

Minutes
SPECIAL MEETING OF COUNCIL
Held in Town Hall Council Chambers
100 Central Avenue, Hammonton, N.J.
Monday, September 10, 2007 at 3:00 P.M.
Minutes can be viewed at www.townofhammonton.org

MEETING CALLED TO ORDER BY DEPUTY MAYOR WUILLERMIN at 3:00 p.m.

ROLL CALL

Mayor DiDonato - Absent
Councilpersons:
Bertino - Absent
Colasurdo - P
Marino - P
Massarelli - P
Vitalo - P
Deputy Mayor Wuillermin - P

PRESENT ALSO

John Bertman for Brian Howell, Town Solicitor
Bob Vettese, Town Engineer

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Deputy Mayor Wuillermin asked for a moment of silence in recognition of those who lost their lives on 9/11.

Deputy Mayor Wuillermin advised that Mayor DiDonato is running late for this special meeting as he is attending negotiations concerning Kessler Hospital.

PUBLIC NOTICE

This meeting has been posted on the Town Hall bulletin board reserved for such notices and mailed to two newspapers pursuant to law. Please familiarize yourselves with the fire exit drawing to the rear of the Council Chambers. Also, there is to be no smoking in the Town Hall at any time.

County Executive Dennis Levinson Address

Deputy Mayor Wuillermin thanked County Executive Levinson, who was seated in the audience, for his participation in the Central Avenue restoration project as well as other projects.

Mr. Levinson thanked Deputy Mayor Wuillermin. He advised on the roadway and bridge projects as well as open space projects that have come to fruition rather quickly. He promised future County cooperation with the Town of Hammonton governing body in moving projects forward. He wished everyone well and was excused.

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Motion by Councilperson Vitalo, seconded by Councilperson Colasurdo, the minutes of the Regular Meeting - August 27, 2007, be approved as recorded by the Clerk. Motion carried.

TOWN CLERK/ADMINISTRATOR REPORT

Report on Quotes Received for Information Technology Services for New Town Hall

*Recommendation by the Town Hall Building Committee to approve - Systems For You

Systems for You-\$75 per hour/\$480 per day/\$85 per run

Telsource-Network Design \$175 per hr, Cabling/Wiring \$80 per hour, Installation \$95 per hr, Labor \$100 per hr

TechWise Group-received late- e mailed M&C - several quotes listed on monthly basis

Phone Extra for telephones only - \$90.00 per hr.

***Refer to New Business for Resolution Awarding Professional Service Contract**

Town Hall Building Committee

Mr. Steve DiDonato advised on the advertisement on town website as well as official newspapers for the computer installation in the new town hall.

Councilperson Vitalo stated he was not satisfied with the request for hourly rates and requested a not to exceed quotation request for future quotes. He also questioned where is the funding for this project?

Mr. Steve DiDonato advised the funding will come from the town hall ordinance.

Councilperson Vitalo questioned if Nick DeStefano, Town Computer Tech, was made part of this process?

Mr. DiDonato advised yes he was part of the process.

Councilman Vitalo questioned the cost of the entire project?

The Assistant Clerk responded to Councilman Vitalo that she had made him aware of the total anticipated cost of the project and added that to the award of contract resolution per his request at their meeting concerning same on Friday, September 7, 2007 at 3:00 p.m. when she explained the entire process and need to both Councilpersons Marino and Vitalo and at which time they agreed with the need for this contract and all aspects of same.

Mr. Gene Rossi of Systems for You was present and explained the services his company will provide in working with Nick DeStefano on the new Town Hall project. He stated that he is not replacing Nick DeStefano's services for the Town.

Deputy Mayor Wuillermin advised the public that Systems for You contractor will work directly with the Town Computer Tech on this project.

Mr. DiDonato expressed this is not a one person job. Gene would not be able to handle this job on his own either. Requesting quotes and requesting the hiring of Systems for You contractor is no reflection on Mr. DeStefano.

Mayor DiDonato entered here.

Mr. Nick DeStefano was present operating the camera for the live broadcast of the special meeting and was invited to speak on this issue. He advised he was initially consulted on this issue and then subsequent meetings were cancelled. He stated he is concerned that he was not involved in preparation of request for quotes as well as reviewing quotes received. He agreed that the town does need a qualified vendor for the new town hall project.

