and Council to look at the rate comparison between the Gazette and Hammonton News before designating the 2004 legal newspaper for the Town of Hammonton.

8. From ARCHER & GREINER re: legal publications Hammonton News 2004

Mr. Robert Bucknam, Esq. was given permission to be heard and asked Mayor

and Council to re-consider the Hammonton News when designating the official legal publications newspaper of the Town of Hammonton. Mr. Bucknam advised Mayor and Council that the State of New Jersey now dictates the amount legal newspapers can charge for legal ads, therefore, the Hammonton News will be charging the same rate as the Hammonton Gazette. He proposed to have the Town of Hammonton advertise in both newspapers or to take turns advertising in each.

9. From CHAMBER OF COMMERCE request permission for the following:

Red, White, Blueberry Festival 6/27/04 request police protection only as to be held at Hammonton Middle School, Liberty Street(Referred applicant to Board of Education for permission)

Invitation to M&C to Train Station Open House 1/9/04 6-8 pm

Home Show, Egg Harbor Rd., 4/3/04 10-3 pm request closing of street and Police Protection

Motion by Councilperson Bertino, seconded by Councilperson Clark,

authorize the above three listed events pending Chief Ingemi approval, posting of insurance and Board of Education approval.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

#### REPORTS

Report of the Town Clerk, Registrar, and Construction Official for the month of November 2003, a copy having been given to each member of the governing body, was ordered received and filed.

#### RESIGNATION

From WILLIAM EPPLER resigning Shade Tree Commission effect. 12/31/03

(5 yr Council Appt. to expire 12/31/04)

Motion by Councilperson Bertino, seconded by Councilperson Morano, the resignation be accepted with regret. Motion carried.

Appointment referred to the 1/1/04 Organization Meeting.

NEW BUSINESS

RESOLUTIONS

#R159-2003 Setting 2004 C.M. Dates

WHEREAS, the Open Public Meeting Act otherwise known as Chapter 231 of the Public Laws of 1975 requires that all municipalities adopt a Resolution setting the time, place and date of their meeting; and

WHEREAS, said Act requires that notices be filed for all meetings not scheduled by Resolution with 2 newspapers published in the County and circulating in the community in question.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, as follows:

1. That there shall be an Organization Meeting at 12:00 o'clock noon on January 1, 2004 at which time Mayor and Common Council of the Town of Hammonton will reorganize for the full year and conduct such emergent business as is necessary in the premises.
2. That on the 4<sup>th</sup> Mondays of every month, or as scheduled, during the calendar year 2004, there shall be a Regular Meeting of the Mayor and Common Council of the Town of Hammonton which meeting shall be an open public meeting with a complete agenda and with Mayor and Council being authorized to conduct all business of the Town of Hammonton therein and thereat. Said regular meeting shall be at 7:00 p.m., at the Council Chambers, Town Hall, 100 Central Avenue, Hammonton, New Jersey.

The list of meetings for 2004 are as follows:

January 1 Organization Meeting

January 26 July 26

February 23 August 23

March 22 September 27

April 26 October 25

May 24 November 15

June 28 December 20

3. That there shall be a special meeting open to the public on the 1<sup>st</sup> Monday of every month when requested by the Mayor and Common Council during the calendar year 2004, which will be held at 7:00 p.m., in the Council Chambers, Town Hall, 100 Central Avenue, Hammonton, New Jersey. This meeting, when called, will be open to

the public but limited for discussion of various projects only. No public participation nor any action by Mayor and Council will be allowed.

4. That the Hammonton News, the Hammonton Gazette and the Atlantic City Press are those newspapers designated as the papers to which all notices are to be sent as to all meetings not specifically provided for in this Resolution to Chapter 231 of the Public Laws of 1975.
5. That minutes shall be kept and provided as required by said statute by the Town Clerk of all the meetings set forth above and shall be available to the public pursuant to the requirements of said law.

