

## **ORGANIZATION MEETING**

Hammonton, New Jersey, January 1, 2004

PURSUANT to the requirements of law, the Annual Organization Meeting of the Mayor and Council was held in the Town Hall, 100 Central Avenue, Hammonton, NJ on January 1, 2004 at the hour of 12:00 Noon. The meeting was called to order by the Town Clerk/Administrator, Susanne Oddo.

Susanne Oddo, Town Clerk/Administrator called the meeting to order.

### **Superior Court Judge Michael Donio - Presentation**

Pleasure to be here for swearing in ceremonies. Acknowledged Mr. Curcio and Freeholder Silipena and James Curcio. Noted the individuals being sworn in today together have 50 years of experience in running the Town of Hammonton which is important. It shows their willingness to serve the people of Hammonton in what is many times a thankless job. Obviously there are major issues in Hammonton and Judge Donio feels if everyone in town cooperates, Hammonton will continue to be a great place to live. Three major things in a town is safety, good education, and a place for elderly to enjoy their golden age. He feels with these elected officials Hammonton will continue to be a great place to live and raise our children.

### **Oath of Office - Mayor Elect**

The Official Oath of Office was administered to Mayor Elect Anthony Ingemi by Superior Court Judge Michael Donio.

Mayor Ingemi took his chair.

### **Oath of Office - Councilperson Elect**

The Official Oath of Office was administered to Councilpersons Elect: Russell Clark, Ralph Morano, and William Olivo by Superior Court Judge Michael Donio.

The Councilpersons took their chairs.

### **Official 2004 Roll Call**

The Official 2004 Roll Call was taken and those present were:

Councilpersons Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

**Mayor's Statement** - This meeting has been properly posted on the bulletin board reserved for such notices on the first floor of the town hall and mailed to two newspapers pursuant to law. There is a fire exit drawing to the rear of the council chambers. In case of a fire in the town hall, those in the room should familiarize themselves with the fire exits. Also, there is to be no smoking in the Town Hall at any time.

**Pledge of Allegiance**

**Letter from former Solicitor-Frank G. Olivo**

Mayor Ingemi read the following letter from Frank G. Olivo into the minutes:

I wish to extend my congratulations to the new governing body on their day of reorganization. I also extend my best wishes and congratulations to the new Solicitor and other professionals who have been honored with appointments.

I have served the Town for the past several years with pride and dedication to the people of Hammonton. I have taken my role seriously as I am and will continue to believe that Hammonton is the best kept secret in New Jersey. I wish to sincerely thank those who have given me the opportunity to serve in an official capacity for the many years I have served as the Municipal Solicitor.

To those critical of my actions, my legal opinions were always given in the best interests of our Town. No one person was more important than the interests of the entire population. I also leave my appointed position with a sincere hope that the accomplishments of the past will continue in the future.

There are many challenging days ahead with difficult decisions to be made, and I am confident that the current administration has the ability to meet those challenges.

My door will always be open to render any assistance for the benefit of our Town.

My best wishes on this New Years Day.

S/Sincerely, Frank G. Olivo

Council's Appointment ( Solicitor Only)

TOWN SOLICITOR FOR A TERM OF ONE (1) YEAR-ADOPT RES#1-2004

#R 1-2004

R E S O L U T I O N

WHEREAS, there exists a need for a Town Solicitor, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1

et seq.) requires that the Resolution authorizing the award

of contracts for Professional Services without competitive

bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council

of the Town of Hammonton as follows:

1. THAT, the Mayor and Town Clerk are hereby authorized and directed to execute this agreement with **Angela Maione Costigan**, Town Solicitor.
2. THAT, this contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law.

3. THAT, a copy of this Resolution shall be published in the official newspaper as required by Law within ten days of its passage.

Motion by Councilperson Morano, seconded by Councilperson Clark, that **Angela Maione Costigan** be appointed as Town Solicitor for a term of one (1) year and adoption of Resolution #R 1-2004 appointing same.

ON THE QUESTION:

Councilperson Chiofalo stated it is his feeling that this is not the right time to change Solicitor's for the Town of Hammonton. He concluded that he doesn't feel it is fair to place Mrs. Costigan into this position at this time.

ROLL CALL - Yeas: Clark, Morano,

S. Lewis and Mayor Ingemi.

Nays: Bertino, Chiofalo.

Abstain: Olivo.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

Oath of Office was administered to the Town Solicitor by

Superior Court Judge Michael Donio.

Superior Court Judge Michael Donio was excused.

**Adoption of Rules of Council for the year 2004**

Motion by Councilperson S. Lewis, seconded by Councilperson Olivo, that Council adopt the following Rules of Council:

**RULE 1 - MEETING**

The regular meeting of Council shall be on the Fourth Monday of each month at 7:00 p.m., or as scheduled, and Council may adjourn from time to time, if a quorum is not present, or should there be a quorum, Council may adjourn from time to time until all business before it is completed. Council may schedule such executive meetings as

it deems appropriate subject to the provisions of the Open Public Meeting Act.

In accordance with the provisions of the "Open Public Meeting Act", all meetings of the governing body shall be open to the public at all times. However, nothing in this act shall be construed to limit the discretion of the governing body to permit, prohibit, or regulate the active participation of the public at any meeting. In addition, the governing body may exclude the public from any meeting or portion of the meeting, normally reserved for discussion in a closed session of the governing body.

All Department Heads shall be required to attend the Regular Meetings of Council unless excused by the Mayor. The Department Heads that will be required to attend shall be: Road Superintendent, Sewer Superintendent, Water Superintendent, Police Chief, Tax Assessor, Construction Official, Tax Collector, Recreation Supervisor, and the Town Clerk/Adm.

#### **RULE 2 - QUORUM**

A majority of members of Council or Committees shall constitute a quorum for the transaction of business.

#### **RULE 3 - VOTING**

All voting shall be conducted orally in public and be taken by "Yeas" and "Nays" unless otherwise ordered by the Mayor or Deputy Mayor. Only those members present may participate in the voting.

#### **RULE 4 - REPORTS OF COMMITTEES**

All committee chairperson shall report at regular meetings of Council or at special meetings of Council called for that purpose, and every report of a committee shall be by a majority of the members thereof; except in the case of sickness, or absence or refusal of the Chairperson; in which case it may be presented by any members of the Committee. But this rule shall not be construed to prevent a minority of any Committee from presenting a counter report upon any matter which has first been reported by a majority.

#### **RULE 5 - NOTICE: CONDUCT OF MEMBERS**

Every member desiring to speak shall address the chair, and no member shall discuss any subject or engage in conversation during the meeting in any manner to interfere with business.

**RULE 6 - PRIVILEGE OF NON-MEMBERS**

Persons not members of Council shall not speak on any question, or interfere in any manner with the business while Council is in session, except on request and approval of the Chair.