Councilman Marino questioned if Nick was provided room layouts of the building next door?

Mr. DeStefano responded yes.

Councilperson Marino questioned where funding is coming from, once again?

Mr. Steve DiDonato once again responded the funding is from the bond ordinance for 5.9 million to build the town hall. He stressed to Council that Nick and Gene must work together beginning Thursday to move town hall forward.

Mr. DeStefano then requested Mayor and Council hold off on award of contract until he has time to review specifications and quotes received.

Deputy Mayor Wuillermin reminded Nick that he did not get back to the building committee as he should have after reviewing of the plan.

Discussion referred to New Business for resolution consideration in an effort to move meeting along.

Mayor DiDonato took his chair.

Mayor DiDonato advised the public on his meeting concerning Kessler Hospital and stated he feels very positive.

Report on Bids Received for Central Avenue Roadway Reconstruction Project 9/7/07

Contractor	Bid
AE Stone	\$1,772,388.00
American Asphalt Co.	\$1,678,392.35
Arawak Paving Co.	\$1,727,000.00
P & A Construction	\$1,431,146.20

***Refer to New Business for Resolution of Award**

NEW BUSINESS-ORDINANCES

Ordinance #030-2007 Establishing Purchase Order Procedure

Ordinance # 30 -2007

AN ORDINANCE AMENDING ORDINANCE #1-1997
ESTABLISHING A PURCHASE ORDER PROCEDURE

BE IT ORDAINED by the Mayor and Council of the Town of Hammonton, in the County of Atlantic and State of New Jersey, as follows:

SECTION I. PURPOSE

In order to provide for control and accountability over all expenditures by the Town of Hammonton, and in recognition of the essential need to maintain viable procedures so that the business operations of local government may proceed in an efficient and timely manner, this ordinance shall be adopted which shall set forth the procedures to be followed in order to make purchases by any Department Head (or in their absence, the next in charge in the Department) of the Town of Hammonton.

SECTION II. APPLICABILITY

The regulations and requirements outlined herein shall be applicable for all purchases by all Department Heads of the Town of Hammonton.

SECTION III. PROCEDURES

It is determined that each Town Department shall be allocated funds for the annual operation of said department. The Head of that Department is responsible for purchases on behalf of the department and shall:

1. First obtain a verbal or written quote/cost for the proposed or requested purchase.
2. Accurately complete and sign a requisition and submit same to the Finance Department of the Town of Hammonton.
3. Wait until the Finance Department has issued a purchase order (which authorizes the purchase to be made) describing the item to be purchased and cost of same, before actually making the purchase. Head of Department shall issue the purchase order to the vendor in person or by fax and this authorizes the vendor to remit the product or service and guarantees payment of same will be made by the Town of Hammonton so long as the product or service is remitted to the satisfaction of the Town of Hammonton.
4. If a product or service must be ordered, then it is the department heads responsibility to review the monthly list of bills to be paid and sign off on same that all bills listed are accurate and have been received to the satisfaction of the Town of Hammonton. Products or service on order and not received by the Town should not be paid for ahead of time. The purchase order is the legal document authorizing the order or purchase and guaranteeing payment of same.
5. Department Head is responsible for working within his/her annual budget. This means Department Head should anticipate all possible expenditures for budget year and pre encumber those funds so that he/she may work with the remaining department budget balance.
6. Department Head may not exceed his/her allocated budget in any given year.
7. Department Head must review his/her departments budget balances which appear on the monthly council meeting agenda's e mailed to department head under the Town Clerk Report.
8. For purchases/requisitions exceeding \$250.00 the Council Committee must also sign requisition before it is submitted to the Finance Office for review and approval and issuance of a purchase order.
9. For purchases for products or services exceeding \$3,150.00 or the percentage of the Bid Threshold as determined by the State of New Jersey for any particular year, department head must attempt to receive 2 or more quotes and attach same to his/her requisition prior to Council Committee signature.
10. For purchases exceeding \$17,500 or the amount set by State of New Jersey (Pay to Play Law) in any given budget year, Department Head must contact Finance Office and/or Town Clerk/Administrator Office to ascertain how the purchase may be made.
11. For purchases exceeding \$21,000 or the amount set by State of New Jersey Bidding Laws in any given year, Department Head must contact Finance Office and/or Town Clerk/Administrator Office so that they may formally bid that product or service.
12. Multiple purchases of the same product or service in any given budget year must be calculated in total to determine how the purchase can legally be made.
13. Should an emergency arise, department head must contact Finance Office and/or Town Clerk/Administrator Office for direction prior to making any purchase for product or service.
14. Should the Department Head receive a letter during any given budget year from the Finance Office and/or Town Clerk/Administrator Office mandating "no further spending" in his/her department due to previous overexpenditures and/or lack of sufficient funding in that department, department head must comply. Should department head continue to make purchases at any point after receiving this letter, he/she may automatically be suspended.
15. Should a department head turn in an incomplete requisition to the Finance Office it will be returned with a letter stating reason for same and if the purchase pre dates the requisition and purchase order, it will be taken to Mayor and Council for review and department head will be subject to disciplinary action for the unauthorized purchase.