#R160-2003 Community Dev. Block Grant Program

RESOLUTION OF THE GOVERNING BODY

OF THE TOWN OF HAMMONTON

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Town of Hammonton has opted to participate in the Atlantic County Community Development Block Grant (CDBG) Program for FY 2003; and

WHEREAS, as a participant, the Town of Hammonton, expects to be allocated \$88,707.00 for Fiscal Year 2003 for the project known as ADA Curb Cuts - Phase II; and

WHEREAS, in order to be allocated CDBG funds, the Town of Hammonton must enter into a interlocal service agreement with the Atlantic County Improvement Authority which is the administrator of the Atlantic County CDBG Entitlement Program;

NOW, THEREFORE, BE IT RESOLVED, that the Agreement by and between the Atlantic County Improvement Authority and the Town of Hammonton, which is attached hereto, is approved and the Chief elected Official and the Municipal Clerk are authorized to sign said agreement.

#R161-2003 Amend EMF Prof. Services Contract 2003

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION 36-2003 AUTHORIZING

A PROFESSIONAL SERVICES AGREEMENT WITH EMF CONTROL SERVICES FOR VFD REPAIRS FOR THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY FOR THE YEAR 2003

WHEREAS, there exists a need for VFD repairs at the Hammonton Wastewater Treatment Plant;

WHEREAS, the Wastewater Treatment Plant Superintendent has recommended that a professional services contract be awarded to EMF Control Services in a total amount of \$10,000.00 and;

WHEREAS, there is a need to amend said contract to allow an additional amount of \$15,000.00 for balance of year 2003; and

WHEREAS, funds are available under the appropriate budget appropriations; and

WHEREAS, N.J.S.A 40:A:11-1-et seq. requires that the resolution authorizing the award of the contract for professional services without competitive bidding and the contract itself must be available for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that the Mayor and Town Clerk are hereby authorized to enter into an agreement with EMF Control Services, 2546 Faust Road, Gilbertsville, PA 19525, to do all necessary VFD repairs at the Wastewater Treatment Plant.

BE IT FURTHER RESOLVED that the contract is awarded without competitive bidding as a professional service accordance with N.J.S.A. 40:A11-5(1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by the prolonged formal course of specialized instruction distinguished from general academic instruction or apprentice and training.

#### #R162-2003 JIF Returned Surplus

RESOLUTION DIRECTING THE DISTRIBUTION OF THE TOWN OF HAMMONTON NET RETURNED SURPLUS FUNDS HELD IN TRUST BY THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Town of Hammonton, hereinafter referred to as MUNICIPALITY, participated as a member municipality of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as FUND, for one or more of the following FUND fiscal years beginning January 1, 1987, January 1, 1988, January 1, 1989, January 1, 1990, January 1, 1991, January 1, 1992, January 1, 1993, January 1, 1994, January 1, 1995, January 1, 1996, January 1, 1997, January 1, 1998, January 1, 1999 and

WHEREAS, the FUND is a statutory filed municipal joint insurance fund as defined in N.J.A.C. 11:15-2.1 et seq., and

WHEREAS, the MUNICIPALITY joined the FUND knowing that membership carries with it joint and several liability with all our member municipalities for each year of the MUNICIPALITY's membership, and

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

WHEREAS, the MUNICIPALITY understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance and Department of Community Affairs, State of New Jersey, prior to release by the Executive Committee of the FUND, and

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return to Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member municipality of that FUND year, and

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member municipality of that FUND year, and

WHEREAS, the MUNICIPALITY recognizes its Share of Available Statutory Surplus authorized as to be released by the FUND is as shown below:

Dollar amounts of Statutory Surplus (valued as of December 31, 2002 by FUND Fiscal Year Released and (Declared) by the FUND's Executive Committee on October 15, 2003

Total FUND MUNICIPALITY's Share

Closed Fund Years 1987-1999 \$1,626,408 \$77,900.

