

**ANNUAL ORGANIZATION MEETING**  
Hammonton, New Jersey, January 1, 2008

PURSUANT to the requirements of law, the Annual Organization Meeting of the Town Council is held in Town Hall, Hammonton, N.J., on **January 1, 2008, at the hour of 12:00 noon**. The meeting is called to order by Mayor DiDonato.

**Oath of Office – Councilpersons Elect**

Honorable Judge Nelson Johnson welcomed everyone to the annual organization meeting and noted this is the last organization meeting that will be held in this council chambers. He commended those on council who have worked diligently on the new town hall project.

Oaths of office given to Councilpersons Elect Edward Wuillermin and Jerome Barberio by Honorable Judge Nelson Johnson and Councilperson Elect Tracy Petrongolo by Honorable Judge Frank Raso.

Honorable Judge Raso noted that Tracy Petrongolo is not only the youngest woman to serve on council but also the youngest council member in the history of the Town of Hammonton.

**Official 2008 Roll Call**

Mayor John DiDonato – P

Councilpersons:

Barberio - P

Bertino – P

Marino – P

Petrongolo - P

Vitalo – P

Wuillermin - P

**PUBLIC NOTICE**

This meeting has been posted on Town Hall bulletin board and e mailed to official newspapers pursuant to law. Please familiarize yourselves with the 3 fire exits to the right of the Council Chambers. Also, there is to be no smoking in the Town Hall at any time.

**Pledge of Allegiance**

**SOLICITOR (COUNCIL APPOINTMENT)**

RESOLUTION #R 001 - 2008

**RESOLUTION APPOINTING A TOWN SOLICITOR FOR THE YEAR 2008**

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

1. That **Brian Howell** is hereby appointed as Solicitor for the Town of Hammonton for a term of one (1) year.
2. That Solicitor has agreed to provide the legal services for the sum of **\$75,000.00** with extraordinary services (including litigation) billed at a rate of **\$125.00 per hour**; and
3. That the Solicitor shall be available as consultant to the Officials of the Town of Hammonton and render such legal assistance as may be necessary during contract term.
4. That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
5. That a copy of this Resolution be published in the official newspaper as required by law, within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio, the resolution be adopted.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

Brian Howell sworn in by Honorable Judge Frank Raso.

Adoption of Rules of Council

RULE 1 – MEETING

Council Meetings shall be held as set forth by resolution of Mayor and Council at 7:00 p.m., or as scheduled, and Council may adjourn from time to time, if a quorum is not present, or should there be a quorum, Council may adjourn from time to time until all business before it is completed. Council may schedule such executive meetings as it deems appropriate subject to the provisions of the Open Public Meeting Act.

In accordance with the provisions of the “Open Public Meeting Act”, all meetings of the governing body shall be open to the public at all times. However, nothing in this act shall be construed to limit the discretion of the governing body to permit, prohibit, or regulate the active participation of the public at any meeting. In addition, the governing body may exclude the public from any meeting or portion of the meeting, normally reserved for discussion in a closed session of the governing body.

Department Heads shall be required to attend Council Meetings when asked to do so by the Mayor or Town Clerk/Administrator.

RULE 2 – QUORUM

A majority of members of Council or Committees shall constitute a quorum for the transaction of business.

RULE 3 – VOTING

All voting shall be conducted orally in public and be taken by “Yeas” and “Nays” unless otherwise ordered by the Mayor or Deputy Mayor. In the event a member is unable to attend a meeting due to a unexpected personal or family emergency or because a special meeting conflicts with a previously scheduled commitment, that member may request permission from the Mayor, or his designee, which permission shall not be unreasonably withheld, to participate in the meeting by telephone or via other electronic or telecommunication device designed to permit the member to listen to the proceeding and participate verbally in the dialogue and the voting.

RULE 4 – REPORTS OF COMMITTEES

All committee chairpersons shall report at regular meetings of Council or at special meetings of Council called for that purpose, and every report of a committee shall be by a majority of the members thereof; except in the case of sickness, or absence or refusal of the Chairperson; in which case it may be presented by any members of the Committee. But this rule shall not be construed to prevent a minority of any Committee from presenting a counter report upon any matter which has first been reported by a majority.

RULE 5 – NOTICE: CONDUCT OF MEMBERS

Every member desiring to speak shall address the chair, and no member shall discuss any subject or engage in conversation during the meeting in any manner to interfere with business.

RULE 6 – PRIVILEGE OF NON-MEMBERS

Persons not members of Council shall not speak on any question, or interfere in any manner with the business while Council is in session, except on request and approval of the Chair.

RULE 7 – PAYMENT OF BILLS

All bills presented to Council for payment shall, before being paid, be approved by the Mayor and Chairperson of the proper committee; all supplies to be purchased on behalf of Town Council shall first be authorized by a purchase order given by the Town Accountant. All bills must be presented not later than the Monday prior to the fourth Monday of each month. All bills as submitted shall be on vouchers in such form as is acceptable to the Mayor and Council.

RULE 8 – MAYOR EX-OFFICIO MEMBER

The Mayor shall be a member of all committees by virtue of his/her office.

RULE 9 – RULES OF ORDER

- A. The Mayor shall preserve order and decorum, and decide questions of Order, subject to appeal of Council, upon a call of one member, on which appeal no member shall speak.
- B. No question on a motion or resolution shall be debated or put unless the same shall be seconded. When a motion or resolution shall be seconded, it shall be so stated by the Mayor. It shall then be read by the Clerk. Any member including the Mayor can request that the Motion or Resolution be reduced to writing if the Motion or Resolution is a matter of substance and not procedure. If such a request is made, the Motion or Resolution dealing with a matter of substance shall not be voted on until the entire Council has an opportunity to review it in its written form.
- C. A Motion to adjourn shall be in order.
- D. A Motion to adjourn, to lay on the table, or for the previous questions, shall be decided without debate.
- E. If any questions in debate shall contain several distinct propositions, a division shall be made at the request of any member.
- F. When a question has been put and decided, it shall be in order for a member who voted in the majority to move the consideration thereof; but no motion for reconsideration shall be in order more than once at the same meeting at which the vote was taken or more than once at the next subsequent meeting of Council and no motion for reconsideration shall be made after said next subsequent meeting.
- G. At the call on one member present, the "Yeas" and the "Nays" shall be ordered and entered on the minutes, and every member shall then be required to vote or abstain of record.
- H. No standing rule of order of Council shall be suspended, altered or amended unless same shall be proposed in writing at a regular or special meeting and adopted at the next meeting by a majority of the members of Council; but any of them may be suspended temporarily with the concurrence of two-thirds of the member of the Council present.
- I. In voting for election of Town Officers, or to fill vacancies in any position, where such election devolves upon council, a majority of the whole Council shall be necessary to elect, unless otherwise provided by statute or Ordinance.
- J. In voting for the payment of bills and other important questions, it shall be the call of the members and it shall be made a matter of record.
- K. All matters to be considered placed on the agenda for the Regular Meeting of Council shall have a cut off of 12:00 Noon on the Wednesday preceding the Monday regular meeting. The Mayor shall set the agenda. Nothing in this section of this rule shall limit the right of the Mayor at his/her discretion to place on the floor for discussion and action if he/she deems necessary matters that are emergent and relate to the health, safety, or welfare of the community.
- L. Vote shall be cast on all matters put before Council in alphabetical order with the exception the Mayor shall cast the last vote.
- M. Notwithstanding the above, parliamentary procedure shall be consistent with "ROBERT'S RULES OF ORDER."