SECTION IV. REPEALER

Any ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION V. COMPLIANCE WITH STATE LAW.

Any purchase made by the Town of Hammonton is still governed by the State of New Jersey laws.

SECTION VI. EFFECTIVE DATE.

This ordinance shall take effect upon publication and passage according to law.

Motion by Councilperson Wuillermin, seconded by Councilperson Vitalo, the ordinance be taken up for and pass first reading and given legal publication.

ROLL CALL

- Councilpersons:
- Bertino - A
- Colasurdo - Y
- Marino - Y
- Massarelli - Y
- Vitalo - Y
- Wuillermin - Y
- Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

RESOLUTIONS

#R149A-2007 Authorize Road Closure for MS Bikathon Event Previously Authorized

RESOLUTION # 149A -2007

RESOLUTION AUTHORIZING AND ENDORSING
MS BIKATHON EVENT AND ROAD CLOSURE

WHEREAS, the National Multiple Sclerosis Society has and continues to promote the Town of Hammonton with their Annual MS Bikathon; and

WHEREAS, Mayor and Council has and continues to support the efforts of the National Multiple Sclerosis Society; and

WHEREAS, September 29 and 30, 2007 is the scheduled date for the annual bikathon;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, STATE OF NEW JERSEY, that the National MS Society Annual Bikathon is acknowledged and endorsed with the following streets being closed:

- Egg Harbor Road (Route 561) from 9th Street to Walmer
- Saturday, September 29 from 8:00 am to 1:00 pm
- Sunday, September 30 from 9:00 am to 3:00 pm

Motion by Councilperson Vitalo, seconded by Councilperson Wuillermin, resolution 149A-2007 be adopted.

ROLL CALL

- Councilpersons:
- Bertino - A
- Colasurdo - Y
- Marino - Y
- Massarelli - Y
- Vitalo - Y
- Wuillermin - Y
- Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

#R149B-2007 Authorize Contract for Information Technology Person

#R 149B -2007

A RESOLUTION AUTHORIZING A
CONTRACT FOR INFORMATION TECHNOLOGY PERSON

WHEREAS, there exists a need for Information Technology Person in the Town of Hammonton for the new Town Hall project as well as additional projects that may arise throughout the year; and

WHEREAS, the Clerk of the Town of Hammonton advertised for RFQ's and Pricing for Information Technology Services in the August 26, 2007 edition of the Press of Atlantic City and August 7, 2007 Town of Hammonton website; and

WHEREAS, the low quote received was from Systems For You Inc. per quote received August 9, 2007 as follows:

Network, Telephone, Sound and Video Cabling	85.00 per run
*includes cable, labor, jacks and wall plates	
Moving of Equipment	\$75.00 per hour or \$480.00 per day
Wiring 55 phones/fax/copiers	
Wiring & moving 55 computers	
Wire & move 1 timeclock	
Wire & move Channel 13 broadcast equipment	
Wire & move police dispatch equipment	
Total cost of project not to exceed	\$12,370.00

WHEREAS, funds are available under the appropriate town hall ordinance; and

WHEREAS, N.J.S.A. 19:44A-20 provides for an open and fair process through requests for proposals;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY that the Town of Hammonton is hereby authorized and directed to enter into contract with Systems For You Inc., Millville, New Jersey 08332; and

BE IT FURTHER RESOLVED that a notice of this action taken by Mayor and Council shall be printed once in the designated newspaper of the Town of Hammonton.