**RULE 7 - PAYMENT OF BILLS**

All bills presented to Council for payment shall, before being paid, be approved by the Mayor and Chairperson of the proper committee; all supplies to be purchased on behalf of Town Council shall first be authorized by a purchase order given by the Town Treasurer. All bills must be presented not later than the Monday prior to the fourth Monday of each month. All bills as submitted shall be on vouchers in such form as is acceptable to the Mayor and Council.

**RULE 8 - MAYOR EX-OFFICIO MEMBER**

The Mayor shall be a member of all committees by virtue of his/her office.

**RULE 9 - RULES OF ORDER**

- A. The Mayor shall preserve order and decorum, and decide questions of Order, subject to appeal of Council, upon a call of one member, on which appeal no member shall speak.
- B. No question on a motion or resolution shall be debated or put unless the same shall be seconded. When a motion or resolution shall be seconded, it shall be so stated by the Mayor. It shall then be read by the Clerk. Any member including the Mayor can request that the Motion or Resolution be reduced to writing if the Motion or Resolution is a matter of substance and not procedure. If such a request is made, the Motion or Resolution dealing with a matter of substance shall not be voted on until the entire Council has an opportunity to review it in its written form.
- C. A Motion to adjourn, shall be in order.
- D. A Motion to adjourn, to lay on the table, or for the previous questions, shall be decided without debate.
- E. If any questions in debate shall contain several distinct propositions, a division shall be made at the request of any member.

- F. When a question has been put and decided, it shall be in order for a member who voted in the majority to move the consideration thereof; but no motion for reconsideration shall be in order more than once at the same meeting at which the vote was taken or more than once at the next subsequent meeting of Council and no motion for reconsideration shall be made after said next subsequent meeting.
- G. At the call on one member present, the "Yeas" and the "Nays" shall be ordered and entered on the minutes, and every member shall then be required to vote or abstain of record.
- H. No standing rule of order of Council shall be suspended, altered or amended unless same shall be proposed in writing at a regular or special meeting and adopted at the next meeting by a majority of the members of Council; but any of them may be suspended temporarily with the concurrence of two-thirds of the member of the Council present.
- I. In voting for election of Town Officers, or to fill vacancies in any position, where such election devolves upon council, a majority of the whole Council shall be necessary to elect, unless otherwise provided by statute or Ordinance.
- J. In voting for the payment of bills and other important questions, it shall be the call of the members and it shall be made a matter of record.
- K. All matters to be considered placed on the agenda for the Regular Meeting of Council shall have a cut off of 12:00 Noon on the Thursday preceding the Monday regular meeting. Nothing in this section of this rule shall limit the right of the Mayor at his/her discretion to place on the floor for discussion and action if he/she deems necessary matters that are emergent and relate to the health, safety, or welfare of the community.
- L. Vote shall be cast on all matters put before Council in alphabetical order with the exception the Mayor shall cast the last vote.
- M. Notwithstanding the above, parliamentary procedure shall be consistent with "ROBERT'S RULES OF ORDER."

#### **RULE 10 - ORDER OF BUSINESS**

The following shall be the order of business at all non-executive meetings - Roll Call, Mayor's Statement, Pledge of Allegiance, Reading of Minutes, Report of Committees, Consideration of bills, Communications, Unfinished Business, New Business and Public Heard. The Mayor retains the right to change the Order of Business.

#### **Rule 11 - DEPUTY MAYOR**

The Mayor may appoint a Deputy Mayor to serve at the Mayor's pleasure and who shall preside during the Mayor's absence or at any time so called upon to act by said Mayor or a majority of Council. The Deputy Mayor shall act as Chairperson of any meetings that occur in the Mayor's

absence, but the Deputy Mayor shall have all the rights and obligations of a member of Council while so acting, including the right to make and second motions and resolutions, the right to vote and the right to participate in discussions on all matters before the governing body. Should the Mayor fail to appoint a Deputy Mayor, then in the event of the Mayor's absence Council shall appoint one of its members to so act in his/her place and stead.

**RULE 12 - CHAIR OR CHAIRPERSON**

Except where used in Rule 4, the term Chair or Chairperson in the Rules of Council shall be defined as the Mayor or in his/her absence the Deputy Mayor.

**RULE 13 - STANDING COMMITTEES**

The following shall be the Standing Committees which shall be appointed by the Council:

COMMITTEE ON PUBLIC WORKS

COMMITTEE ON WATER & SEWER

COMMITTEE ON LAW & ORDER

COMMITTEE ON FIRE

COMMITTEE ON FINANCE

COMMITTEE ON ADMINISTRATION

COMMITTEE ON BUSINESS AND INDUSTRY

COMMITTEE ON TRANSPORTATION AND AIRPORT

COMMITTEE ON RECREATION AND SENIOR CITIZENS

COMMITTEE ON PROPERTY & LIGHT

COMMITTEE ON QUALITY OF LIFE

COMMITTEE ON EDUCATION

**RULE 14 - DUTIES OF COMMITTEES**

Each Committee as designated in Rule 13 shall have the following duties and functions:

1. COMMITTEE ON PUBLIC WORKS.

This Committee will supervise the Highway Department and the Landfill.

2. COMMITTEE ON WATER & SEWER.

This Committee will act in a supervisory capacity in Connection with the Water and Sewer Department Heads.

3. COMMITTEE ON LAW & ORDER.

This Committee will supervise the Police Department, Police Dispatchers, and Judicial Department. (Municipal Court).

4. COMMITTEE ON FIRE.

This Committee will supervise the Fire and will coordinate all events when two or more departments are involved in a joint venture.

5. COMMITTEE ON FINANCE.

This committee shall be composed of all members of Council and shall, amongst other things, prepare the Town's budget. The Town Clerk/Administrator and Auditor, after receipt of proposed budget requests of the Department Heads, and after conferring with the Chairperson of the various committees, shall submit the proposed budget to this committee. Upon completion, it shall be presented at a Council Meeting for consideration. The budget, once presented at the Council meeting, shall be complete, reflecting the total expenditures, both inside and outside the spending CAPS.

6. COMMITTEE ON ADMINISTRATION.

This Committee shall supervise the office of the Tax Collector, the Treasurer, the Assessor, the Town Clerk/Adm. and the Rent Control.

7. COMMITTEE ON BUSINESS AND INDUSTRY.

This Committee shall concentrate on the efforts to enhance the Town's commercial and industrial expansion. It will act as liaison with the Merchant's Association the Chambers of Commerce, Service Clubs, the Revitalization Committee, and the Mayor and Council.

8. COMMITTEE ON TRANSPORTATION AND AIRPORT.

This Committee shall oversee the ever-expanding and overlapping issues that arise in conjunction with all transportation arteries that impact on the traffic flow involved with the Town, and act

as liaison between the Mayor and Council and State, Federal, County and local agencies that affect transportation. This Committee shall concentrate on efforts to enhance the Municipal Airport facility by seeking to engender a steady increase in usage and act as liaison between the Airport Committee and Mayor and Council.