RULE 10 – ORDER OF BUSINESS

The following shall be the order of business at all non-executive meetings  
 – Roll Call, Pledge of Allegiance, Public Notice, Public Heard for Input on Agenda Action Items, Approval of Minutes, Dispense with Regular Order of Business, Report of Committees, Consideration of Bill List, Communications, Unfinished Business, New Business and Public Heard. The Mayor retains the right to change the Order of Business.

Rule 11 – DEPUTY MAYOR

The Mayor may appoint a Deputy Mayor to serve at the Mayor's pleasure and who shall preside during the Mayor's absence or at any time so called upon to act by said Mayor or a majority of Council. The Deputy Mayor shall act as Chairperson of any meetings that occur in the Mayor's absence, but the Deputy Mayor shall have all the rights and obligations of a member of Council while so acting, including the right to make and second motions and resolutions, the right to vote and the right to participate in discussions on all matters before the

governing body. Should the Mayor fail to appoint a Deputy Mayor, then in the event of the Mayor's absence Council shall appoint one of it's members to so act in his/her place and stead.

RULE 12 – CHAIR OR CHAIRPERSON

Except where used in Rule 4, the term Chair or Chairperson in the Rules of Council shall be defined as the Mayor or in his/her absence the Deputy Mayor.

RULE 13 – STANDING COMMITTEES

The following shall be the Standing Committees which shall be appointed by the Mayor:

COMMITTEE ON ADMINISTRATION

COMMITTEE ON BUSINESS AND INDUSTRY

COMMITTEE ON EDUCATION

COMMITTEE ON FINANCE

COMMITTEE ON LAW & ORDER

COMMITTEE ON PUBLIC WORKS & TRANSPORTATION

COMMITTEE ON QUALITY OF LIFE

RULE 14 – DUTIES OF COMMITTEES

Each Committee as designated in Rule 13 shall have the following duties and functions:

**COMMITTEE ON ADMINISTRATION**

This Committee shall oversee the office of the Town Clerk/Administrator, Finance, Tax Collector, Tax Assessor, Building Inspector, the Construction Official and all sub-Code Officials. This Committee shall oversee the television station, as well as all real property of the Town including its maintenance and care.

**COMMITTEE ON BUSINESS AND INDUSTRY**

This Committee shall concentrate on the efforts to enhance the Town's commercial and industrial expansion. It will act as liaison between Mayor & Council and the Chambers of Commerce, the Revitalization Committee, and the Service Clubs.

**COMMITTEE ON EDUCATION**

This Committee shall serve as a liaison between Mayor and Council and the Hammonton Board of Education.

**COMMITTEE ON FINANCE**

This committee shall be composed of all members of Council. The Town Clerk/Administrator, after receipt of the proposed budget requests of the Department Heads, and after conferring with the Chairperson of the various committees, shall submit the proposed budget to the 7-person fiscal oversight committee to review and make suggestions to the budget. Upon completion (reflecting total appropriations and expenditures), the Fiscal Oversight Committee shall forward the proposed budget to the office of the Mayor prior to the March Council meeting

**COMMITTEE ON LAW & ORDER**

This Committee will oversee the Police Department and Judicial Department (Municipal Court). This Committee will also supervise the towns Volunteer Fire Department.

**COMMITTEE ON PUBLIC WORKS & TRANSPORTATION**

This Committee will oversee the Water and Sewer Department, Highway Department, Convenience Station, Shade Tree Commission and the provision and maintenance of streetlights and signs. They will oversee the ever expanding and overlapping issues that arise in conjunction with the Municipal Airport and all transportation arteries that impact on the traffic flow involved with the Town.

**COMMITTEE ON QUALITY OF LIFE**

This Committee shall work to expand the quality of life of the Community. They will oversee all related items to the quality of life in Hammonton. This will include, but not be limited to the following: Housing, Planning Board, Board of Adjustment, Parks Commission, Environmental Commission, Historical Commission, Arts & Cultural Commission, and the National Organization on Disability.

RULE 15 – APPOINTMENTS

No more nominations shall be made for any public office or position over and above the number of vacancies that exists for said office position. Each nominee for said office shall be voted on in turn through the casting of "Yes" or "No" votes until the vacancy is filled.

RULE 16 – COMMITTEE REPORTS

All reports of committees shall be made verbally except where the Mayor requests that the report be reduced to writing. Where the Mayor requests that the report be reduced to writing, it shall be submitted to Council in written form prior to the next subsequent meeting.

RULE 17 – SEATING ARRANGEMENTS

Seating arrangements will be made by the Mayor.

RULE 18 – REFERRALS TO COMMITTEES

All matters brought to the floor by a member of Council or the public which cannot be summarily disposed of at the same meeting shall be referred by the Mayor to the appropriate Committee as determined by him/her at his/her sole discretion.

RULE 19 – STEERING COMMITTEES

The Mayor, may, from time to time, create steering committees and select the members to serve on such committees at the Mayor's pleasure. The Mayor shall inform each such committee of the issue or issues that it is to explore and discuss. The steering committee shall report to the regular standing committee and provide input to that committee on various issues and assist the standing committee in its decision making process. The steering committee will not have any authority to vote or commit the Town or Council on any issue, but shall only serve in an advisory capacity. The Mayor shall dissolve the committee at his/her pleasure or when its work is completed.

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio, the Rules of Council be adopted.