Motion by Councilperson Wuillermin, seconded by Councilperson Massarelli, adopt resolution 149B-2007 with provision that Nick DeStefano work with consultant to development plan to service new town hall facility and be responsible that those needs are met.

Nick DeStefano was invited forward once again to speak on this issue and stated he did not approve of this award of contract.

Councilperson Massarelli advised Mr. DeStefano that he did not respond to Mr. DiDonato and that is the reason that the Clerk's office had to prepare these specifications. Further, there is no plan thus far other than the pricing per unit because the department head must advise where they would like the computer terminals to be placed. As of now, we need to acquire a quote for placement and a count of the terminals. Once contract awarded, vendor must meet with department heads and visit departments to ascertain the exact number and where to place same in their individual department in the new town hall.

Chief Ingemi who was also present stepped forward to give his opinion. He stated that he believes Nick and Gene Rossi should work together and if additional drops are needed they should be allowed. Chief also stated that he felt that this motion does not prohibit Nick from doing his job but he would like additional drops allowed if necessary.

ROLL CALL

Councilpersons:

- Bertino - A
- Colasurdo - N
- Marino - N
- Massarelli - Y
- Vitalo - N
- Wuillermin - Y
- Mayor DiDonato - Y

Mayor DiDonato declared the motion **defeated**.

Motion by Councilperson Colasurdo, seconded by Councilperson Vitalo, table resolution #149B-2007. Motion carried.

Mr. Bertman, sitting in for Town Solicitor, stated council is taking something out of context with this issue. He advised that just because an employee states that he was left out of the loop, does not prohibit council from taking necessary action and go forth with this contract award. The real question is whether to award contract. The employees complaint is a personnel matter.

Councilman Colasurdo stated he does not want the hourly rate of \$75.00 because Nick wants to be responsible for moving the equipment to the new town hall and he also does not want a limit on the total expenditure.

The Assistant Clerk advised Councilman Colasurdo that Nick does not move equipment.

Mayor DiDonato questioned Councilman Colasurdo not wanting a limit on the contract?

A lengthy discussion of council was held.

Mr. Frank Zuber, Accountant, advised council on the necessity of a limit on the contract as well as an hourly rate. By using an hourly rate the contract may not even be as high as \$12,370 and the town can actually save money. He also advised that if additional expenditures are necessary the contract can be brought back to council for approval of additional funding.

Mr. Nick DeStefano was once again allowed to come forward and he once again advised that he cannot approve of Mayor and Council award of this contract as he has not reviewed the quotes.

Mayor DiDonato questioned Nick if he at least agreed on the number of computers as being correct which contractor refers to 55 units?

Mr. DeStefano, Town Hall Computer Tech, responded that he could not give Mayor and Council an approximate number of computers currently located in the town hall.

After further discussion it was on motion by Councilperson Colasurdo, seconded by Councilperson Massarelli, award contract to Systems for You to perform wiring in new town hall at a cost of \$85.00 per drop which includes all cabling and all appliances. And work off a plan that is developed by Nick DeStefano, Town Computer Tech, and in the event at end of wiring that Nick needs assistance in moving equipment into new building authorize Nick to use Systems for You at \$75.00 per hour moving cost providing that council approve anticipated total cost of same. Current authorization total not to exceed \$12,370.00 in conformance with recommendation of Administrator, Assistant Clerk and Accountant. Nick DeStefano to meet with department heads and Town Administrator to develop the plan to be approved by Town Council.