9. COMMITTEE ON PROPERTY AND LIGHT.

This Committee shall manage all real property of the Town including its maintenance and care, shall oversee the Shade Tree Commission, the Building Inspector, the Construction Official and all sub-Code Officials, and the provision and maintenance of street lights and signs, Cable TV and janitorial services of the Town properties.

10. COMMITTEE ON RECREATION AND SENIOR CITIZENS.

This Committee shall supervise the Recreation Department and coordinate all Senior Citizens programs and activities.

11. COMMITTEE ON QUALITY OF LIFE.

This Committee shall see that Hammonton does not expand only in quantity but more importantly will expand the quality of life of the Community. They will oversee all related items to the quality of life in Hammonton. This will include, but not be limited to the following: Housing, Planning Board, Board of Adjustment, Parks, Environment, recycling, illegal dumps, revitalization, historical commission, National Organization on Disability and Animal Control.

12. COMMITTEE ON EDUCATION.

This Committee shall serve as a liaison between Mayor and Council and the Hammonton Board of Education. The members of the Committee shall be required to attend school board meetings and report to Mayor and Council on all major issues and decision reached at the meetings.

**RULE 15 - CHAMBER OF COMMERCE**

The Council shall select one or more Council members to act as liaison to the Chamber of Commerce.

**RULE 16 - APPOINTMENTS**

No more nominations shall be made for any public office or position over and above the number of vacancies that exists for said office position. Each nominee for said office shall be voted on in turn through the casting of "Yes" or "No" votes until the vacancy is filled.

**RULE 17 - COMMITTEE REPORTS**

All reports of committees shall be made verbally except where the Mayor requests that the report be reduced to writing. Where the Mayor requests that the report be reduced to writing, it shall be submitted to Council in written form prior to the next subsequent meeting.

**RULE 18 - SEATING ARRANGEMENTS**

Seating arrangements will be made by the Mayor.

**RULE 19 - REFERRALS TO COMMITTEES**

All matters brought to the floor by a member of Council or the public which cannot be summarily disposed of at the same meeting shall be referred by the Mayor to the appropriate Committee as determined by him/her at his/her sole discretion.

**RULE 20 - STEERING COMMITTEES**

The Mayor, may, from time to time, create steering committees and select the members to serve on such committees at the Mayor's pleasure. The Mayor shall inform each such committee of the issue or issues that it is to explore and discuss. The steering committee shall report to the regular standing committee and provide input to that committee on various issues and assist the standing committee in its decision making process. The steering committee will not have any authority to vote or commit the Town or Council on any issue, but shall only serve in an advisory capacity. The Mayor shall dissolve the committee at his/her pleasure or when its work is completed.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi announced the Rules of Council adopted for the year 2004.

**MAYOR'S APPOINTMENTS**

NAME POSITION TERM

Terri Cafiso Environmental Comm. 3 year

Michael Hozik Environmental Comm. 3 year

Gerry Barbera Env/Plan Class IV 3 year

Ed Wuillermin Hist.Pres. Class C 4 year

Keith Gazzara Hist. Prs Alt.Cl C 2 year  
Jeanne S. Lewis Deputy Mayor 1 year  
Russell Clark Obscenity Review 1 year  
William Olivo Obscenity Review 1 year  
Jeanne Lewis Obscenity Review 1 year  
Anthony Penza PlanBd Class IV 4 year  
Frank DiMatteo Pl.Bd.Alt1/Bd.Adj. 2 year  
Dan Chiofalo Plan. Bd. (Counc) 1 year  
James Bertino Rep Rev.Comm.(Coun) 1 year  
William Olivo Alt Rev Comm Rep (Counc) 1 year

**COUNCIL APPOINTMENTS**

SOLICITOR FOR ALL CONFLICT OF INTEREST MATTERS FOR A TERM OF ONE (1) YEAR AND ADOPTION OF RESOLUTION #2-2004

#R 2-2004

RESOLUTION APPOINTING A CONFLICT COUNSEL

FOR THE TOWN OF HAMMONTON

WHEREAS, the Town has appointed a Solicitor to handle its general legal matters; and

WHEREAS, in the past conflicts have occurred in certain matters and the Town has had to retain alternate representation; and

WHEREAS, the Town determines that it is in its best interest to designate an attorney to handle all conflict matters.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that **Charles Jones**, Esquire shall be designated as the conflict of interest attorney for the Town of

Hammonton and that all legal matters that cannot be handled by the Town Solicitor shall be referred to **Charles Jones**, Esquire.

Motion by Councilperson Bertino, seconded by Councilperson Morano, that **Charles Jones** be appointed as Solicitor for all Conflict of Interest Matters for a term of one (1) year and adoption of Resolution.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

TOWN ENGINEER FOR A TERM OF ONE (1) YEAR AND ADOPTION OF  
RESOLUTION #R3-2004

#R 3-2004

R E S O L U T I O N

WHEREAS, there exists a need for a Town Engineer,  
and

WHEREAS, funds are available for this purpose,  
and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for Professional Services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Hammonton as follows:

1. That the Mayor and the Town Clerk are hereby authorized and directed to execute this agreement with **Chris Rehmnn**, Town Engineer.
2. That this contract is awarded without competitive bidding and a Professional Service under the provisions of the Local Public Contracts Law.

3. That a copy of this Resolution shall be published in the official newspaper as required by law within ten days of its passage.

Motion by Councilperson S. Lewis, seconded by Councilperson Clark, that **Chris Rehm** be appointed as Town Engineer for a term of one (1) year and adoption of Resolution.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

ENGINEER FOR WATER & SEWER DEPARTMENT FOR A TERM OF ONE (1) YEAR AND ADOPTION OF RESOLUTION #R4-2004

#R 4-2004

R E S O L U T I O N

WHEREAS, there exists a need for a Engineer for the Water and Sewer Departments of the Town of Hammonton, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Hammonton as follows:

1. That the Mayor and the Town Clerk are hereby authorized and directed to execute this agreement with **Chris Rehm** of Adams, Rehm & Heggan, Engineer for the Water and Sewer Department of the Town of Hammonton.

2. That this contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law.
3. That a copy of this Resolution shall be published in the official newspaper as required by law within ten days of its passage.