Roll Call:

Councilpersons:

Barberio - Y

Bertino – Y

Marino – Y

Petrongolo -Y

Vitalo – Y

Wuillermin - Y

Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

RESIGNATIONS

William Olivo Planning Board Member 4 year term to expire 12/31/10

Phil DeMarco Alt 2 Planning Board Member 2 year term to expire 12/31/08

Motion by Councilperson Wuillermin, seconded by Councilperson Bertino , the resignations be accepted.

Roll Call:

Councilpersons:

Barberio - Y

Bertino – Y

Marino – Y

Petrongolo -Y

Vitalo – Y

Wuillermin - Y

Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

MAYOR'S APPOINTMENTS

<u>Position</u>	<u>Term</u>	<u>Appointment</u>
Environmental Commission Alt 1	3 year	Professor Tait Chirenje
Environmental Commission Alt 2	2 year	Sandy Templeton
Environmental Commission	3 year	Margaret Doyle

Environmental Commission	3 year	Robert Reitmeyer
Hist Pres Comm Alt Class C	2 year	Linda Cashan
Hist Pres Comm Class C	4 year	June Wrobleski
Deputy Mayor	1 year	Edward Wuillermin
Obscenity Review Bd Council.	1 year	Jerry Vitalo
Obscenity Review Bd Council.	1 year	Anthony Marino
Obscenity Review Bd. Council.	1 year	James Bertino
Planning Board Class IV	4 year	Gordon Pherribo
Planning Board Alt #1	2 year	David Liberto
Planning Board Council.	1 year	Jerry Barberio
Rep Revital Committee	1 year	Tracy Petrongolo
Alt Rep Revital Comm	1 year	Edward Wuillermin
Planning Board (unexp term Olivo)	4 year to expire 12/31/10	Phil DeMarco
Planning Board Alt 2 (unexp term DeMarco)	2 year to expire 12/31/08	Ed Marinelli

**COUNCIL APPOINTMENTS**

**CONFLICT OF INTEREST SOLICITOR FOR A TERM OF ONE YEAR**

Motion by Councilperson Wuillermin, seconded by Councilperson Petrongolo, appoint **William Cappuccio** as Conflict Solicitor for a term of one year.

**Roll Call:**

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo - Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

**TOWN ENGINEER AND WATER/SEWER ENGINEER FOR A TERM OF ONE YEAR**

RESOLUTION #R 002 - 2008

RESOLUTION APPOINTING A TOWN ENGINEER FOR THE YEAR 2008  
**(Water and Wastewater Treatment Plant included)**

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Chris Rehmann of ARH** is hereby appointed as **Town Engineer** for the Town of Hammonton for a term of one (1) year.

That Engineer has agreed to provide engineering services at the **(attached)** rates; and

That the Engineer shall be available as consultant to the Officials of the Town of Hammonton and render such services as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That a copy of this Resolution be published in the official newspaper as required by law, within ten (10) days of its passage.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Wuillermin, seconded by Councilperson Bertino, the resolution be adopted.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

ALTERNATE ENGINEER FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin , seconded by Councilperson Vitalo , appoint **David Scheidegg** as Alternate Engineer for a term of one year.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

TOWN AUDITOR FOR A TERM OF ONE YEAR

RESOLUTION #R 003- 2008

RESOLUTION APPOINTING A TOWN AUDITOR FOR THE YEAR 2008

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Bowman and Co.** is hereby appointed as **Town Auditor** for the Town of Hammonton for a term of one (1) year.

That Auditor has agreed to provide services for the sum of **\$38,000.00**; and

That the Auditor shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That a copy of this Resolution be published in the official newspaper as required by law, within ten (10) days of its passage.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio, the resolution be adopted.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y

Wuillermin - Y  
Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

LABOR ATTORNEY FOR A TERM OF ONE YEAR

RESOLUTION #R 004 - 2008

RESOLUTION APPOINTING A LABOR ATTORNEY FOR THE YEAR 2008

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Stephen Barse** is hereby appointed as **Labor Attorney** for the Town of Hammonton for a term of one (1) year.

That Labor Attorney has agreed to provide the legal services at a rate of \$140.00 per hour; and

That the Labor Attorney shall be available as consultant to the Officials of the Town of Hammonton and render such legal assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That a copy of this Resolution be published in the official newspaper as required by law, within ten (10) days of its passage.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Wuillermin, seconded by Councilperson Vitalo, the resolution be adopted.

Councilperson Bertino questioned if there was an increase in hourly rate from 2007?

Deputy Clerk responded 2008 rate is same as prior year 2007.

Roll Call:  
Councilpersons:  
Barberio - Y  
Bertino – Y  
Marino – Y  
Petrongolo -Y  
Vitalo – Y  
Wuillermin - Y  
Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

COURT PROSECUTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio , that **Shirley Grasso** be appointed as Court Prosecutor for a term of one year.

Roll Call:  
Councilpersons:  
Barberio - Y  
Bertino – Y  
Marino – Y  
Petrongolo -Y  
Vitalo – Y  
Wuillermin - Y  
Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

Shirley Grasso sworn in by Honorable Judge Frank Raso.

CONFLICT COURT PROSECUTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin, seconded by Councilperson Petrongolo, that **Sarah Johnson** be appointed as Conflict Court Prosecutor for a term of one year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

PUBLIC DEFENDER FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin, seconded by Councilperson Vitalo, that **Sam Curcio** be appointed as Public Defender for a term of one year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

CONFLICT PUBLIC DEFENDER FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio, that **John Zaorski** be appointed as Conflict Public Defender for a term of one year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

AIRPORT ADMINISTRATOR FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin, seconded by Councilperson Vitalo, that **Andrew Kondrach** be appointed as Airport Administrator for a term of one year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

TOWN DOCTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin, seconded by Councilperson Bertino, appoint **Kessler Occupational Health** as Town Doctor for a term of one year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

FIRE CHIEF FOR A TERM OF ONE YEAR PER FIRE COMPANY ELECTION RESULTS

Motion by Councilperson Wuillermin , seconded by Councilperson Barberio , that **Michael Ruberton** be appointed as Fire Chief for a term of one year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

ASSISTANT FIRE CHIEF FOR A TERM OF ONE YEAR PER FIRE COMPANY ELECTION RESULTS

Motion by Councilperson Wuillermin , seconded by Councilperson Barberio , that **Michael Pullia** be appointed as Assistant Fire Chief for a term of one year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

RISK MANAGER FOR A TERM OF THREE YEARS

#R 005-2008

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT FOR YEAR 2008-2010

WHEREAS, the Bylaws of the Atlantic County Municipal Joint Insurance Fund require the appointment of a municipal Risk Management Consultant to perform various professional services as detailed in the Bylaws; and

WHEREAS, the RMC has agreed to perform duties for the Town of Hammonton for a **fee not to exceed 4%** of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that **M.L. Ruberton Agency** of Hammonton, New Jersey, be appointed as its Risk Management Consultant in accordance with 40A:11-5; and

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1),(a),(i).