ROLL CALL

Councilpersons:

- Bertino - A
- Colasurdo - Y
- Marino - Y
- Massarelli - Y
- Vitalo - N
- Wuillermin - Y
- Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

#R149C -2007 Award Bid Central Avenue Project

RESOLUTION #149C-2007
 AUTHORIZING THE AWARD OF CONTRACT FOR THE
 CENTRAL AVENUE ROADWAY PROJECT
 TOWN OF HAMMONTON, COUNTY OF ATLANTIC

WHEREAS, the Mayor and Town Council of the Town of Hammonton, in conjunction with the County of Atlantic have determined that there is a need to reconstruct the existing roadway, concrete curb, and other applicable improvements along Hammonton-Pleasant Mills Road (AKA Central Avenue) between the White Horse Pike and Bellevue Avenue; and

WHEREAS, the Town of Hammonton has advertised the project for receipt of bids in accordance with the Local Public Contracts Law; and

WHEREAS, bids for the project have been received, opened, and read aloud beginning at 10AM on Friday September 7, 2007 at the Council Chambers of the Municipal Building of the Town of Hammonton; and

WHEREAS, the lowest responsible bidder for the project appears to be P&A Construction of Colonia New Jersey whose Bid total was \$1,431,136.20; and

THEREFORE BE IT RESOLVED, that the Mayor and Council of the Town of Hammonton hereby awards the construction contract for the **Central Avenue Roadway Project** to P&A Construction of Colonia NJ in the amount of \$1,431,136.20 subject to compliance with conditions as noted below:

1. Review and Approval of the bid documents by the Town Solicitor.
2. Certification as to the availability of funds from the Town's Chief Financial Officer.
3. Review and Approval of the bidding documents by the County of Atlantic.

That the presiding officer (Mayor) of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

Motion by Councilperson Wuillermin, seconded by Councilperson Colasurdo, resolution 149C-2007 be adopted.

ROLL CALL

Councilpersons:

- Bertino - A
- Colasurdo - Y
- Marino - Y
- Massarelli - Y
- Vitalo - Y
- Wuillermin - Y
- Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

Award Contract Conversion Trash Truck

This was held until Regular Meeting of September 24, 2007 to enable the Assistant Clerk to ascertain proper procedure from DCA Purchasing Unit.

Councilman Vitalo thanked Lance Schiernbeck, Road Superintendent, and entire highway department as well as Lou Rodio, Parks & Rec Supervisor, for their hard work during Cruising Main Street. He also thanked Chief Ingemi for police protection.

Mr. Schiernbeck, Road Superintendent, explained the trash truck conversion and requested the town flag be flown half staff in remembrance of 9/11.

Remediation – Getty Station 12th Street

Mr. Vettese of ARH advised Mayor and Council on remediation agreement for Getty Gas Station.

Motion by Councilperson Wuillermin, seconded by Councilperson Vitalo, authorize agreement for remediation for Getty Gas Station.

ROLL CALL

Councilpersons:

- Bertino - A
- Colasurdo - Y
- Marino - Y
- Massarelli - Y
- Vitalo - Y
- Wuillermin - Y
- Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

Hire PT Janitor

Councilman Vitalo requested the hiring of a pt janitor as an emergent item.

Referred to closed session for review of applications.

Moment of Silence – Peter Macrie

Mayor DiDonato requested a moment of silence for Peter Macrie, former councilman, who recently passed on.

PUBLIC HEARD

Mary Gillespie – Lakeshore Drive

Ms. Gillespie questioned if the town has a noise ordinance?

Chief Ingemi stated he has spoken to Ms. Gillespie and advised the town does not have a noise ordinance. If police are called out, they normally issue a warning. If the noise is constant then the resident may sign a complaint. There is also a class for officers and noise detector that can be purchased. He advised Ms. Gillespie that the loud music past the curfew time will not happen again.

Ms. Gillespie requested an ordinance be passed setting a time.

Councilman Wuillermin stated he will convey Ms. Gillespie’s concerns at the next ordinance review meeting on September 20, 2007 at 7:00 p.m. and invited her to attend.

Boyer Avenue Project Speed Limit

Chief Ingemi requested a speed limit be set at the site of the Boyer Avenue project .

Mayor DiDonato stated since this has already been reviewed by committee and Chief and Council has not objections, the Assistant Clerk, can meet with Chief and prepare the necessary ordinance for council approval at regular meeting of September 24, 2007.

#R149D -2007 Resolution Enter Into Executive Session at 5:20 p.m.