Motion by Councilperson Bertino, seconded by Councilperson Morano, that **Chris Rehmann**, be appointed as Engineer for Water & Sewer for a term of one (1) year and adoption of Resolution.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

TOWN AUDITOR FOR A TERM OF ONE (1) YEAR AND ADOPTION OF  
RESOLUTION #5-2004

#R5-2004

R E S O L U T I O N

WHEREAS, the Town of Hammonton is in need of auditing services in the relation of the preparation and submission of the municipal audit of the Town of Hammonton; and

WHEREAS, Chapter 198 of the Law of 1971 N.J.S.A. 40:11-1 et seq., requires that all contracts calling for specialized services of both professional and quasi-professional nature, be awarded by Resolution after findings of fact as to the qualifications of the individual, group of individuals or entity so appointed to perform said services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, as follows:

1. It is found as a fact that **Todd Saler** for **Bowman & Company** is a Registered Municipal Accountant (R.M.A.) of the State of New Jersey.
2. It is found as a fact that **Todd Saler** for

**Bowman & Company** has assisted in the preparation of the municipal audits.

3. It is found as a fact that **Todd Saler** for **Bowman & Company** has suitably and capably performed services as the municipal auditor for many municipalities in the State of New Jersey in a good, acceptable and workmanlike fashion.

4. It is found as a fact that the services to be rendered are such professional services as fall within Section A2 (6) of Chapter 198 Laws of 1971, as amended, which professional services are specific exceptions to requirements for bidder under Section B5 (1) (a) (i) of said act.

5. The Mayor and Common Council of the Town of Hammonton desire to hire **Todd Saler** of

**Bowman & Company** as its municipal auditor for said

Year on a compensatory basis consistent with professional charges made for such services throughout the field as pursuant to a written contract agreed upon in accordance with budget provisions.

BE IT FURTHER RESOLVED that **Todd Saler**, R.M.A. of **Bowman & Company** is hereby appointed auditor for the Town of Hammonton and is hereby authorized and empowered to perform all services necessary for the preparation and submission of said audit.

BE IT FURTHER RESOLVED that a copy of this Resolution be published at least once in the official newspaper pursuant to the requirements of Chapter 198 of the Laws of 1971, as amended.

Motion by Councilperson Bertino, seconded by Councilperson S. Lewis, that **Todd Saler** be appointed as Town Auditor for a term of one (1) year and adoption of Resolution.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

ENGINEER FOR WASTEWATER TREATMENT PROJECT FOR A TERM OF ONE

1. YEAR

Motion by Councilperson S. Lewis, seconded by Councilperson Olivo, that **David DeLizza** be appointed as Engineer for Wastewater Treatment Project for a term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried6

APPOINTMENT OF ENGINEER & AUDITOR WWTP

RESOLUTION #6-2004 APPOINTING SAME

#R 6-2004

RESOLUTION APPOINTING AN ENGINEER AND AUDITOR TO  
HANDLE MATTERS CONCERNING THE TOWN PROJECT AT THE

WASTEWATER TREATMENT PLANT

WHEREAS, the Town is required in order to comply with Federal, State and County regulations to construct a new Wastewater Treatment Plan; and

WHEREAS, **David DeLizza**, and **Todd Saler** are serving as **Engineer and Auditor**, respectively; and

WHEREAS, it is in the best interest of the Town to continue these professionals in the Town's

employ to keep continuity at the Wastewater Treatment Plant project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that **David DeLizza** be retained to serve as Engineer for the Wastewater Treatment Plant project; and

BE IT FURTHER RESOLVED that **Todd Saler** be retained as Auditor for the Wastewater Treatment Plant project.

Motion by Councilperson Clark, seconded by Councilperson Bertino, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

LABOR ATTORNEY FOR A TERM OF ONE (1) YEAR AND ADOPTION OF RESOLUTION #R7-2004.

#R 7-2004

R E S O L U T I O N

WHEREAS, there exists a need for a Labor Attorney, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Hammonton as follows:

1. That, the Mayor and Town Clerk are hereby authorized and directed to execute this agreement with **Alan R. Schmoll**, Esq., the Municipal Labor Attorney.
2. That, this contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law.
3. That, a copy of this resolution shall be published in the official newspaper as required by law within ten days of its passage.

Motion by Councilperson Olivo, seconded by Councilperson S. Lewis, that **Alan Schmoll** be appointed as Labor Attorney for a term of one (1) year and adoption of Resolution.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

TOWN DOCTOR FOR A TERM OF ONE (1) YEAR AND ADOPTION OF  
RESOLUTION #R 8-2004 APPOINTING SAME.

#R 8-2004

R E S O L U T I O N

WHEREAS, there exists a need for a Town Doctor,  
and

WHEREAS, funds are available for this  
purpose, and

WHEREAS, the Local Public Contracts Law (NJSA  
40A:11 et seq.) requires that the Resolution  
authorizing the award of contracts for  
Professional Services without competitive bids  
must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor  
and

Council of the Town of Hammonton as follows:

1. That, the Mayor and Town Clerk are hereby authorized and directed to execute this agreement with **Kessler Occupational Health Center**.
2. That, this contract is awarded without competitive bidding as a Professional Service under the provision of the Local Public Contracts Law.
3. That, a copy of this Resolution shall be published in the official newspaper as required by law within ten days of its passage.

Motion by Councilperson S. Lewis, seconded by Councilperson Bertino, that **Kessler Occupational Health** be appointed as Town Doctor for a term of one (1) year and adoption of Resolution.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

COURT PROSECUTOR FOR A TERM OF ONE (1) YEAR

Mayor Ingemi requested this appointment be held until the first Regular Meeting of Mayor and Council January 26, 2004. Until then, the Court Prosecutor, will remain Angela Maione Costigan.

PUBLIC DEFENDER FOR A TERM OF ONE (1) YEAR

Motion by Councilperson Olivo, seconded by Councilperson Morano, that **Sam Curcio Jr.** be appointed as Public Defender for a term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

AIRPORT ADMINISTRATOR FOR A TERM OF ONE (1) YEAR

Motion by Councilperson Chiofalo, seconded by Councilperson Olivo, that **Andy Kondrach** be appointed as Airport Administrator for a term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

FIRE CHIEF FOR A TERM OF ONE (1) YEAR

Motion by Councilperson Clark, seconded by Councilperson Morano, that **Frank Domenico** be appointed as Fire Chief for a term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

ASSISTANT FIRE CHIEF FOR A TERM OF ONE (1) YEAR

Motion by Councilperson Clark, seconded by Councilperson Morano, that **Michael Ruberton** be appointed as Assistant Fire Chief for a term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

BOARD OF ADJUSTMENT FOR A TERM OF FOUR(4) YEARS

Motion by Councilperson Bertino, seconded by Councilperson S. Lewis, that **John Luca** be appointed as Board of Adjustment Member for a term of (4) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

BOARD OF ADJUSTMENT (ALT.#2) FOR A TERM OF TWO (2) YEARS

Motion by Councilperson Bertino, seconded by Councilperson S. Lewis, that **Anthony Marino** be appointed as Board of Adjustment (Alt.#2) for a term of two (2) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

CONSTABLE FOR A TERM OF THREE (3) YEARS

Motion by Councilperson S. Lewis, seconded by Councilperson Morano, that **Salvatore Amedio**, be appointed as Constable for a term of three (3) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