BE IT FURTHER RESOLVED that this resolution be advertised once in the legal newspaper of the Town of Hammonton.

Motion by Councilperson Wuillermin, seconded by Councilperson Bertino , the resolution be adopted.

Roll Call:

Councilpersons:

Barberio - Y

Bertino – Y

Marino – Y

Petrongolo -Y

Vitalo – Y

Wuillermin - Y

Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT FOR A TERM OF FOUR YEARS

Motion by Councilperson Wuillermin , seconded by Councilperson Petrongolo , that **Renee Vitalo** be appointed a member to the Board of Adjustment for a term of four years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino – Y

Marino – Y

Petrongolo -Y

Vitalo – Abstain

Wuillermin - Y

Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT ALT 2 FOR A TERM OF TWO YEARS

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio , that **Fred Melendez** be appointed a member to the Board of Adjustment Alternate 2 for a term of two years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino – Y

Marino – Y

Petrongolo -Y

Vitalo – Y

Wuillermin - Y

Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

5 CONSTABLES FOR A TERM OF THREE YEARS

Motion by Councilperson Wuillermin , seconded by Councilperson Petrongolo , that **Vincent Messina, Ed Wickham, Robert Conn, Carmen Inferrera, Bill Brinkerhoff** be appointed as Constables for a term of three years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino – Y

Marino – Y

Petrongolo -Y

Vitalo – Y

Wuillermin - Y

Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

EMERGENCY MANAGEMENT COORDINATOR FOR A TERM OF THREE YEARS

Motion by Councilperson Wuillermin, seconded by Councilperson Marino, appoint **Frank Ingemi**

as Emergency Mgt Coordinator for a term of three years.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

2 DEPUTY EMERGENCY MANAGEMENT COORDINATORS FOR A TERM OF THREE YEARS

Motion by Councilperson Wuillermin, seconded by Councilperson Marino, appoint **Nicholas Salvatore** and **Frank Domenico** as Deputy Emergency Mgt Coordinator for a term of three years.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

MAYOR'S APPOINTMENT WITH CONFIRMATION OF COUNCIL

RENT CONTROL (HOMEOWNER) FOR A TERM OF 2 YEARS

Motion by Councilperson Bertino, seconded by Councilperson Barberio, that **Linda Frankenfield** be appointed to Rent Control (Homeowner) for a term of 2 years.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

RENT CONTROL ALT 1 FOR A TERM OF 2 YEARS

Motion by Councilperson Bertino, seconded by Councilperson Barberio, that **David Lord** be appointed to Rent Control Alt 1 for a term of 2 years.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

RENT CONTROL Alt 2 FOR A TERM OF 2 YEARS

Motion by Councilperson Bertino, seconded by Councilperson Barberio, that **Miguel Juan** be appointed to Rent Control Alt 2 for a term of 2 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

2 RENT CONTROL COUNCIL MEMBERS FOR A TERM OF 1 YEAR

Motion by Councilperson Bertino, seconded by Councilperson Barberio, that **Jerry Vitalo and Anthony Marino** be appointed to Rent Control Council Members for a term of 1 year.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

PARK COMMISSION FOR A TERM OF TWO YEARS

Motion by Councilperson Wuillermin , seconded by Councilperson Barberio, that **Paul Galletta** be appointed as a member of the Park Commission for a term of two years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

PARK COMMISSION ALT 1 FOR A TERM OF TWO YEARS

Motion by Councilperson Wuillermin , seconded by Councilperson Barberio , that **John Rodio** be appointed as a member of the Park Commission ALT 1 for a term of two years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

PARK COMMISSION FOR A TERM OF TWO YEARS

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio , that **Sam Rodio** be appointed as a member of the Park Commission for a term of two years.

Roll Call:

Councilpersons:

Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

PARK COMMISSION FOR A TERM OF TWO YEARS

Motion by Councilperson Wuillermin , seconded by Councilperson Barberio, that **David Berger** be appointed as a member of the Park Commission two year term.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

PARK COMMISSION ALT 2 FOR A TERM OF 1 YEAR

Motion by Councilperson Wuillermin , seconded by Councilperson Barberio, appoint **Anthony Zozone** as Park Commission Alt 2 for a term of 1 year.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

THREE PARK COMMISSION (COUNCIL MEMBERS) FOR ONE YEAR TERMS

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio , that **Jerry Barberio, Ed Wuillermin** and **Tracy Petrongolo** be appointed as members of the Park Commission (Council Members) for a term of one year.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

ETHICAL STANDARD BOARD FOR A TERM OF FOUR YEARS

Motion by Councilperson Bertino, seconded by Councilperson Barberio , that **Sam Moffa** be appointed to Ethical Standard Board for a term of four years.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y

Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

ETHICAL STANDARD BOARD FOR A TERM OF FOUR YEARS

Motion by Councilperson Bertino, seconded by Councilperson Barberio , that **Helen Macrie** be appointed to Ethical Standard Board for a term of four years.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE-PARK COMMISSION REPRESENTATIVE-1 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino, appoint **Paul Galletta** to Lake Quality Committee Park Commission Rep for a term of 1 year.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE-ENVIRONMENTAL COMMISSION REPRESENTATIVE-1 YEAR

Motion by Councilperson Barberio , seconded by Councilperson Bertino , appoint **Professor Tait Chirenje** to Lake Quality Committee Environmental Commission Rep for a term of 1 year.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE CLASS III MEMBER-2 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino, appoint **Bill Parkhurst** to Lake Quality Committee Class III Member for a term of 2 year.

Roll Call:

Councilpersons:  
Barberio - Y  
Bertino - Y  
Marino - Y  
Petrongolo -Y  
Vitalo - Y  
Wuillermin - Y  
Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE CLASS III MEMBER-2 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino, appoint **Mike Torrissi** to Lake Quality Committee Class III member for a term of 2 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE CLASS III MEMBER-2 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino, appoint **Robert Roesch** to Lake Quality Committee Class III member for a term of 2 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE ALT 3-2 YEAR

Motion by Councilperson Barberio , seconded Councilperson Bertino , appoint **George Mortellite** to Lake Quality Committee Alt 3 for a term of 2 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE CLASS II MEMBER-3 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino, appoint **Frank Mazza** to Lake Quality Class II member for a term of 3 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE ALT 2 MEMBER-3 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino , appoint **John Scianni** to Lake Quality Committee Alt 2 for a term of 3 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE CLASS I MEMBER-4 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino, appoint **David Ness** to Lake Quality Committee Class I member for a term of 4 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

LAKE QUALITY COMMITTEE ALT 1 MEMBER-4 YEAR

Motion by Councilperson Barberio, seconded by Councilperson Bertino, appoint **Nick Cassetta** to Lake Quality Committee Alt 1 member for a term of 4 years.