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the “Open Public Meetings Act,” an Executive Session is authorized on this below adopted date, for the purpose of discussing and/or acting upon:

- 1. Approve Executive Session Minutes
- 2. Personnel
- 3. Litigation

BE IT FURTHER RESOLVED, that the minutes of said Executive Session shall be released only after same will have no adverse effect on the matters involved as determined by the Mayor and Common Council.

Motion by Councilperson Marino, seconded by Councilperson Vitalo, the resolution be adopted.

ROLL CALL

Councilpersons:
 Bertino - A
 Colasurdo - Y
 Marino - Y
 Massarelli - Y
 Vitalo - Y
 Wuillermin - Y
 Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

Resume Regular Order of Business

Hire PT Janitor at \$12.00 hour

Motion by Councilperson Colasurdo, seconded by Councilperson Vitalo, authorize Clerk to hire pt janitor at \$12.00 per hour with no benefits contingent upon police background investigation and drug screening.

ROLL CALL

Councilpersons:
 Bertino - A
 Colasurdo - Y
 Marino - Y
 Massarelli - Y
 Vitalo - Y
 Wuillermin - Y
 Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

Ordinance #031-2007 Salaries Highway Department

ORDINANCE # 31 -2007

AN ORDINANCE FIXING THE SALARIES OF THE
HIGHWAY DEPARTMENT EMPLOYEES FOR THE TOWN OF HAMMONTON

BE IT ORDAINED by Mayor and Common Council of the Town of Hammonton, County of Atlantic, New Jersey as follows:

SECTION I. There is hereby adopted the following salaries for employees and officials of the Town of Hammonton, in those classifications which are hereinbelow set forth:

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Laborer	40,450.	44,800.
Mechanic	45,450.	49,800.
Mechanic's Helper	40,950.	45,300.
Truck Driver	41,550.	45,900.
Equipment Operator	43,050.	47,400.
Laborer, p.t.	7.50/hr.	12.50/hr.

Employees Hired Effective 1/1/99 Only

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Laborer	25,750.	35,450.
Laborer, p.t.	7.50/hr.	12.50/hr.

New Hire-Promotions

When promoted to the following title from the laborer position, the employee will receive the following increment:

Mechanic's Helper Truck Driver	\$2,000.00
Equipment Operator Mechanic	\$5,000.00
Mechanic (On January 1, after 24 months of employment in the Mechanic's position), contingent upon obtaining an ASE (Automotive Service Excellence) Certificate and achieving permanent status from the Department of Personnel.	\$7,000.00

*When promoted from one promotional title to another, the employee will receive the difference of the increment.

SECTION II. The appropriate level that each employee covered under this contract shall be paid on shall be determined by the language contained in the aforementioned contract. No prior contract language or language contained in the prior salary ordinance shall be applicable for purposes of determining the salary level of any Highway personnel.

SECTION III. There shall be added as a longevity increment for each full-time employee as negotiated and set forth in the contract.

SECTION IV. The method of payment of the salaries to each employee shall be fixed by resolution by Mayor and Council.

SECTION V. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION VI. This ordinance shall take effect after final passage and publication according to law and its provisions shall be retroactive to April 8, 2006.

Motion by Councilperson Marino, seconded by Councilperson Colasurdo, the ordinance be taken up for and pass first reading and given legal publication.

ROLL CALL

Councilpersons:

Bertino - A

Colasurdo - Y

Marino - Y

Massarelli - Y

Vitalo - Y

Wuillermin - Y

Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

Authorize School

Motion by Councilperson Wuillermin, seconded by Councilperson Colasurdo, authorize Anthony DeCicco and Robert Butkowski to attend school for TCH's at \$355.00.

ROLL CALL

Councilpersons:

Bertino - A

Colasurdo - Y

Marino - Y

Massarelli - Y

Vitalo - Y

Wuillermin - Y

Mayor DiDonato - Y

Mayor DiDonato declared the motion carried.

MEETING ADJOURNED at 5:45 p.m.

Minutes prepared by April Boyer Maimone, Assistant Municipal Clerk

Minutes approved by Susanne Oddo, Town Clerk/Administrator