CONSTABLE FOR A TERM OF THREE (3) YEARS

Motion by Councilperson Morano, seconded by Councilperson Clark, that **Phil DeMarco** be appointed as Constable for a term of three (3) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

SHADE TREE COMMISSION FOR A TERM OF FIVE (5) YEARS

Motion by Councilperson Clark, seconded by Councilperson Morano, that **Angie Rodio** be appointed as Shade Tree Commissioner for a term of five (5) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

SHADE TREE COMMISSION FOR A TERM OF 5 YEARS

(to unexpired term of William Eppler to expire 12/31/04)

Motion by Councilperson S. Lewis, seconded by Councilperson Bertino, that **Tom Costa** be appointed as Shade Tree Commissioner for a term of 5 years (unexpired term W. Eppler) to expire 12/31/04.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

ALTERNATE ENGINEER FOR A TERM OF ONE YEAR

Motion by Councilperson Bertino, seconded by Councilperson Clark, that **Remington & Vernick** be appointed as Alternate Engineer for a term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

RMC INSURANCE BROKER FOR A TERM OF ONE (1) YEAR AND  
ADOPTION OF RESOLUTION #9-2004 APPOINTING SAME

#R 9-2004

RISK MANAGEMENT CONSULTANT

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of Hammonton has resolved to join the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

WHEREAS, the Bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed 6% of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that M.L. Ruberton Agency of Hammonton, New Jersey, be appointed as its Risk Management Consultant in accordance with 40A:11-5; and

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1),(a),(i).

Motion by Councilperson Chiofalo, seconded by Councilperson Olivo, that **M.L. Ruberton Agency** be appointed RMC Insurance Broker for a term of one year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted. The Clerk was authorized to have same printed in the newspaper pursuant to law.

CFO FOR A TERM OF 4 YEARS

Motion by Councilperson S. Lewis, seconded by Councilperson Chiofalo, appoint **Robert Scharle** as CFO for a term of 4 years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried. The Clerk was authorized to have same printed in the newspaper pursuant to law.

MAYOR'S APPOINTMENT WITH CONFIRMATION OF COUNCIL

Robin Ripa Park Commission 2 years

Motion by Councilperson Bertino, seconded by Councilperson Morano, that **Robin Ripa** be appointed as a member of the Park Commission for the term of two (2) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

Lois Morano Park Commission 2 years

Motion by Councilperson Clark, seconded by Councilperson S. Lewis, that **Lois Morano** be appointed as a member of the Park commission for the term of two (2) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Abstain: Morano.

Mayor Ingemi declared the motion carried.

**James Borda Park Commission 2 years**

Motion by Councilperson Olivo, seconded by Councilperson Chiofalo, that **James Borda** be appointed as a member of the Park commission for the term of two (2) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**James Bertino Park Commission (Council) 1 year**

Motion by Councilperson Chiofalo, seconded by Councilperson Morano, that **James Bertino** be appointed as a Council Member of the Park Commission for the term of one (1) year.

ROLL CALL - Yeas: Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Abstain: Bertino.

Mayor Ingemi declared the motion carried.

**Jeanne Lewis\_\_\_\_\_ Park Commission (Council) 1 year**

Motion by Councilperson Bertino, seconded by Councilperson Clark, that **Jeanne Lewis** be appointed as a Council Member of the Park Commission for the term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**Russell Clark Park Commission (Council) 1 year**

Motion by Councilperson S. Lewis, seconded by Councilperson Morano, that **Russell Clark** be appointed as a Council Member of the Park Commission for the term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**Anthony Mortellite Rent Control (Homeowner) 2 years**

Motion by Councilperson Clark, seconded by Councilperson Bertino, that **Anthony Mortellite** be appointed as a member of the Rent Control (Homeowner) for the term of two (2) years.

ROLL CALL - Yeas: Bertino, Clark, Morano,  
and Mayor Ingemi.

Nays: Chiofalo, Olivo, S. Lewis.

Mayor Ingemi declared the motion carried.

**Larry Delaney Rent Control (Alt.#1) 2 years**

Motion by Councilperson Bertino, seconded by Councilperson Olivo, that **Larry Delaney** be appointed as a member of the Rent Control (Alt.#1) for the term of two (2) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**Sal Mazza Rent Control (Alt.#2) 2 years**

Motion by Councilperson Morano, seconded by Councilperson Clark, that **Sal Mazza** be appointed as a member of the Rent Control (Alt.#2) for the term of two (2) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**William Olivo Rent Control (Council) 1 year**

Motion by Councilperson Clark, seconded by Councilperson Bertino, that **William Olivo** be appointed as a member of the Rent Control, council member for the term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
S. Lewis and Mayor Ingemi.

Nays: Olivo

Mayor Ingemi declared the motion carried.

**Russell Clark Rent Control (Council) 1 year**

Motion by Councilperson Olivo, seconded by Councilperson Morano, that **Russell Clark** be appointed as a member of the Rent Control, council member for the term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Abstain: Clark.

Mayor Ingemi declared the motion carried.

**Anthony Parzanese MUAC Class III 3 year**

Motion by Councilperson Clark, seconded by Councilperson S. Lewis, that **Anthony Parzanese** be appointed as a member of

the Municipal Utilities Advisory Committee Class III to a three year term.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**Anthony Penza MUAC Class II 4 year**

Motion by Councilperson Bertino, seconded by Councilperson Olivo, that **Anthony Penza** be appointed as a member of the Municipal Utilities Advisory Committee Class II to a four (4) year term.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**James Bertino MUAC Council Member 1 year**

Motion by Councilperson Olivo, seconded by Councilperson Chiofalo, that **James Bertino** be appointed as a Council member of the Municipal Utilities Advisory Committee for the term of one (1) year.

ROLL CALL - Yeas: Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Abstain: Bertino.

Mayor Ingemi declared the motion carried.

**William Olivo MUAC Council Member 1 year**

Motion by Councilperson Bertino, seconded by Councilperson Clark, that **William Olivo** be appointed as a Council member of the Municipal Utilities Advisory Committee for the term of one (1) year.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**Angie Rodio Ethical Standards Board 4 years**

Motion by Councilperson S. Lewis, seconded by Councilperson Clark, that **Angie Rodio** be appointed as a Ethical Standards Board Member for the term of four (4) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**Marie Falcone Ethical Standards Board 4 year**

Motion by Councilperson Bertino, seconded by Councilperson Chiofalo, that **Marie Falcone** be appointed as a Ethical Standards Board Member for the term of four (4) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**James Garrison Ethical Standards Board 3 year**

Motion by Councilperson Morano, seconded by Councilperson Clark, that **James Garrison** be appointed as a Ethical Standards Board Member for the term of three (3) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**Louis Coia Ethical Standards Board 3 year**

Motion by Councilperson Clark, seconded by Councilperson S. Lewis, that **Louis Coia** be appointed as a Ethical Standards Board Member for the term of three (3) years.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**COUNCIL COMMITTEE (First Named Chairman)**