Roll Call:

Councilpersons:

Barberio - Y

Bertino - Y

Marino - Y

Petrongolo -Y

Vitalo - Y

Wuillermin - Y

Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

MAYOR DIDONATO'S COUNCIL COMMITTEE (First named Chairman)

**COMMITTEE ON ADMINISTRATION** (Barberio, Wuillermin, Mayor)

**COMMITTEE ON BUSINESS AND INDUSTRY** (Petrongolo, Vitalo, Mayor)

**COMMITTEE ON EDUCATION** (Bertino, Marino, Mayor)

**COMMITTEE ON FINANCE (ALL)**

**COMMITTEE ON LAW & ORDER** (Mayor, Wuillermin, Petrongolo)

**COMMITTEE ON PUBLIC WORKS & TRANSPORTATION** (Wuillermin, Bertino, Mayor)

**COMMITTEE ON QUALITY OF LIFE** (Barberio, Petrongolo, Mayor)

Mayor DiDonato allowed Councilman Vitalo to comment concerning Mayor's Committee Appointments.

Councilman Vitalo advised that he did not agree with being taken off his prior year committee's as he feels he is experienced in same.

**MAYOR COMMITTEE'S**

One year terms

Arts & Cultural Committee

- Dawn Baldwin - Chair
- Jack Mazzeo
- Rich Curcio
- Marion O'Neil
- Kelly Donio
- Debra Rogers
- Patty Palmieri
- Roseann Gazzara - alt. 1
- Frank Mazza - alt. 2
- Chris Giannini - alt. 3

Building Committee

- Steve DiDonato - co
- Kristen Colasurdo -
- Gorden Pheribo
- Sam Mody
- Don DeFiccio
- Christine Massarelli

Airport Committee

- Dan Chiofalo - Chair
- Mike Morano
- Don Berenato
- John Fortis
- Russ Green
- Andy Kondrach
- Tom Vispiano

Television Committee

- Dwight Baldwin - Ch
- Tom Ricca
- Christina DiDonato
- Paige Puentes
- Carolyn Rodio
- Ed Wuillermin
- Greg Orlandini

Fiscal Oversight Committee

- Don DiDonato - Chair
- Shawn McCloud
- Dino Petrongolo
- Robin Guyer
- Sam Rodio Jr.
- Carmen Martino
- Anthony DeMarco
- Don Terri - alt. 1

Green Committee

- Nick Bradford - Cha
- Councilman Marino
- Councilman Vitalo
- Adam Witcraft
- Jerry DeFiccio
- Tom DeCicco
- Sue Gietka

Property Maintenance Task Force

- Mayor - John DiDonato
- Prosecutor - Shirley Grasso
- Police Chief - Frank Ingemi
- Building/Uniform Fire - Frank Domenico
- Prop. Maint./Zoning - John Warren

**Public Official Bonds**

Motion by Councilperson Wuillermin, seconded by Councilperson Bertino , there be required of the officials of the Town of Hammonton, the Public Official Bond in the same amount as is required for the previous year 2007.

**Roll Call:**

Councilpersons:

- Barberio - Y
- Bertino – Y
- Marino – Y
- Petrongolo -Y
- Vitalo – Y
- Wuillermin - Y
- Mayor John DiDonato – Y

Mayor DiDonato declared the motion carried.

**RESOLUTIONS**

**Designate Official Banks & Signatures**

#R 006-2008

**RESOLUTION DESIGNATING OFFICIAL BANKS AND SIGNATURES**

WHEREAS, the Town of Hammonton is obligated to designate depositories in connection with the deposit of all monies received; and

WHEREAS, the proper officials who are authorized to sign all checks, warrants and drafts of the Town of Hammonton should likewise be designated.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic and State of New Jersey, that the following are hereby designated as official depositories of the Town of Hammonton:

- First Union National Bank
- Susquehanna Patriot Bank
- New Jersey Cash Management
- Bank of America
- Sun Bank
- Commerce Bank
- New Jersey Arm
- Wachovia Bank

BE IT FURTHER RESOLVED that the Mayor of the Town of Hammonton or Deputy Mayor, must sign all checks, warrants, and drafts of the Town of Hammonton, County of Atlantic and State of New Jersey; and

BE IT FURTHER RESOLVED that in addition to the above required signatures the Accountant or Town Clerk/Administrator or Treasurer, must sign all checks, warrants, and drafts of the Town of Hammonton, County of Atlantic and State of New Jersey;

Authorize State Vendors

Resolution # 7-2008

WHEREAS, it is necessary to create a Listing of State Vendors to be utilized by the Town of Hammonton;

BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that pursuant to N.J.S.A. 40A:11-12 the following state contracts be awarded for the **year 2008:**

<u>COMPANY</u>	<u>CERTIFICATION NUMBER</u>
A.E. Stone Inc.	58132
Air Technology Solutions	60385
All Industrial Safety Products	60378
Asphalt Paving Systems, Inc.	61441
Asplundh Tree Expert Co.	58857
Avaya Inc. (Lucent)	42285
BCI Burke Co. Inc.	59065
Bellmawr Truck Repair Co. Inc.	40953
Bridgestate Foundry Corp.	62819
Bruno's Auto Parts Inc.	57712
CCC Heavy Duty Truck Parts Co.	41039
Continental Fire & Safety, Inc.	53082
Consolidated Steel & Aluminum	58655
Contractor Service Inc.	57758
Crescent Tire Inc.	50879
Danone Waters of North America	53432
Dell Marketing	81247
Dom's International Inc.	40940
E Plus Technology	81185
Edmund's Assoc. Inc.	81201
Executive Business Products Inc.	59750
Fairlite Electric Supply	51803
Fisher Scientific Co. Inc.	61493
Frank Mazza & Son Inc.	84599
Gallo GMC Truck Sales	50924
Garden State Highway Products	63954
General Spring Service Corp.	40981
GF Office Furniture Ltd.	57052
HA DeHart & Son	A40905
Hach Co. Inc.	62157
Horizon Healthcare	50925
Houpert Truck Service	56229
Jan Communication & Electronic	53803
Jet-Vac Inc.	41382
Johnson & Towers, Inc.	56231
Johnstone Supply	60309
Joseph Fazzio Inc	60483
KML Technology Inc.	51010
Lakeview Garage	50812