Aggregate Excess Loss Cont-

Ingency Fund (Optional -

Available Fund Balance) \$ 399,745 \$290,757

---

, and

WHEREAS, the MUNICIPALITY understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to forward a check for the MUNICIPALITY's full share to the MUNICIPALITY,
2. Direct the FUND to apply the MUNICIPALITY's share to

The MUNICIPALITY's premium in the next FUND fiscal year (N.J.A.C. 11-15-4.21(e)),

3. Direct the FUND to apply the MUNICIPALITY's share to

The FUND's Aggregate Excess Loss Contingency Fund, which provides member municipalities with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member municipality's available balance in offsetting future premiums, or

4. Direct the FUND to apportion the MUNICIPALITY's share

As a stated dollar amount among options 1,2 and 3 above such that the sum total of allocated dollars equals the amount of the Net Distribution available to the MUNICIPALITY as noted above.

NOW THEREFORE, the MUNICIPALITY directs the FUND to

Distribute the Municipality's share of its Net Distribution as follows: (check the one box that applies):

- \_ Forward a check in the amount to the MUNICIPALITY
- \_ Apply the full amount to the Municipality's next FUND

Year premium

- \_ Apply the full amount to the MUNICIPALITY's share of the FUND's Aggregate Excess Loss Contingency Fund

xx Distribute the full amount among options 1,2 & 3 as follows:

Option 1 -\$20,000 Option 2 -\$50,000 Option 3 -\$7,900

#R163-2003 Authorize Subordination of Mortgage-Boccone

#### RESOLUTION AUTHORIZING POSTPONEMENT OF MORTGAGE

WHEREAS, the Town of Hammonton received a request from Carol Ann Boccone to postpone its mortgage to a new mortgage being placed on the property in the amount of \$108,000.00; and

WHEREAS, the Program Administrator, Joseph J. Giraldo of Atlantic County Improvement Authority has reviewed the request and has determined that a postponement of mortgage by the Town of Hammonton will not cause any damage to the Town of Hammonton.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the mortgage of the Town of Hammonton under the Hammonton Rehabilitation Program is and shall be subordinated to a mortgage in the amount of \$108,000.00 issued by FGC Commercial Mortgage Finance, DBA Fremont Mortgage, its successors and/or assigns whose address is 175 N. Riverview drive, Anaheim, CA 92808, against the property of Carol Ann Boccone.

BE IT FURTHER RESOLVED that the Mayor and Town Clerk/Administrator are hereby authorized to execute the postponement of mortgage on behalf of the Town of Hammonton.

#R164-2003 December Tax Resolution

WHEREAS, the following accounts need to have amounts credited, transferred, canceled, refunded, or changed

#### **Block Lot REASON ACCOUNT**

2301 8C0015 CREDIT S/C TAX

4501 33.05 TRANSFER TO 33.03 TAX

3102 24 TRANSFER TAX

2416 7 CHARGE MIN WATER

3001 1.01C0022 TRANSFER TO WATER SEWER

3102 16 TRANSFER TO WATER SEWER

2903 8 CREDIT VETERANS TAX

2707 12 CREDIT ONE UNIT WATER/SEWER

2301 8C0004 TRANSFER CREDIT TAX

C0011

C0028

Delete all balances on tax, water, and sewer that are \$5.00 and under for the year of 2003.

NOW THEREFORE BE IT RESOLVED by mayor and council to authorize and direct the tax collector to credit, transfer, cancel, refund, or change the above accounts

#R165-2003 Emergency Resolution-Boyer Avenue Land App.#1 Eng. Rep.

AWARDING EXCAVATION PROPOSAL FOR THE REMEDIATION OF

TRENCHES 2 AND 3 AT THE BOYER AVENUE LAND APPLICATION FACILITY

WHEREAS, an emergency has arisen with respect to:

WHEREAS, the Town of Hammonton Sewer Department operates the Land Application Discharge to Groundwater Facility located on Boyer Avenue; and

WHEREAS, the Town of Hammonton was originally required to completely eliminate discharge to the Hammonton Creek by October 31, 2003; and

WHEREAS, the facility was not achieving the percolation rates to meet this requirement by said deadline; and

WHEREAS, the Town of Hammonton has been granted a one (1) year extension by NJDEP to October 31, 2004 to eliminate stream discharge; and