COMMITTEE ON PUBLIC WORKS **CLARK & MORANO**

COMMITTEE ON WATER & SEWER **BERTINO & OLIVO**

COMMITTEE ON LAW & ORDER **MORANO & CHIOFALO**

COMMITTEE ON FINANCE **ALL MAYOR & COUNCIL**

COMMITTEE ON ADMINISTRATION **CHIOFALO & BERTINO**

COMMITTEE ON BUSINES & INDUSTRY **BERTINO & OLIVO**

COMMITTEE ON FIRE **MORANO & CLARK**

COMMITTEE ON PROPERTY & LIGHT **OLIVO & MORANO**

COMMITTEE ON TRANSPORT. & AIRPORT **CHIOFALO & BERTINO**

COMMITTEE ON RECREATION & SR. CITIZENS **S.LEWIS & CLARK**

COMMITTEE ON QUALITY OF LIFE S. LEWIS & CHIOFALO

COMMITTEE ON EDUCATION OLIVO & S. LEWIS

**Public Official Bonds**

Motion by Councilperson Bertino, seconded by Councilperson Clark, there be required of the officials of the Town of Hammonton, the Public Official Bond in the same amount as is required for the year 2003.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the motion carried.

**RESOLUTIONS**

#R10-2004 Temporary Budget

#R 10-2004

R E S O L U T I O N

RESOLUTION of the Mayor and Common Council of the Town of Hammonton, in the County of Atlantic and State of New Jersey providing for and making Temporary Appropriations for current needs for operating costs and expenses of the Local Budget for the Town of Hammonton.

WHEREAS, Section 110 of the Local Budget Act provides that where any contract, commitments or payments are to be made prior to the final adoption of the 2004 Budget, Temporary appropriations shall be made for the purpose and amounts required in the manner and time provided therein; and

WHEREAS, twenty-six and one quarter percent of the Total Appropriation of the 2003 Budget, exclusive of any appropriations made for the debt service and capital improvement fund in said 2003 Budget is the sum of \$2,141,331.88.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, New Jersey, that the following temporary appropriation be made and that a certified copy of this Resolution be filed with the Town Treasurer of the Town of Hammonton for her records.

Administrative & Executive

Salaries & Wages 90,000.

Other Expenses 12,000.

Financial Administration

Salaries & Wages 39,000.

Other Expenses 10,000.

Audit Services

Other Expenses 5,500.

Assessment of Taxes

Salaries & Wages 23,000.

Other Expenses 5,300.

Collection of Taxes

Other Expenses 6,000.

Legal

Salaries & Wages 17,000.

Other Expenses 15,000.

Engineering

Other Expenses 10,000.

Public Buildings & Grounds

Salaries & Wages 7,500.

Other Expenses 10,000.

Planning Board

Salaries & Wages 1,800.

Other Expenses 4,300.

Board of Adjustment

Salaries & Wages 1,000.

Other Expenses 2,500.

Rent Control

Salaries & Wages 350.

Other Expenses 250.

Shade Tree Commission

Salaries & Wages 250.

Other Expenses 4,000.

Environmental Commission

Salaries & Wages 250.

Other Expenses 400.

Group Insurance Plan

Other Expenses 250,000.

Insurance

Other Expenses 80,000.

Workman's compensation 163,114.

Fire

Other Expenses 20,000.

State Fire Prevention Code

Salaries & Wages 5,000.

Other Expenses 5,000.

Police

Salaries & Wages 523,017.88

Other Expenses 73,000.

Economic Development

Other Expenses 5,000.

Police Radio Communications

Salaries & Wages 56,000.

Other Expenses 4,500.

Special Services

Other Expenses 2,500.

Streets & Roads (Highway)

Salaries & Wages 192,000.

Other Expenses 160,000.

Dog Regulations

Other Expenses 2,000.

Registrar of Vital Statistics

Other Expenses 500.

Parks

Salaries & Wages 1,800.

Other Expenses 2,000.

Recreation

Salaries & Wages 12,000.

Other Expenses 8,000.

Computer

Other Expenses 8,000.

Advertising

Other Expenses 17,000.

Municipal Airport

Salaries & Wages 600.

Other Expenses 5,000.

Street Lighting

Other Expenses 63,000.

Telephone & Telegraph

Other Expenses 16,000.

Social Security

Other Expenses 55,000.

N.J. Disability

Other Expenses 5,000.

Gasoline

Other Expenses 17,000.

Natural Gas

Other Expenses 8,000.

Electric

Other Expenses 13,000.

Unemployment Compensation 1,000.

Construction Official

Salaries & Wages 45,000.

Other Expenses 3,500.

Other Code Enforcement

Salaries & Wages 5,500.

Other Expenses 3,000.

Municipal Prosecutor

Salaries & Wages 3,400.

Municipal Court

Salaries & Wages 37,000.

Other Expenses 4,500.

**TOTAL 2004 MAXIMUM PERMITTED**

**TEMPORARY OPERATING BUDGET 2,141,331.88**

Capital Improvement Fund 20,000.

Payment of Bond Principal 393,400.

Interest on Bonds 282,000.

Interest on Notes 18,000.

Green Trust Loan Principal & Interest 6,135.02

**TOTAL CURRENT FUND DEBT APPROPRIATION 719,535.02**

**TOTAL 2004 CURRENT FUND**

**TEMPORARY BUDGET 2,860,866.90**

Motion by Councilperson Clark, seconded by Councilperson Morano, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted.

#R11-2004 Temporary Budget Town Utilities

#R 11-2004

R E S O L U T I O N

Resolution of the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey, making Temporary Appropriations for the operation of Publicly owned and operated utilities of the said Town of Hammonton.

Whereas, Article 2, Section 212 and Article 3 of the Local Budget Act of the State of New Jersey, make it obligatory for the Water Utility and Sewerage Utility of the Town of Hammonton to be operated under the provision of the said Local Budget Act; and

Whereas, Section 110 of the Local Budget Act provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2004 Budget, Temporary Appropriations should be made for the purpose of amounts required.

Now, Therefore Be It Resolved by the Mayor and Common Council of the Town of Hammonton, New

Jersey, that for the **Water Utility** the following Temporary Appropriations be and they are hereby made:

**Operating Costs**

Salary & Wages 70,000.00

Other Expenses 197,375.00

Unemployment Compensation 1,000.00

Social Security 6,250.00

N.J. Disability Insurance 1,000.00

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Subtotal 275,625.00

Bond Principal 234,000.00

Interest on Bonds 120,000.00

Interest on Notes 20,000.00

NJDEPE Loan-Prin. & Interest 26,000.00

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Subtotal 400,000.00

TOTAL WATER 675,625.00

Be It Further Resolved, that the following  
Temporary Appropriations for the Sewerage Utility  
be and they hereby are made:

Operating Costs

Salaries & Wages 79,500.00

Other Expenses 201,250.00

Unemployment Compensation 500.00

Social Security 6,500.00

N.J. Disability 1,000.00

Subtotal 288,750.00

Bond Principal 570,000.00

Bond Interest 905,000.00

Note Interest 15,000.00

Subtotal 1,490,000.00

TOTAL 1,778,750.00

Be It Further Resolved that a certified copy of  
this Resolution be transmitted to the Chief  
Financial Officer for his/her records.