Lawmen Supply Co. of NJ Inc.	60529
Lawson Products Inc.	55107
Micrographic Computer Services	63533
Oakwood Uniform & Equip., Inc.	59950
Office Business Systems	46717
Old Dominion Brush Inc.	41325
Pedroni Fuel Co.	44178
Photo Center	87641
Pitney Bowes Inc.	55220
Promedia Technology Services	81225
QED Environmental Systems	60395
Quality Communications Corp	53766
Ransome Engines	40973
Red the Uniform Tailor Inc.	55302
Ricoh Business Systems	49365
RFP Solutions Inc.	42293
Rodio Tractor Sales Inc.	41172
S.J. Sanitation Co Inc.	54970
Sam's Auto Care Center Inc.	50825
Savin Corporation	49364
Seely Equipment/Supply Co. Inc.	56241
Tek Tron Corp.	53752
Thomas Rodio & Son	50874
Thomas Scientific	61488
Thompson West (West Group)	62040
Trans Axle Corp.	40922
Trico Equipment	58303
Universal Computing Services	48249
Verizon Network Intg	81231
Verizon New Jersey	51015
Verizon Wireless	89590
Vineland Auto Electric	40938
Warnock Dodge, Inc.	53130
Nextel Communications	64429
Wharton Hardware & Supply Co.	59965
Winner Ford Inc.	45069
Yardville Supply Co. Inc.	63914

Designating Legal Newspapers

Resolution # 008-2008

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

WHEREAS, N.J.S.A. 40:53-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published; and

WHEREAS, the **Hammonton Gazette** and the **Press of Atlantic City** maintain the requisite qualifications for said designation.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY as follows:

The **Hammonton Gazette** and the **Press of Atlantic City** are and shall be designated as the official newspapers in and for the Town of Hammonton for the year **2008**.

Adopt Cash Management Plan

#R 009 - 2008

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-14 requires certain municipalities to adopt Cash Management Plans for certain public funds pending the use of such funds for intended purposes; and

WHEREAS, the Plan is intended to cover the deposit and/or investments of certain accounts identified by the Cash Management Plan; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY that a Cash Management Plan shall and be hereby

adopted for year 2008 consistent with the Cash Management Plan which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Chief Financial Officer of the Town of Hammonton and the Treasurer of the Town of Hammonton are hereby authorized and directed to make the required deposits and/or investments for the funds referred to in the within Plan.

#### CASH MANAGEMENT PLAN OF THE TOWN OF HAMMONTON

##### STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Town of Hammonton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

##### IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Town of Hammonton:

- Current Fund
- Animal Control Funds
- Trust Funds
- Capital Funds
- Utility Funds

##### DESIGNATION OF OFFICIALS OF THE TOWN OF HAMMONTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE LAW

The Chief Financial Officer of the Town of Hammonton and the Treasurer (the "Designated Official") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials. All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section III above.

##### AUTHORIZED INVESTMENTS

Except as otherwise specifically provided herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (3) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (4) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (5) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (6) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (2) of this section;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

##### SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Town of Hammonton, then such investment or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the state of New Jersey. Such institution shall provide for the designation of such investments in the name of the Town of Hammonton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Town of Hammonton or by a third party custodian prior to or upon the release of the Town of Hammonton's funds.

To assure that all parties with whom the Town of Hammonton deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

##### REPORTING REQUIREMENTS

On the fifteenth day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Town of Hammonton a written report of any Deposits or Permitted Investments as of the end of the previous month made pursuant to this Plan, which shall include, at a minimum, the following information:

- (1) The name of any institution holding funds of the Town of Hammonton as a Deposit or Permitted Investment.
- (2) The amount of securities or Deposits purchased or sold during the immediate preceding month.
- (3) The class or type of securities purchased or Deposits made.
- (4) The book value of such Deposits or Permitted Investments.
- (5) The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediate preceding month.
- (6) The fees incurred to undertake such Deposits or Permitted Investments.

##### TERM OF THE PLAN

Attached to this Plan is a resolution of the governing body of the Town of Hammonton approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Mayor and Town Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

#### Designate Tax and Assessment Search Officers

#R 10-2008

WHEREAS, N.J.S.A. 54:5-11 provides that a bonded Municipal official shall be appointed as **Municipal Tax Search Officer**; and

WHEREAS, N.J.S.A., 54:5-18.3 provides that either the Municipal Clerk or the Municipal Engineer shall be appointed **Municipal Assessment Search officer**; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton that the Tax Collector of the Town of Hammonton is hereby designated as the Municipal Tax Search Officer pursuant to N.J.S.A. 54:5-11; and

BE IT FURTHER RESOLVED that the Municipal Clerk of the Town of Hammonton is designated as Municipal Assessment Search Officer pursuant to N.J.S.A. 54:5-18.3; and

BE IT FURTHER RESOLVED that each of said officials shall charge for Tax Searches, Assessment Searches and all continuations thereof reasonable fees not to exceed the limitation set by N.J.S.A. 54:5-14 and 15 respectively; and

Temporary General Budget

#R 11-2008  
RESOLUTION

**RESOLUTION** of the Mayor and Common Council of the Town of Hammonton, in the County of Atlantic and State of New Jersey providing for and making Temporary Appropriations for the current needs for operating costs and expenses of the Local Budget for the Town of Hammonton.

**WHEREAS**, Section 100 of the Local Budget Act provides that where any contract, commitments or payments are to be made prior to the final adoption of the 2008 budget, temporary appropriations shall be made for the purpose and amounts required in the manner and time provided therein; and

**WHEREAS**, twenty-six and one quarter percent of the Total Appropriations of the 2007 Budget, exclusive of any appropriations made for the debt service and capital improvement fund in said 2007 Budget is the sum of \$2,893,671.69.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the Town of Hammonton, New Jersey, that the following temporary appropriation be made and that a certified copy of this Resolution be filed with the Town Treasurer of the Town of Hammonton for her records.