WHEREAS, the facility is currently operating under a Force Majeure extension order to remediate the trenches in an effort to increase the percolation rate of discharge to the permit requirements; and

WHEREAS, the Force Majeure conditions stipulate a requirement for remedial action within the first six (6) months of the extension; and

WHEREAS, said remediation involves the excavation of approximately six (6) inches to eight (8) inches of material from trenches 1 through 4 with corresponding soil testing; and

WHEREAS, the ability to meet the timeframe required by the Force Majeure provisions prohibits the Town of Hammonton to secure contracting services through the formal public bidding process; and

WHEREAS, the operation of the facility requires the trenches to be returned to active use as soon as practical; and

WHEREAS, the composite amount of the excavation activity will be above the Local Government's Contract Law bidding threshold; and

WHEREAS, the Town of Hammonton, in order to meet the requirements of the Force Majeure, have solicited written quotations for the excavation services needed to complete the scope of activity; and

WHEREAS, remediation to trench 1 has been completed, and trenches 2 and 3 require action; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Hammonton, Atlantic County, that:

1. RAC General Contractors is hereby authorized to perform the necessary excavation services for trenches 2 and 3 at a not to exceed cost of \$17,100.00.
2. Said work will begin on or about January 5, 2004, weather permitting.
3. The cost of services involve excavation and stockpiling of material on-site, whereby the excavate material will remain under the ownership of the Town of Hammonton Sewer Department.

#R166-2003 Cancel Unexpended Balances

RESOLUTION REGARDING CANCELLATION OF  
UNEXPENDED BUDGET BALANCES

WHEREAS, there is an appropriation in the Current Fund where unexpended balances remain, and

WHEREAS, the following reflects the fund, appropriation title and the amount of unexpended balances sought to be cancelled:

**General Fund**

Police, S&W 15,000.00

Police, OE 25,000.00

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Town of Hammonton that the aforementioned fund and their respective unexpended balance be and are hereby cancelled by virtue of this resolution.

#R167-2003 Professional Service Contract-Pennoni\_Boyer Avenue

A RESOLUTION AWARDING A PROFESSIONAL SERVICES

CONTRACT TO PENNONI ASSOCIATES INC.

WHEREAS, the Town of Hammonton desires to retain the services of a consultant for Boyer Avenue Land Application Project; and

WHEREAS, PENNONI ASSOCIATES INC. qualifies as a professional providing the services requested by the Town of Hammonton; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the awarding of the contract for professional services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that a professional services contract be entered into with PENNONI ASSOCIATES INC. with offices located at 555 New Jersey Avenue, Absecon, NJ 08201 consistent with the form of contract which is annexed hereto and made a part hereof for a total compensation not to exceed \$81,800.00; and

BE IT FURTHER RESOLVED that the contract is awarded without competitive bidding as a professional services contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Laws as PENNONI ASSOCIATES INC. does maintain the required knowledge and expertise as required under the statutes of the State of New Jersey; and

BE IT FURTHER RESOLVED that the Mayor of the Town of Hammonton is authorized to execute a contract with PENNONI ASSOCIATES INC. on behalf of the Town of Hammonton; and

BE IT FURTHER RESOLVED that a notice of this action taken by Mayor and Council shall be printed once in the designated newspaper for legal publications for the Town Hammonton.

Motion by Councilperson Morano, seconded by Councilperson Bertino, resolutions numbered 159 through 167 be adopted.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

BINGO/RAFFLES APPLICATIONS

St. Martin de Porres (Raffle) 4/4/04

Motion by Councilperson Olivo, seconded by Councilperson S. Lewis, approve application for raffles as recorded by the Clerk.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

SPECIAL PERMIT ABC

PR Civic Assoc. 1/31/04

Motion by Councilperson Olivo, seconded by Councilperson S. Lewis, approve application for special permit ABC.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,  
and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

PUBLIC HEARD

Dave Rizzotte Rt. 206 Hammonton

Mr. Rizzotte handed out copies to Mayor and Council. He advised he is representing himself and his two brothers Anthony and Frank. He is requesting Mayor and Council to conduct a feasibility study for placement of pumping station for service to their Basin Road properties? He would also like to request all property owners in this problem area to possibly contribute to the cost of the installation of same as this would also improve their property values.