Motion by Councilperson Bertino, seconded by Councilperson  
S. Lewis, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted.

#R12-2004 Official Signatures and Depositories

#R 12-2004

WHEREAS, the Town of Hammonton is obligated to designate a depository and or depositories in connection with the deposit of all monies received; and

WHEREAS, the proper officials who are authorized to sign all checks, warrants and drafts of the Town of Hammonton should likewise be designated.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic and State of New Jersey, that the:

First Union National Bank

Minotola National Bank

New Jersey Cash Management

Fleet Bank

Sun Bank

Commerce Bank

New Jersey Arm

Be and they are hereby designated as the official depositories of the Town of Hammonton.

BE IT FURTHER RESOLVED that Anthony Ingemi,  
Mayor,

Susanne Oddo, Town Clerk/Administrator and Robert Scharle,

C.F.O. be and they are hereby authorized to sign all

checks, warrants, and drafts of the Town of Hammonton,

County of Atlantic and State of New Jersey.

BE IT FURTHER RESOLVED that during the absence of Anthony Ingemi, Mayor and/or Susanne Oddo, Town Clerk/Administrator and/or, Robert Scharle, C.F.O. that, Jeanne S. Lewis, Deputy Mayor, April

Boyer Maimone, Deputy Municipal Clerk, or Kathy Velardi, Sr. Clerk Typist, and Rosemarie Jacobs, Treasurer, Tara Parkkonen, Accountant, or Martha Silvesti, Sr. Clerk Typist be and they are hereby authorized to sign all checks, warrants and drafts of the Town of Hammonton, County of Atlantic and State of New Jersey.

Motion by Councilperson Bertino, seconded by Councilperson Morano, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano, Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted.

#R13-2004 Appoint Tax Search & Mun.Assessment Officers

#R 13-2004

RESOLUTION

WHEREAS, N.J.S.A. 54:5-11 provides that a bonded Municipal official shall be appointed as Municipal Tax Search Officer; and

WHEREAS, N.J.S.A., 54:5-18.3 provides that either the Municipal Clerk or the Municipal Engineer shall be appointed Municipal Assessment Search officer; and

WHEREAS, the Municipal Tax Search officer is entitled to charge for tax search and continuation searches a reasonable feesubject to the limitation imposed by N.J.S.A. 54:5-14 and 15 respectively; and

WHEREAS, the Municipal Assessment Search Officer is entitled by N.J.S.A. 54:5-18.4 to charge reasonable fees also subject to the limitation of N.J.S.A. 54:5-14 and 15 for making such searches.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton that the Tax Collector of the Town of Hammonton is hereby designated for the year 2004 as the Municipal Tax Search Officer pursuant to N.J.S.A. 54:5-11; and

BE IT FURTHER RESOLVED that the Municipal Clerk of the Town of Hammonton is designated as Municipal Assessment Search

Officer for the year 2003 pursuant to N.J.S.A. 54:5-18.3;  
and

BE IT FURTHER RESOLVED that each of said officials shall charge for Tax Searches, Assessment Searches and all continuations thereof reasonable fees not to exceed the limitation set by N.J.S.A. 54:5-14 and 15 respectively; and

BE IT FURTHER RESOLVED that each of said Officials as aforesaid shall receive as their compensation an additional amount to be included in their yearly salary and to be set by the Mayor and Council of the Town of Hammonton, County of Atlantic when preparing the annual salary.

Motion by Councilperson Clark, seconded by Councilperson Olivo, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted.

#R14-2004 Adopt Cash Management Plan

#R 14 - 2004

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-14 requires certain municipalities to adopt Cash Management Plans for certain public funds pending the use of such funds for intended purposes; and

WHEREAS, the Plan is intended to cover the deposit and/or investments of certain accounts identified by the Cash Management Plan; and

WHEREAS, the Cash Management Plan shall be effective January 1, 2004 through December 31, 2004.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY that a Cash Management Plan shall and be hereby adopted effective January 1, 2004 through and including December 31, 2004 consistent with the Cash Management Plan which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Chief Financial Officer of the Town of Hammonton and the Treasurer of the Town of Hammonton are hereby authorized and directed to make the required deposits and/or investments for the funds referred to in the within Plan.

CASH MANAGEMENT PLAN OF THE TOWN OF HAMMONTON

IN THE COUNTY OF ATLANTIC, NEW JERSEY

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Town of Hammonton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Town of Hammonton:

Current Fund

Animal Control Funds

Trust Funds

Capital Funds

Utility Funds

III. DESIGNATION OF OFFICIALS OF THE TOWN OF  
HAMMONTON AUTHORIZED TO MAKE DEPOSITS AND  
INVESTMENTS UNDER THE LAW.

The Chief Financial Officer of the Town of Hammonton and the Treasurer (the "Designated Official") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Commerce Bank

Summit Bank

New Jersey Cash Management Fund

Sun National Bank

Wachovia Bank

Minolta National Bank

New Jersey Arm

Ocwen Federal Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section III above.

V. AUTHORIZED INVESTMENTS.

Except as otherwise specifically provided herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not

otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
3. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
4. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
5. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
6. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (2) of this section;
  - a. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - a. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and

- a. a master repurchase agreement providing for the custody and security of collateral is executed.

VI. SAFEKEEPING CUSTODY PAYMENT AND  
ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Town of Hammonton, then such investment or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the state of New Jersey. Such institution shall provide for the designation of such investments in the name of the Town of Hammonton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Town of Hammonton or by a third party custodian prior to or upon the release of the Town of Hammonton's funds.

To assure that all parties with whom the Town of Hammonton deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

VII. REPORTING REQUIREMENTS.

On the fifteenth day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Town of Hammonton a written report of any Deposits or Permitted Investments as of the end of the previous month made pursuant to this Plan, which shall include, at a minimum, the following information:

1. The name of any institution holding funds of the Town of Hammonton as a Deposit or Permitted Investment.
2. The amount of securities or Deposits purchased or sold during the immediate preceding month.

3. The class or type of securities purchased or Deposits made.
4. The book value of such Deposits or Permitted Investments.
5. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediate preceding month.
6. The fees incurred to undertake such Deposits or Permitted Investments.

VIII. TERM OF THE PLAN.

This Plan shall be in effect from January 1, 2004 to December 31, 2004. Attached to this Plan is a resolution of the governing body of the Town of Hammonton approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Mayor and Town Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged

Motion by Councilperson S. Lewis, seconded by Councilperson Chiofalo, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted.