<b>Administrative &amp; Executive</b>		
Salaries & Wages	\$	83,000.00
Other Expenses		12,000.00
<b>Elections</b>		
Other Expenses		5,500.00
<b>Financial Administration</b>		
Salaries & Wages		26,000.00
Other Expenses		4,000.00
<b>Assessment of Taxes</b>		
Salaries & Wages		28,000.00
Other Expenses		5,000.00
<b>Collection of Taxes</b>		
Salaries & Wages		37,000.00
Other Expenses		5,000.00
<b>Legal</b>		
Salaries & Wages		19,000.00
Other Expenses		15,000.00
<b>Engineering</b>		
Other Expenses		10,000.00
<b>Public Buildings &amp; Grounds</b>		
Salaries & Wages		14,000.00
Other Expenses		10,000.00
<hr/>		
<b>Natural Gas</b>		
Other Expenses		48,000.00
<b>Electric</b>		

Other Expenses	\$ 40,000.00
<b>Telephone &amp; Telegraph</b>	
Other Expenses	18,000.00
<b>Gasoline</b>	
Other Expenses	60,000.00
<b>Planning Board</b>	
Salaries & Wages	12,000.00
Other Expenses	2,000.00
<b>Board of Adjustment</b>	
Salaries & Wages	1,000.00
Other Expenses	500.00
<b>Rent Control</b>	
Salaries & Wages	400.00
Other Expenses	200.00
<b>Shade Tree Commission</b>	
Salaries & Wages	400.00
Other Expenses	300.00
<b>Environmental Commission</b>	
Salaries & Wages	400.00
Other Expenses	1,000.00
<b>Economic Development</b>	
Other Expenses	10,000.00
<b>Historical Society</b>	
Salaries & Wages	400.00
Other Expenses	300.00
<b>Computer</b>	
Salaries & Wages	13,000.00
Other Expenses	10,000.00
<b>Group Insurance Plan</b>	500,000.00
<b>Liability Insurance</b>	34,000.00
<b>Workmen's Compensation</b>	220,000.00
<b>NJ Disability</b>	
Other Expenses	5,000.00
<b>Unemployment Compensation</b>	
Other Expenses	1,000.00
<b>Fire</b>	
Other Expenses	\$ 20,000.00
<b>State Fire Prevention Code</b>	
Salaries & Wages	7,500.00
Other Expenses	4,000.00
<b>Police</b>	
Salaries & Wages	685,000.00
Other Expenses	80,000.00
<b>Police Radio Communications</b>	
Salaries & Wages	68,600.00
Other Expenses	6,400.00
<b>Municipal Court</b>	
Salaries & Wages	54,000.00
Other Expenses	4,000.00

<b>Rescue Squad</b>		
Other Expenses		2,000.00
<b>Special Services</b>		
Other Expenses		1,500.00
<b>Municipal Prosecutor</b>		
Salaries & Wages		6,000.00
<b>Streets &amp; Roads (Highway)</b>		
Salaries & Wages		205,000.00
Other Expenses		220,000.00
<b>Street Lighting</b>		
Other Expenses		75,000.00
<b>Dog Regulations</b>		
Other Expenses		2,500.00
<b>Registrar of Vital Statistics</b>		
Other Expenses		2,000.00
<b>Parks</b>		
Salaries & Wages		400.00
Other Expenses		500.00
<b>Recreation</b>		
Salaries & Wages		12,000.00
Other Expenses		11,000.00
<b>Code Enforcement (Property Maintenance)</b>		
Salaries & Wages		9,000.00
Other Expenses		1,000.00
<b>Construction Official</b>		
Salaries & Wages	\$	40,000.00
Other Expenses		3,000.00
<b>Advertising</b>		
Other Expenses		18,000.00
<b>Municipal Airport</b>		
Salaries & Wages		1,000.00
Other Expenses		1,000.00
<b>Social Security</b>		
Other Expenses		101,871.69
		<hr/>
<b>TOTAL 2008 MAXIMUM PERMITTED</b>		
<b>TEMPORARY OPERATING BUDGET</b>		<b>\$2,893,671.69</b>
		<hr/>
<b>Capital Improvement Fund</b>		5,000.00
<b>Payment of Bond/Loan Principal</b>		619,000.00
<b>Interest on Bonds</b>		520,000.00
<b>Interest on Notes</b>		143,000.00
<b>Green Trust Loan Principal &amp; Interest</b>		10,000.00
		<hr/>
<b>TOTAL CURRENT FUND</b>		
<b>DEBT APPROPRIATION</b>		<b>1,297,000.00</b>
		<hr/>
<b>TOTAL 2008 CURRENT FUND</b>		
<b>TEMPORARY BUDGET</b>		<b>\$ 4,190,671.69</b>
		<hr/> <hr/>

Temporary Utility Budget

#R 12-2008  
RESOLUTION

Resolution of the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey, making Temporary Appropriations for the operation of publicly owned and operated utilities of the said Town of Hammonton.

Whereas, Article 2, Section 212 and Article 3 of the Local Budget Act of the State of New Jersey, make it obligatory for the Water Utility and Sewage Utility of the Town of Hammonton to be operated under the provision of the said Local Budget Act; and

Whereas, Section 110 of the Local Budget Act provides that where any contracts commitment or payments are to be made prior to the final adoption of the 2008 Budget, Temporary Appropriations should be made for the purpose of amounts required.

Now, Therefore Be It Resolved by the Mayor and Common Council of the Town of Hammonton, New Jersey, that for the **Water Utility** the following Temporary Appropriations be and they are hereby made:

	<u>Operating Costs</u>
Salary & Wages	\$ 100,000.00
Other Expenses	199,000.00
Unemployment Compensation	500.00
Social Security	10,671.98
N.J. State Disability Insurance	500.00
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Subtotal	310,671.98
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Bond/Loan Principal	270,000.00
Bond/Loan Interest	227,000.00
Interest on Notes	85,000.00
NJDEPE Loan-Prin & Interest	26,000.00
	<hr/>
Subtotal	608,000.00
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TOTAL WATER	\$ 918,671.98
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Be It Further Resolved, that the following Temporary Appropriations for the **Sewerage Utility** be and they hereby are made:

	<u>Operating Costs</u>
Salary & Wages	\$ 100,000.00
Other Expenses	325,000.00
Social Security	13,326.88
N.J. State Disability Insurance	500.00
	<hr/>
Subtotal	438,826.88
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Bond/Loan Principal	825,000.00
Bond/Loan Interest	832,000.00
Note Interest	55,000.00
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Subtotal	1,712,000.00
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TOTAL SEWER	\$ 2,150,826.88
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Be it Further Resolved that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

NPP Grant

RESOLUTION: # 13 -2008

RESOLUTION ACCEPTING THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS (NJDCA) NEIGHBORHOOD PRESERVATION PROGRAM (NPP) GRANT

**WHEREAS**, the Mayor and Town Council of the Town of Hammonton, County of Atlantic, State of New Jersey are accepting the grant for NPP in the amount of \$125,000.00 offered by the State of New Jersey Department of Community Affairs (NJDCA) and the obligations under the Neighborhood Preservation Program (NPP), and

**WHEREAS**, this project will cover the Hammonton's "Little Italy" Neighborhood, which consists of the following areas: Bellevue Avenue to Fairview and 3<sup>rd</sup> Street to Egg Harbor Road.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and COMMON COUNCIL OF THE TOWN OF HAMMONTON IN THE COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that

1. Mayor and Town Clerk are hereby authorized to execute any and all agreements or other documents either written or via the DCA's SAGE System.