Bob Vettese to bring this to MUAC and request Mr. Rizzotte attend of same.

Pasqual Palmieri 501 Fairview Avenue

Mr. Palmieri appeared once again before Mayor and Council concerning the trimming of tree's that border his property and his application for fence installation. He wanted to make a formal complaint in this regard.

After a discussion involving Mr. Palmieri and Mayor and Council, the Solicitor advised Mr. Palmieri may contact him tomorrow at his office to make a formal complaint. Mr. Palmieri was excused.

Rick Sepe - 324 Passmore Avenue

Mr. Sepe stated he is here once again concerning the Vine Street parking issue. Mr. Sepe reviewed same, on site, with Councilperson Olivo. Mr. Sepe stated, once again, this is the same situation. Mr. Sepe can report to Mayor and Council the exact people from South Jersey Chest Disease who are parking continuously in the lot. He believes this is becoming spiteful. Mr. Sepe once again stated it is not right that the Ricca family turned over property to the Town of Hammonton and Mayor and Council allowed them to install private parking places in a public parking lot.

Mayor Ingemi once again stated Mayor and Council are working on it.

Councilperson Bertino questioned what if the Town voided the agreement?

Solicitor Olivo stated you cannot void the agreement. However, Mayor and Council can place a 2 hour parking limit on the parking lot.

No resolution to this matter was made this evening.

Fred Melendez - 373 Old Forks Road

Mr. Melendez invited Mayor and Council and their families to the Puerto Rican three day event that's geared toward children. Time of event 3-6 pm on January 11, 2004.

Mr. Melendez further stated he wished to bring to Mayor and Council's attention a lot near his property that was cleared for excavation that now is filled with water. He felt this is a dangerous situation and requested Mayor and Council to take action in this regard.

Bob Vettese, ARH, advised the contractor is going to place a fence around the perimeter of this property.

Councilperson Bertino requested Mr. Vettese to forward an official letter to the contractor in this regard.

Bill Eppler - Chairman Shade Tree Commission

Mr. Eppler apologized to Mayor and Council that his stepping down became public before most of them were aware of it. He thanked Mayor and Council for the opportunity to serve on the Shade Tree Commission. He stated he received 52 tree complaints this year alone and dealt with

all but 8 of them as of this date. The present commission has successfully dealt with a backlog of tree removal requests and has also managed to plant additional trees. Mr. Eppler challenged those who complain about volunteers serving the public in Hammonton to step up to the plate as they will then be able to fully acknowledge and understand the sacrifices of the volunteers.

Mr. Eppler further stated, concerning Mr. Palmieri's complaint earlier this evening, that Chief Domenico approached Mr. Eppler concerning the trimming ONLY of the trees bordering Mr. Palmieri's property as to gain emergency access to that area. Chief Domenico did not wish for the trees to be removed.

#R168-2003 Resolution Enter Into Closed Session

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the "Open Public Meetings Act," a closed door Executive Session to be held on the below adopted date, for the purpose of discussing and/or acting upon:

1. Approve Closed Minutes
2. Personnel
3. Litigation

BE IT FURTHER RESOLVED, that the minutes of said

Executive Session shall be released only after same will have no adverse effect on the matters involved as determined by the Mayor and Common Council.

Motion by Councilperson Olivo, seconded by Councilperson Bertino, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Clark, Morano, Olivo, S. Lewis,

and Mayor Ingemi.

Nays: None.

Absent: Chiofalo.

Mayor Ingemi declared the motion carried.

RESUME REGULAR ORDER OF BUSINESS

Motion by Councilperson Olivo, seconded by Councilperson Bertino, resume the regular order of business. Motion carried.

ADJOURN

Motion by Councilperson Bertino, seconded by Councilperson Olivo, the meeting be adjourned. Motion carried.

Town Clerk/Administrator