#R15-2004 State Vendors

Resolution #15 -2004

WHEREAS, it is necessary to create a Listing of State Vendors to be utilized by the Town of Hammonton;

BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that pursuant to N.J.S.A. 40A:11-12 the following state contracts be awarded for the year 2004:

COMPANY CERTIFICATION NUMBER

A.E. Stone Inc.	53475
Alesi Graphics	54386
All Industrial Safety Products	51212
Asphalt Paving Systems, Inc.	53773
Avaya Inc. (Lucent)	42285
Bellmawr Truck Repair Co. Inc.	40953
Binder Machinery Inc.	41376
Bomark Instruments Inc.	88094
Bridgestate Foundry Corp.	54985
Bruno's Auto Parts Inc.	50568
CCC Heavy Duty Truck Parts Co.	41039
Contractor Service Inc.	50605
Crescent Tire Inc.	50879
Danone Waters of North America	53432
Dell Marketing	81247
Dom's International Inc.	40940
Edmund's Assoc. Inc.	81201
Executive Business Products Inc.	49025
Fairlite Electric Supply	51803
Fisher Scientific Co. Inc.	88676
Frank Mazza & Son Inc.	84599
Gallo GMC Truck Sales	50547
Garden State Highway Products	55425
General Spring Service Corp.	40981
GF Office Furniture Ltd.	57052
Hach Co. Inc.	89020
Hale Trailer	49924
Horizon Healthcare	50925
Jan Communication & Electronic	53803
Jet-Vac Inc.	41382
Johnson & Towers	55121
Johnstone Supply	46121
Joseph Fazzio Inc	56172
KML Technology Inc.	51010
Lakeview Garage	50812
Lawmen Supply Co. of NJ Inc.	46901
Lawson Products Inc.	41304

Micrographic Computer Services	40012
Oakwood Uniform & Equip., Inc.	51204
Office Business Systems	46717
Old Dominion Brush Inc.	41325
Pedroni Fuel Co.	44178
Photo Center	87641
Pitney Bowes Inc.	82969
PMI Imaging Systems Inc.	89834
QED Environmental Systems	88106
Quality Communications Corp	53766
Ransome Engines	40973
Red the Uniform Tailor Inc.	55302
RFP Solutions Inc.	42293
Rodio Tractor Sales Inc.	41172
S.J. Sanitation Co Inc.	51035
Sam's Auto Care Center Inc.	50825
Seely Equipment/Supply Co. Inc.	45015
Statewide Hi-Way Safety Inc.	55328
Tapper Stationery	49017
Thomas Rodio & Son	50874
Thomas Scientific	89014
Thompson West (West Group)	70202
Trans Axle Corp.	40922
U.S. Municipal Supply Inc.	55765
Universal Computing Services	48249
Universal Supply Co.	46126
Verizon Network Intg	81231
Verizon New Jersey	51015
Verizon Wireless	89590
Vineland Auto Electric	50674
Wharton Hardware & Supply Co.	55295
Winner Ford Inc.	45069
Winslow Rental & Supply	41160
Yardville Supply Co. Inc.	57074

Motion by Councilperson Bertino, seconded by Councilperson Clark, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted.

RESOLUTION #R16-2004 Designating Official Newspapers

Motion by Councilperson Chiofalo, seconded by Councilperson Olivo, the resolution be **TABLED** per Mayor Ingemi request to have the two Solicitors for the local newspapers and the Town Solicitor meet to investigate same.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,  
Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution **TABLED**.

#R017-2004 Bill DelGesso TEA Application

#R17-2004

A RESOLUTION AWARDING A PROFESSIONAL SERVICES

CONTRACT TO DEL GESSO ASSOCIATES

WHEREAS, the Town of Hammonton desires to retain the services of a consultant for 2004 Transportation Enhancement Program Grant; and

WHEREAS, DEL GESSO ASSOCIATES qualifies as a professional providing the services requested by the Town of Hammonton; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the awarding of the contract for professional services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that a professional services contract be entered into with Del Gesso Associates with offices located at 305 Rodman Avenue, Jenkintown, PA consistent with the form of contract which is annexed hereto and made a part hereof for a total compensation not to exceed \$1,800.00; and

BE IT FURTHER RESOLVED that the contract is awarded without competitive bidding as a professional services contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Laws as Del Gesso Associates does maintain the required knowledge and expertise as required under the statutes of the State of New Jersey; and

BE IT FURTHER RESOLVED that the Mayor of the Town of Hammonton is authorized to execute a contract with Del Gesso Associates on behalf of the Town of Hammonton; and

BE IT FURTHER RESOLVED that a notice of this action taken by Mayor and Council shall be printed once in the designated newspaper for legal publications for the Town Hammonton.

Motion by Councilperson Olivo, seconded by Councilperson Chiofalo, the resolution be adopted.

ROLL CALL - Yeas: Bertino, Chiofalo, Clark, Morano,

Olivo, S. Lewis and Mayor Ingemi.

Nays: None.

Mayor Ingemi declared the resolution adopted.

#### MAYOR'S ADDRESS

Mayor Ingemi addressed those present:

I first want to wish everyone a healthy and happy new year. As I begin the first year of my second term, this administration faces many challenges. It is my firm belief that this Mayor and Council a meet all challenges that currently face Hammonton.

I am proud that this Mayor and Council has obtained many hundreds of thousands of dollars in grants. These grants have made it possible to improve the town's aging infrastructure. It is important that these grants are obtained, because they have assisted.

The town with ADA compliance, sewer line extensions, as well as road restorations. This Mayor and Council has been progressive with purchasing the appropriate equipment, whether it be Fire, Highway or Office for our town forces to get the job done. It is important that the proper tolls are given to accomplish any task at hand.

Over the past several years we as a group have worked hand in hand with all departments to be able to provide quality services at the most reasonable cost to all the taxpayers. We are proud of our town and all the services we provide.

I am proud to say that Hammonton is a unique town, with many unique characters. This is a town with strong family values and hard working families that care deeply about their community. This is a town where people have respect for family as well neighbors alike. I have worked hard in preserving Hammonton's unique character by changing land use laws as wells presenting the town's new re-development plan. This plan will serve as a tool for Hammonton's re-birth. Together with government and the private sector Hammonton will have much more to offer than any other surrounding communities. I will continue to strive in making Hammonton the great place it is to work, live and play.

As we look forward to the upcoming year Hammonton will continue to expand its ratable base, repair and replace its aging infrastructure, and deal with all the issues facing us with the construction of a new town hall. We must remember that together we can make it happen. I would like to thank our fellow Hammontonians for their continued support during these past two years.

PUBLIC HEARD

No one desired to be heard.

ADJOURN

Motion by Councilperson Bertino, seconded by Councilperson Clark, the meeting be adjourned. Motion carried.

Susanne Oddo, Town Clerk/Administrator