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio, resolutions 6-13 be adopted.

On the question: Councilman Barberio questioned the advertisement of NPP Coordinator.

Deputy Clerk advised this item actually appears next on the agenda however she will note on advertisement "temporary" position contingent upon Grant.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

**EMERGENT MATTERS**

**AUTHORIZE ADVERTISE NPP COORDINATOR**

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio, authorize the Town Clerk to advertise for NPP Coordinator.

Roll Call:

Councilpersons:

- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

**ORDINANCES FOR INTRODUCTION**

Ordinance #001-2008 Amend Chapter 271-30 "Crosswalk" (1<sup>st</sup> reading)

**ORDINANCE # 001-2008**

**AN ORDINANCE AMENDING CHAPTER 271-30, SECTION B OF THE CODE OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC ENTITLED "CROSSWALKS"**

**WHEREAS**, the Municipal Engineer and the Police Chief of the Town of Hammonton having conducted review of necessary amendments to Chapter 271-30, Section B, and that the Mayor and Town Council having considered it is in the best interest of the Town to amend this specific section; and

**WHEREAS**, there is a need to provide safe passage of pedestrian traffic in the Town of Hammonton;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Town Council of the Town of Hammonton, County of Atlantic, State of New Jersey:

**SECTION B.** Section 271-30, Schedule B entitled "Crosswalks" is hereby amended by the addition of the following:

<u>NAME OF STREET</u>	<u>CROSSING TYPE</u>	<u>LOCATION</u>
Liberty Street	Pedestrian	940 feet (more or less) in a southwesterly direction from the centerline of Fairview Ave.

Peach Street Pedestrian Beginning at St. Joseph's High School in an easterly direction to the Masonic Building

**BE IT FURTHER RESOLVED**, that all ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

This ordinance shall take effect upon final passage and publication as required by law and the approval of the New Jersey Commissioner of Transportation and the County of Atlantic as set forth in N.J.S.A. 39:4-8.

Motion by Councilperson Wuillermin, seconded by Councilperson Marino, the ordinance be taken up for and pass first reading and given legal publication.

Roll Call:

- Councilpersons:
- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

Ordinance #002-2008 Amend Chapter 241-19 Trash Collection

**ORDINANCE # 002 -2008**

**AN ORDINANCE AMENDING ARTICLE II, CHAPTER 241-19 (SECTION C) OF THE CODE OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC ENTITLED "Trash Collection"**

**WHEREAS**, the Mayor and Council of the Town of Hammonton desire to amend Article II, Chapter 241-19 (Section C) of the Code of the Town of Hammonton entitled "Trash Collection" as follows:

The Town of Hammonton shall not be responsible for furnishing collection vehicles or personnel to remove and dispose of the solid waste of nonresidential users within the Town of Hammonton, "However, the Town shall assume responsibility for the collection of the solid waste generated by the two volunteer fire companies and the three military service organizations (American Legion, Veterans of Foreign Wars and Disabled American Veterans) at their respective principal facilities."

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Town Council of the Town of Hammonton, County of Atlantic, State of New Jersey that Article II, Chapter 241-19 (Section C) be amended;

**BE IT FURTHER RESOLVED**, that all ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Motion by Councilperson Wuillermin, seconded by Councilperson Barberio, the ordinance be taken up for and pass first reading and given legal publication.

Solicitor updated everyone on status of additional proposed amendments to this ordinance.

Roll Call:

- Councilpersons:
- Barberio - Y
- Bertino - Y
- Marino - Y
- Petrongolo -Y
- Vitalo - Y
- Wuillermin - Y
- Mayor John DiDonato - Y

Mayor DiDonato declared the motion carried.

Mayor recognized public officials in audience and welcomed them to come forward to speak.

Freeholder Curcio congratulated those sworn in today and thanked Mayor and Council for their hard work and dedication to the Town.

Judge Raso congratulated Councilpersons Elect Barberio and Petrongolo. He wished everyone a happy new year and mentioned that we should all keep former Mayor Anthony Ingemi and Kim Velardi, daughter of Sal and Kathy, in our prayers. He feels 2008 will be an extraordinary year especially for the courts. He advised the public that

they will be proud of the new town hall and the "state of the art" court facility. He thanked administration department for their hard work and dedication to the Town as well.

### **PUBLIC HEARD**

#### **June Wrobleski**

Ms. Wrobleski thanked Mayor and Council for her re appointment to Historic Preservation Committee and requested a council representative for year 2008.

Councilman Vitalo advised that he may participate in Historic Preservation Committee once again in 2008 as his former conflict no longer exists.

Mayor DiDonato welcomed new council members Petrongolo and Barberio and asked if anyone on council wishes to say a few words.

Councilperson Petrongolo thanked her husband and family for their support and the people for electing her to council. She advised she accepts her position humbly.

Councilperson Barberio also thanked his family for their patience and support with his busy schedule with town involved matters.

Councilperson Wuillermin thanked his family and stated he is looking forward to the new challenges that the upcoming year will bring.

Mayor DiDonato thanked the entire town council for the past two years. He thanked the community as a whole for working together to accomplish many projects. He stated Mayor and Council have run the town like a business and in doing so have saved tax dollars and prepared a -0- increase budget. He asked department heads to continue to work with council in maintaining their budgets and finding ways to save additional funds each year. He wished everyone a happy and blessed new year.

### **MEETING ADJOURNED at 11:55 am**

Motion by Councilperson Wuillermin , seconded by Councilperson Barberio , the meeting be adjourned. Motion carried.

Minutes Recorded by April Boyer Maimone, Assistant Municipal Clerk

Minutes Approved by Susanne Oddo, Town Clerk/Adm.